

BOARD OF GOVERNORS OF THE LICENSED ARCHITECTS,  
LANDSCAPE ARCHITECTS AND REGISTERED INTERIOR DESIGNERS

220 N. E. 28<sup>th</sup> Street, Board Room  
Oklahoma City, OK 73105

June 7, 2017  
9:30 a.m.

AGENDA ITEM # 2a-1

SEP 0 6 2017

STATE BOARD OF ARCHITECTS

**Agenda**

1. PUBLIC COMMENTS ON CURRENT AGENDA ONLY. Time limit to five (5) minutes per individual with sign-in required five (5) minutes prior to meeting beginning.
2. CONSENT AGENDA
  - a. Board action as necessary on consent agenda items.
    1. Minutes from the April 5, 2017 meeting.
    2. Policy against sexual harassment, same as last year.
    3. Financial reports of expenditures and revenues for March, April and May 2017.
3. ADMINISTRATIVE/INTERNAL BOARD ISSUES
  - a. Board action as necessary concerning report from Tammie Kilpatrick on the legislative session and bills sent and/or signed by the Governor.
  - b. Board discussion and actions as necessary concerning how to collect fines issued through the formal hearing processes.
  - c. Board action as necessary on applicants for Emeritus status for FY17-19.
  - d. Board discussions and actions as necessary concerning the application of Galt McCumber Ormiston for testing and licensing as a Landscape Architect when all requirements are complete. Personal appearance.
  - e. Board action as necessary concerning allowing staff to set times and dates for continuing education programs (fall and spring) and establish topics. Dates selected: Friday, November 3, 2017 & Friday, April 6, 2018.
  - f. Authorize the staff to development and submit the FY 18 Budget Work Program and the FY 19-20 Operational Budget Request.
  - g. Approve travel and educational expenses for FY 17-18 meetings, courses and seminars for staff and Board and appoint each board member and staff as a travel coordinator.
  - h. Election of officers for the coming year beginning July 1, 2017 through June 30, 2018.
    1. Board action and discussion as necessary concerning establishing a policy of two-year terms for officers of the Board.
  - i. New Board Chair to establish new or abolish outdated committees as needed and appoint all members of the Board's Committees beginning July1, 2017 and ending June 30, 2018.
  - j. Board action as necessary to extend all rolling clocks for architect candidates due to NCARB holding up grades on new examinations to set cut scores.
  - k. Brian Dougherty, Chair of the Scholarship Committee to present report and this year's recipients.
  - l. Board discussion and action as necessary concerning the resident requirement for obtaining Emeritus status under OAC55:10-9-7.

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- m. Senate Bill 637 requires Memorandum of Understanding or Memorandum of Agreement for agencies receiving money from the state.
- n. Board discussion concerning AIA professional titles being allowed under each Board's current statutes or rules.
- o. Board action as necessary concerning reports from board committee.
  - 1. Finance
  - 2. Succession Planning Committee
  - 3. Investigations
  - 4. Act/Rules
  - 5. Arch/Engineering
  - 6. Building Officials Joint Conference
  - 7. Superintendent Manual
  - 8. University/Scholarship
- p. Board action as necessary concerning continuing education audit:
  - 1. Grant the Executive Director the authority to set the time, date, place for audit
  - 2. Grant the Executive Director the authority to appoint committee members
  - 3. Grant the Executive Director the authority to override the CEU Audit Committee's findings as necessary according to the Act & Rules on behalf of the board.
- q. Board discussion and action as necessary concerning whether or not a landscape architect can use the title for a firm called Architects of the Outdoors according to the Act and Rules.
- r. Board discussion and action as necessary concerning whether David Kraszewski's chairing of the OKC Board of Appeals each month for 2-3 hours qualifies as fulfilling his 24 HSW CEU hours under OAC55:10-17-7(f)(4) and (g)(1).

4. FORMAL ADMINISTRATIVE HEARING

- a. Formal hearing and Board action as necessary on Case #2015-431, in the matter of the Board of Governors of the Licensed Architects, Landscape Architects and Registered Interior Designers vs. Gage Palacios d/b/a SILO Design Studio.
  - 1. Proposed executive session if necessary to deliberate the above proceedings. Authority: 25 O.S., Section 307 (B)(8).
  - 2. Vote on whether to convene into executive session.
  - 3. Vote to return to open session.
  - 4. Vote on matters discussed in executive session.

Holding for Counsel to write up conclusions of law and justifications for the specific fine to send over to the Attorney General's office to clear for anti-trust issues.

- b. Formal hearing and Board action as necessary on Case #2016-456, in the matter of the Board of Governors of the Licensed Architects, Landscape Architects and Registered Interior Designers vs. Randy Curtis d/b/a Wizard of Saws.

1. Proposed executive session if necessary to deliberate the above proceedings. Authority: 25 O.S., Section 307 (B)(8).
2. Vote on whether to convene into executive session.
3. Vote to return to open session.
4. Vote on matters discussed in executive session

Sent back to Counsel to seek good address for recipient.

c. Formal hearing and Board action as necessary on Case #2016-460, in the matter of the Board of Governors of the Licensed Architects , Landscape Architects and Registered Interior Designers vs. Steve Olsen d/b/a Steve Olsen Architects.

1. Proposed executive session if necessary to deliberate the above proceedings. Authority: 25 O.S., Section 307 (B)(8).
2. Vote on whether to convene into executive session.
3. Vote to return to open session.
4. Vote on matters discussed in executive session

Holding for Counsel to write up conclusions of law and justifications for the specific fine to send over to the Attorney General's office to clear for anti-trust issues.

d. Formal hearing and Board action as necessary on Case #2016-454, in the matter of the Board of Governors of the Licensed Architects , Landscape Architects and Registered Interior Designers vs. Ralph G. Martinez d/b/a RGM Architects.

1. Proposed executive session if necessary to deliberate the above proceedings. Authority: 25 O.S., Section 307 (B)(8).
2. Vote on whether to convene into executive session.
3. Vote to return to open session.
4. Vote on matters discussed in executive session

Holding for recipient to pay fine.

e. Formal hearing and Board action as necessary on Case #2016-003, in the matter of the Board of Governors of the Licensed Architects , Landscape Architects and Registered Interior Designers vs. Michael Pullen d/b/a Michael Pullen Design.

Holding for recipient to pay fine.

5. CLARB/NCARB/CIDQ/ORGANIZATIONS, ISSUES AND REPORTS
  - a. Report from NCARB
  - b. Report from CLARB
  - c. Report from CIDQ
  - d. Report on AIA Architect activities
  - e. Report on ASLA Landscape Architect activities

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f. Report on O IDC/ASID Interior Designer activities

6. New Business

In accordance with 25 O.S. § 311(9), new business will now be heard, if any.

Adjourn

OKLAHOMA BOARD OF GOVERNORS OF THE LICENSED ARCHITECTS, LANDSCAPE  
ARCHITECTS AND REGISTERED INTERIOR DESIGNERS

220 N. E. 28<sup>th</sup>, Board Room

Oklahoma City, OK 73105

June 7, 2017

9:30 a.m.

**Minutes**

The Board of Governors of the Licensed Architects, Landscape Architects and Registered Interior Designers of Oklahoma met on Wednesday, June 7, 2017 with the following members and guests present:

Mark Taylor, Registered Interior Designer, Chairman

M. Bradley Gaskins, Architects, Vice-Chairman

Jim Hasenbeck, Architect, Secretary-Treasurer

Gary Armbruster, Architect

Nate Baker, Architect

Jim Bruza, Architect

Brian Dougherty, Landscape Architect

David Hornbeek, Architect

Randy Weatherly, Landscape Architect/Architect

Elizabeth Windel, Architect

Jean Williams, Executive Director

Leslie Hanska, Executive Assistant

Ellen White, Executive Secretary

Brad Klepper, Counsel

Tammie Kilpatrick, Consultant

Ryan Kilpatrick, Consultant

AGENDA ITEM # 2a-1

SEP 06 2017

STATE BOARD OF ARCHITECTS

Jeff Click, Public Member was absent.

a. There were no public comments.

CONSENT AGENDA

2. a-1. Mr. Weatherly moved to approve the minutes from the April 5, 2017 meeting, with correction adding Jim Hasenbeck as he was in fact in attendance. Motion seconded by Mr. Gaskins. Voting aye: Messrs. Gaskins, Armbruster, Hornbeek, Dougherty, Bruza, Weatherly, Baker, Hasenbeck, Taylor and Ms. Windel. Voting nay: None. Motion unanimously approved.

2. a-2. Mr. Dougherty moved to approve the policy against sexual harassment. Motion seconded by Mr. Hasenbeck. Voting aye: Messrs. Gaskins, Armbruster, Hornbeek, Dougherty, Bruza, Weatherly, Baker, Hasenbeck, Taylor and Ms. Windel. Voting nay: None. Motion unanimously approved.

2. a-3. Mr. Hornbeek moved to approve the financials from March, April and May 2017. Motion seconded by Mr. Weatherly. Voting aye: Messrs. Gaskins, Armbruster, Hornbeek, Dougherty, Bruza, Weatherly, Baker, Hasenbeck, Taylor and Ms. Windel. Voting nay: None. Motion unanimously approved.

ADMINISTRATIVE/INTERNAL BOARD ISSUES

3. a. Legislative report was given to the Board by Ryan Kilpatrick.
3. b. The Board discussed how to effectively collect fines issued through the formal hearing process. Fines are to be paid within 30 days after the Board signs the final order from the Attorney General, but not all are paid. The Board would like to look into hiring a collection agency. This would require a law change. Ms. Kilpatrick will set up a meeting with the Attorney General to discuss the best way to collect fines. No action.
3. c. Mr. Hasenbeck moved to approve the Emeritus applications for the FY-17/19 licensing period. Motion seconded by Mr. Hornbeek. Voting aye: Messrs. Gaskins, Armbruster, Hornbeek, Dougherty, Bruza, Weatherly, Baker, Hasenbeck, Taylor and Ms. Windel. Voting nay: None. Motion unanimously approved. (Attachment A)
3. d. Mr. Weatherly moved to approve Mr. Galt Ormiston's alternative education and experience for testing as a landscape architect, noting that he must also complete 3 years of full time experience under a licensed professional prior to licensure. Motion seconded by Mr. Hornbeek. Voting aye: Messrs. Gaskins, Armbruster, Hornbeek, Dougherty, Bruza, Weatherly, Baker, Hasenbeck, Taylor and Ms. Windel. Voting nay: None. Motion unanimously approved.
3. e. Mr. Baker moved to approve the following dates for the Board's CE events: Friday, November 3, 2017 (fall) and Friday, April 6, 2018 (spring). Motion seconded by Mr. Dougherty. Voting aye: Messrs. Gaskins, Armbruster, Hornbeek, Dougherty, Bruza, Weatherly, Baker, Hasenbeck, Taylor and Ms. Windel. Voting nay: None. Motion unanimously approved.
3. f. Mr. Hornbeek moved to authorize the staff to develop and submit the FY-18 Budget Work Program and FY-19/20 Operational Budget Request. Motion seconded by Mr. Baker. Voting aye: Messrs. Gaskins, Armbruster, Hornbeek, Dougherty, Bruza, Weatherly, Baker, Hasenbeck, Taylor and Ms. Windel. Voting nay: None. Motion unanimously approved.
3. g. Mr. Hornbeek moved to approve travel and educational expenses for FY-17/18 meetings, courses and seminars. Motion seconded by Mr. Hasenbeck. Voting aye: Messrs. Gaskins, Armbruster, Hornbeek, Dougherty, Bruza, Weatherly, Baker, Hasenbeck, Taylor and Ms. Windel. Voting nay: None. Motion unanimously approved.
3. h-1. Mr. Hasenbeck moved to elect 1 year officer terms, with current Chair and Vice-Chair working in tandem with the past Chair. Vice-Chair will be Chair-Elect. Motion seconded by Mr. Baker. Voting aye: Messrs. Gaskins, Armbruster, Hornbeek, Dougherty, Bruza, Weatherly, Baker, Hasenbeck, Taylor and Ms. Windel. Voting nay: None. Motion unanimously approved. Mr. Gaskins moved to elect Secretary-Treasurer as a 2 year term. Motion seconded by Mr. Weatherly. Voting aye: Messrs. Gaskins, Armbruster, Hornbeek, Dougherty, Bruza, Weatherly, Baker, Hasenbeck, Taylor and Ms. Windel. Voting nay: None. Motion unanimously approved. Mr. Hornbeek moved to keep current officers in place for FY-18. Motion seconded by Mr. Weatherly. Voting aye: None. Messrs. Gaskins, Armbruster, Hornbeek, Dougherty, Bruza, Weatherly, Baker, Hasenbeck, Taylor and Ms. Windel. Voting nay: None. Motion unanimously approved.
3. i. As Chair, Mr. Taylor established a Nominating Committee. Members will consist of Past Chair, Current Chair and Vice-Chair. Mr. Taylor also added himself to the Architect and Engineer Committee and Ms. White to the Scholarship Committee. All other committees and members will remain the same through FY-18.

3. j. Mr. Weatherly moved to extend all rolling clocks for architect candidates due to NCARB holding up grades on new examinations to set cut scores. Motion seconded by Mr. Hasenbeck. Voting aye: Messrs. Gaskins, Armbruster, Hornbeek, Dougherty, Bruza, Weatherly, Baker, Hasenbeck, Taylor and Ms. Windel. Voting nay: None. Motion unanimously approved.

3. k. Mr. Dougherty reported on behalf of the Scholarship Committee, he stated the final selections of scholarships are to be awarded by OCCF. Last year the Board awarded 7 1/2 scholarships. This year the Board was able to award 13. The Board added \$200,000 to the scholarship fund and the committee will also add a new question to next year's application to better determine a candidate's financial status. Attachment B

3. l. The Board agreed a licensee/registrant must be a resident of Oklahoma to be approved for Emeritus status, Rules 55:10-9-7. No Action

Mr. Hornbeek requested to jump to item o.

3. o-1. Finance - No report.

3. o-2. Succession Planning - Mr. Hornbeek reported he contacted four states, LA, TX, AL, and OR on their processes for succession planning. He is going to put together a proposal for vacancies/Executive Director based on how these states filled positions. He would like to make an appointment with the Executive Director to review the proposal and set up a time frame regarding retirement.

3. o-3. Investigations - Mr. Hasenbeck reported that there are still on-going investigations.

3. o-4. Act and Rules - Mr. Baker reported that changes to the Act and Rules have been put on hold until 2018 legislative session. Changes to be considered include increasing the monetary penalty to a maximum of \$100,000. Mr. Baker noted that this will have to be clearly justified. The committee is still going to push forward with annual renewals, tentatively to begin July 1, 2019. Mr. Gaskins is going to research what other states are doing regarding Certificates of Authority. Mr. Klepper drafted some wording changes to the Act last fall and they are going to pull that back out and clean it up. Another change that needs to be made to our Rules is taking out IDP and replacing it with a generic term for training. Also, AIA is still pursuing building type changes at this time.

Mr. Hornbeek left the meeting.

3. o-5. Architect/Engineer - Ms. Windel reported that she is adding a definitions and FAQ page to the Superintendent's Manual. Once the manual is completed she will send it to the Executive Director and to the rest of the committee for review.

3. o-6. Building Officials Joint Conference - no report.

3. o-7. Superintendent Manual - see item 3. o-5.

3. o-8. University/Scholarship - See item 3. k.

Moved back to item m.

3. m. Senate Bill 637 requires Memorandum of Understanding or Memorandum of Agreement for agencies receiving money from the state. This will become effective November 1, 2017. (Attachment C)

3. n. The Board discussed and agreed that the title “Architectural Associate” and “Design Professional” violates The Oklahoma State Architectural and Registered Interior Designers Act and Rules.

3. o. See above

3. p. Mr. Dougherty moved to authorize the Executive Director to set the time, date, place and committee members concerning the continuing education audit. The Director is also authorized to override the CEU Audit Committee’s findings as necessary according to the Act and Rules on behalf of the Board. Motion seconded by Mr. Hasenbeck. Voting aye: Messrs. Gaskins, Armbruster, Dougherty, Bruza, Weatherly, Baker, Hasenbeck, Taylor and Ms. Windel. Voting nay: None. Motion unanimously approved.

3. q. Mr. Dougherty moved to deny whether or not a landscape architect can use the title for a firm called Architects of the Outdoors according to the Act and Rules. Motion seconded by Mr. Weatherly. Voting aye: Messrs. Gaskins, Armbruster, Dougherty, Bruza, Weatherly, Baker, Hasenbeck, Taylor and Ms. Windel. Voting nay: None. Motion unanimously approved.

3. r. Mr. Baker moved to deny David Kraszewski’s request to allow his position on the Oklahoma City Board of Appeals as fulling his 24 HSW CEU hours. Motion seconded by Mr. Weatherly. Voting aye: Messrs. Gaskins, Armbruster, Dougherty, Bruza, Weatherly, Baker, Hasenbeck, Taylor and Ms. Windel. Voting nay: None. Motion unanimously approved.

#### FORMAL ADMINISTRATIVE HEARINGS

4. a. Formal hearing and Board action as necessary on Case #2015-431, in the matter of the Board of Governors of the Licensed Architects , Landscape Architects and Registered Interior Designers vs. Gage Palacios d/b/a SILO Design Studio. Holding for Counsel to write up conclusions of law and justifications for the specific fine to send over to the Attorney General’s office to clear for anti-trust issues. No action taken.

4. b. Formal hearing and Board action as necessary on Case #2016-456, in the matter of the Board of Governors of the Licensed Architects , Landscape Architects and Registered Interior Designers vs. Randy Curtis d/b/a Wizard of Saws. Sent back to Counsel to seek good address for recipient. No action taken.

4. c. Formal hearing and Board action as necessary on Case #2016-460, in the matter of the Board of Governors of the Licensed Architects , Landscape Architects and Registered Interior Designers vs. Steve Olsen d/b/a Steve Olsen Architects. Holding for Counsel to write up conclusions of law and justifications for the specific fine to send over to the Attorney General’s office to clear for anti-trust issues. No action taken.

4. d. Formal hearing and Board action as necessary on Case #2016-454, in the matter of the Board of Governors of the Licensed Architects , Landscape Architects and Registered Interior Designers vs. Ralph G. Martinez d/b/a RGM Architects. Holding for recipient to pay fine. No action taken.

4. e. Formal hearing and Board action as necessary on Case #2016-003, in the matter of the Board of Governors of the Licensed Architects , Landscape Architects and Registered Interior Designers vs. Michael Pullen d/b/a Michael Pullen Design. Holding for recipient to pay fine. No action taken.

CLARB/NCARB/CIDQ/ORGANIZATIONS, ISSUES AND REPORTS

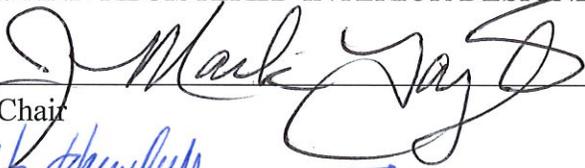
- 5. a. NCARB – Annual Meeting coming up, June 22 – 24, 2017.
- 5. b. CLARB - Mr. Weatherly reported that CLARB is working on a new model law; a complete and total rewrite. Brian Dougherty has been slated for Vice President of CLARB and Ellen White for the Committee on Nominations.
- 5. c. CIDQ – Mr. Taylor reported that CIDQ is looking for new officers.
- 5. d. AIA - No report.
- 5. e. ASLA - No report.
- 5. f. OIADC/ASID - No report.

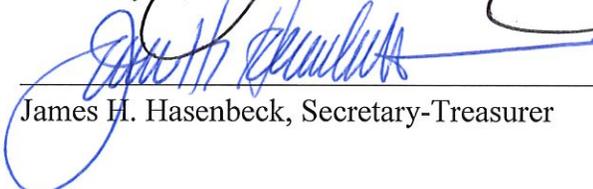
NEW BUSINESS

6. None

Adjourn

THE BOARD OF GOVERNORS OF THE LICENSED ARCHITECTS, LANDSCAPE ARCHITECTS AND REGISTERED INTERIOR DESIGNERS OF OKLAHOMA

  
\_\_\_\_\_  
Mark Taylor, Chair

  
\_\_\_\_\_  
James H. Hasenbeck, Secretary-Treasurer

Mr.	Dale	E.	Arnold Sr.	Architect
Mr.	Charles	Edgar	Bell	Architect
Mr.	Wilton	Lee	Berry	Architect
Mr.	Alan	Deal	Bowman	Architect
Mr.	Ronald	Dean	Brandon	Architect
Mr.	Stephen	E.	Brown	Architect
Mr.	Alan		Brunken	Architect
Mr.	James	Leroy	Butcher	Architect
Mr.	Quinn		Callaway III	Architect
Mr.	John	Kemuel	Cravens	Architect
Mr.	Larry	G.	Davis	Architect
Mr.	Donald	Lee	Edwards	Architect
Mr.	Warren		Edwards	Landscape Architect
Mr.	Les	W.	Ellason	Architect
Mr.	Charles	W.	Fields	Architect
Mr.	Norman	W.	Foster	Architect
Mr.	Harry	Eldon	Francis Jr.	Landscape Architect
Mr.	Tuttle	J.	Gamble III	Architect
Mr.	Mike	C.	Garey	Architect
Mr.	Jack	M.	Graves	Architect
Mr.	Donald	T.	Gunning	Architect
Mr.	William	Thomas	Haney	Architect
Ms.	Betty	Ruth	Jackson	Architect
Mr.	Siddiq	A.	Karim	Architect
Mr.	Charles	Thomas	Knotts	Landscape Architect
Mr.	Philip	A.	Lawrence Jr.	Architect
Mr.	Stanley	Rogers	Lewis	Architect
Mr.	Jim	B.	Luther	Architect
Mr.	W.	Conrad	Marler	Architect
Mr.	Larry	Lee	Mayes	Architect
Mr.	Paul	Frederick	Moore	Architect
Mr.	David	L.	Nienhaus	Architect
Mr.	Clyde	D.	Pope Jr.	Architect
Mr.	Rodney	D.	Seawright	Architect
Mr.	Tom		Short II	Architect
Mr.	Richard	A.	Smith	Architect
Mr.	Larry		Taylor	Architect
Mr.	Robert	L.	Thomas	Architect
Mr.	Leslie	Jack	Van Every	Architect
Mr.	Gary	R.	VanFossen	Architect
Mr.	Thomas	Hearne	Verdel III	Architect
Ms.	JoAnne	Elaine	Vervinck	Landscape Architect
Ms.	Belinda	Maxine	Waldron	Registered Interior Designer
Mr.	Joel	M.	Walker	Architect
Mr.	John	Calvin	Womack	Architect

AGENDA ITEM # 3-c

JUN 07 2017

STATE BOARD OF ARCHITECTS

17/19 Emeritus

Mr.	Herbert	E.	Woodward	Architect
Mr.	Ernest	C.	Woodward	Architect
Mr.	Bill	T. R.	Ytsma	Architect
Mr.	Joseph	Alan	Zaloudek	Architect

JUN 07 2017

STATE BOARD OF ARCHITECTS

May 25, 2017

Board of Architects Path to Licensure Scholarship Recipients for Fall 2017-Spring 201 in the amount of \$3,000.00 each. The recipients are:

**Interior Design:**

Norma Gomez  
Sydney Stafford

**Landscape Architects:**

Rachel Ware  
Daniel Quakenbush  
Aubrey Pontious

**Architects:**

Aida Mazroi  
Ariana Hawkins  
Chance Williams  
Emily Hays  
Matthew Endacott  
Amber Allen  
Lorena McDow  
Errin McKnight

Congratulations to each recipient and all the applicants. This year the committee saw a very qualified pool of applicants and were able to fund six (6) additional scholarships over last year's seven and a half (7.5).

JUN 07 2017

STATE BOARD OF ARCHITECTS

# An Act

ENROLLED SENATE  
BILL NO. 637

By: Dahm of the Senate

and

Murphey of the House

An Act relating to agency agreements; creating the Governor's Transparency Act of 2017; providing short title; defining term; requiring agencies to publish certain documents; requiring agencies to publish certain report; providing for content of report; requiring agencies to provide certain legislative committees with certain proposed agreements; providing certain exception; requiring certain legal citations; providing for codification; and providing an effective date.

SUBJECT: Agency agreement requirements

BE IT ENACTED BY THE PEOPLE OF THE STATE OF OKLAHOMA:

SECTION 1. NEW LAW A new section of law to be codified in the Oklahoma Statutes as Section 3120 of Title 74, unless there is created a duplication in numbering, reads as follows:

This act shall be known and may be cited as the "Governor's Transparency Act of 2017".

SECTION 2. NEW LAW A new section of law to be codified in the Oklahoma Statutes as Section 3121 of Title 74, unless there is created a duplication in numbering, reads as follows:

A. For purposes of the Governor's Transparency Act of 2017, "state agency" shall have the same meaning pursuant to Section 3301 of Title 74 of the Oklahoma Statutes.

B. Upon the effective date of this act, an appropriated state agency entering into a Memorandum of Understanding or Memorandum of Agreement with any agency, department or any organization receiving appropriated money, grants, contracts from the State of Oklahoma or any other state or funds from the government of the United States shall publish a report on its website and the documents.ok.gov website of all Memorandums of Understanding or Memorandums of Agreement within fifteen (15) business days of the Memorandum's effective date. The report shall contain a detailed accounting of each Memorandum of Understanding or Memorandum of Agreement which shall include:

1. The effective date of the Memorandum of Understanding or Memorandum of Agreement;

2. The duration of the Memorandum of Understanding or Memorandum of Agreement;

3. The entities subject to the Memorandum of Understanding or Memorandum of Agreement;

4. The purpose of the Memorandum of Understanding or Memorandum of Agreement; and

5. The constitutional or statutory provisions allowing for the subject addressed in the Memorandum of Understanding or Memorandum of Agreement.

C. When any state agency enters into a Memorandum of Understanding or Memorandum of Agreement, and when the state Legislature is in session, the state agency shall provide the chair and committee members of the appropriate legislative committee, based on the subject matter or agency executing the document, with a copy of the Memorandum of Understanding or Memorandum of Agreement.

D. Provided, the state agency may not publish any such report on a Memorandum of Understanding or Memorandum of Agreement that is privileged under law pursuant to the Oklahoma Open Records Act. However, a report shall still be published to indicate what entities are subject to the privileged Memorandum of Understanding or Memorandum of Agreement and its duration.

E. Memorandums of Understanding or Memorandums of Agreement solely between departments or agencies of this state shall cite the state constitutional or statutory authority granted for the subject addressed in the Memorandum of Understanding or Memorandum of Agreement. Memorandums of Understanding or Memorandums of Agreement between any agencies, departments and any organizations receiving appropriated money, grants, contracts from the State of Oklahoma, or any other state or funds from the government of the United States shall cite the authority granted by federal or state statute and/or in the Constitution of the United States as well as the Constitution of the State of Oklahoma for the subject addressed in the Memorandum of Understanding or Memorandum of Agreement.

SECTION 3. This act shall become effective November 1, 2017.

Passed the Senate the 9th day of March, 2017.

\_\_\_\_\_  
Presiding Officer of the Senate

Passed the House of Representatives the 25th day of April, 2017.

\_\_\_\_\_  
Presiding Officer of the House  
of Representatives

OFFICE OF THE GOVERNOR

Received by the Office of the Governor this \_\_\_\_\_

day of \_\_\_\_\_, 20\_\_\_\_\_, at \_\_\_\_\_ o'clock \_\_\_\_\_ M.

By: \_\_\_\_\_

Approved by the Governor of the State of Oklahoma this \_\_\_\_\_

day of \_\_\_\_\_, 20\_\_\_\_\_, at \_\_\_\_\_ o'clock \_\_\_\_\_ M.

\_\_\_\_\_  
Governor of the State of Oklahoma

OFFICE OF THE SECRETARY OF STATE

Received by the Office of the Secretary of State this \_\_\_\_\_

day of \_\_\_\_\_, 20\_\_\_\_\_, at \_\_\_\_\_ o'clock \_\_\_\_\_ M.

By: \_\_\_\_\_