OKLAHOMA BOARD OF GOVERNORS OF THE LICENSED ARCHITECTS, LANDSCAPE ARCHITECTS AND REGISTERED INTERIOR DESIGNERS
220 N. E. 28th, Board Room
Oklahoma City, OK 74105
June 1, 2016
9:30 a.m.
Minutes

The Board of Governors of the Licensed Architects and Landscape Architects and Registered Interior Designers of Oklahoma met on Wednesday, June 1, 2016 with the following members and guests present:

AGENDA ITEM # 2a-1
AUG 31 2016
STATE BOARD OF ARCHITECTS

David Hornbeek, Architect, Chairman
Mark Taylor, Registered Interior Designer, Vice-Chairman
Jim Hasenbeck, Architect, Secretary-Treasurer
Gary Armbruster, Architect
Nate Baker, Architect
Brian Dougherty, Landscape Architect
Brad Gaskins, Architect
Randy Weatherly, Landscape Architect/Architect
Elisabeth Windel, Architect
Jean Williams, Executive Director
Leslie Hanska, Executive Assistant
Brad Klepper, Counsel
Michael McClintock, Counsel
Tammie Kilpatrick, Consultant
Ryan Kilpatrick, Consultant
Jessica Weathington, Court Reporter
W. David Dorety, Guest
Michael Pullen, Guest
Richard King, Guest

Jim Bruza and Jeff Click were absent.

1. a. There were no public comments.

CONSENT AGENDA

2. a. Mr. Weatherly moved to approve the consent agenda. Motion seconded by Mr. Hasenbeck. Voting aye: Messrs. Taylor, Dougherty, Gaskins, Armbruster, Weatherly, Baker, Hasenbeck, Hornbeek and Ms. Windel. Voting nay: None. Motion unanimously approved.

ADMINISTRATIVE/INTERNAL BOARD ISSUES

3. a. Legislative report was given to the Board by Tammie Kilpatrick.

3. b. Discussion regarding participation in the universities' award programs, assemblies...etc. Mr. Taylor will work on artwork/copy for posters to be used at the universities announcing the scholarship opportunity and current recipients. Leave decision regarding these details in the hands of the scholarship committee. No action.

Chair requested formal hearing items 4a - g be moved to front of the agenda before moving forward with remaining items.

3. c. Discussion noted that the Board Chairman is to be the designated voting member at the NCARB Annual meeting in Seattle. The Board further discussed the Region 6 resolution proposals to amend the NCARB Certification Guidelines by returning the authority back to the Member Boards to vote on programmatic changes to the IDP, soon to be titled the AXP. Changes to the program by this amendment will require passage by a majority vote of the Member Boards. There is concern that too much authority has been given away from the member boards to NCARB. Member boards have become advisors only and this needs to change. Board members attending the annual meeting will vote accordingly noting that there may be amendments presented. No action taken.

3. d. The Director reported the Omnibus bill that carried the Board's Rules for Registered Interior Designer continuing education failed to be acted upon by the legislature. We are waiting on the Governor's declaration for approval.

3. e. No action taken.

3. f. Mr. Taylor moved to authorize the staff to development and submit the FY 17 Budget Work Program and the FY 18-19 Operational Budget Request. Motion seconded by Mr. Dougherty. Voting aye: Messrs. Taylor, Dougherty, Gaskins, Armbruster, Weatherly, Baker, Hasenbeck, Hornbeek and Ms. Windel. Voting nay: None. Motion unanimously approved.

3. g. Mr. Dougherty move to approve travel and educational expenses for FY 16-17 meetings, courses and seminars for staff and Board and appoint each board member and staff as a travel coordinator. Motion seconded by Mr. Taylor. Voting aye: Messrs. Taylor, Dougherty, Gaskins, Armbruster, Weatherly, Baker, Hasenbeck, Hornbeek and Ms. Windel. Voting nay: None. Motion unanimously approved.

3. h. Mr. Weatherly moved to elect Mark Taylor as Chairman, Brad Gaskins as Vice-Chairman and James Hasenbeck as Secretary Treasurer for the coming year beginning July 1, 2016 through June 30, 2017. Motion seconded by Mr. Dougherty. Voting aye: Messrs. Taylor, Dougherty, Gaskins, Armbruster, Weatherly, Baker, Hasenbeck, Hornbeek and Ms. Windel. Voting nay: None. Motion unanimously approved.

3. i. Board Chair added Mr. Weatherly to the Act & Rules committee and Mr. Hornbeek to the Succession Planning committee for the coming year beginning July 1, 2016 through June 30, 2017.

3. j. Mr. Hasenbeck moved to change the September Board meeting to August 31, 2016 to accommodate potential NCARB committee meeting conflicts. Motion seconded by Mr. Dougherty. Voting aye: Messrs. Taylor, Dougherty, Gaskins, Armbruster, Weatherly, Baker, Hasenbeck, Hornbeek and Ms. Windel. Voting nay: None. Motion unanimously approved.

FORMAL ADMINISTRATIVE HEARINGS

4. a. Formal hearing and Board action as necessary on Case #2016-001, in the matter of the Board of Governors of the Licensed Architects, Landscape Architects and Registered Interior Designers vs. EJES, Inc. Mr. Taylor moved enter into executive session. Motion seconded by Mr. Weatherly. Voting aye: Messrs. Taylor, Dougherty, Gaskins, Armbruster, Weatherly, Baker, Hasenbeck, Hornbeek and Ms. Windel. Voting nay: None. Motion unanimously approved. Mr. Weatherly moved to come out of executive session. Motion seconded by Mr. Gaskins. Voting aye: Messrs. Taylor, Dougherty, Gaskins, Armbruster, Weatherly, Baker, Hasenbeck, Hornbeek and Ms. Windel. Voting nay: None. Motion unanimously approved. Mr. Klepper reported that the Board found EJES, Inc. guilty of providing architectural services without having a valid Certificate of Authority, proposing a fine of $3500, which will be submitted to the Attorney General for review in compliance with Executive Order 2015-33.

4. b. Formal hearing and Board action as necessary on Case #2016-002, in the matter of the Board of Governors of the Licensed Architects, Landscape Architects and Registered Interior Designers vs. T. Teel Daggs d/b/a Teel Daggs Design, LLC. Mr. Dougherty moved to enter into executive session. Motion seconded by Mr. Weatherly. Voting aye: Messrs. Taylor, Dougherty, Gaskins, Armbruster, Weatherly, Baker, Hasenbeck, Hornbeek and Ms. Windel. Voting nay: None. Motion unanimously approved. Mr. Dougherty moved to come out of executive session. Motion seconded by Mr. Gaskins. Voting aye: Messrs. Taylor, Dougherty, Gaskins, Armbruster, Weatherly, Baker, Hasenbeck, Hornbeek and Ms. Windel. Voting nay: None. Motion unanimously approved. Mr. Klepper reported that the Board found Teel Daggs d/b/a Teel Daggs Design, LLC guilty of fraud, by practicing architecture without a license, proposing a fine of $10,000, which will be submitted to the Attorney General for review in compliance with Executive Order 2015-33.

4. c. Formal hearing and Board action as necessary on Case #2016-003, in the matter of the Board of Governors of the Licensed Architects, Landscape Architects and Registered Interior Designers vs. Michael Pullen d/b/a Michael Pullen Design. Mr. Gaskins moved to enter into executive session. Motion seconded by Mr. Dougherty. Voting aye: Messrs. Taylor, Dougherty, Gaskins,

Armbruster, Weatherly, Baker, Hasenbeck, Hornbeek and Ms. Windel. Voting nay: None. Motion unanimously approved. Mr. Weatherly moved to come out of executive session. Motion seconded by Mr. Dougherty. Voting aye: Messrs. Taylor, Dougherty, Gaskins, Armbruster, Weatherly, Baker, Hasenbeck, Hornbeek and Ms. Windel. Voting nay: None. Motion unanimously approved. Mr. Klepper reported that the Board found Michael Pullen d/b/a Michael Pullen Design guilty practicing landscape architecture without a Landscape Architect license, proposing a fine of $3000, which will be submitted to the Attorney General for review in compliance with Executive Order 2015-33.

4. d. Formal hearing and Board action as necessary on Case #2016-004, in the matter of the Board of Governors of the Licensed Architects, Landscape Architects and Registered Interior Designers vs. Lantz-Boggio Architects, P.C... Mr. Weatherly moved to enter into executive session. Motion seconded by Mr. Hasenbeck. Voting aye: Messrs. Taylor, Dougherty, Gaskins, Armbruster, Weatherly, Baker, Hasenbeck, Hornbeek and Ms. Windel. Voting nay: None. Motion unanimously approved. Mr. Weatherly moved to come out of executive session. Motion seconded by Mr. Dougherty. Voting aye: Messrs. Taylor, Dougherty, Gaskins, Armbruster, Weatherly, Baker, Hasenbeck, Hornbeek and Ms. Windel. Voting nay: None. Motion unanimously approved. Mr. Klepper reported that the Board found Lantz-Boggio Architects, P.C. guilty of providing architectural services without having a valid Certificate of Authority, proposing a fine of $3500, which will be submitted to the Attorney General for review in compliance with Executive Order 2015-33.

4. e. Formal hearing and Board action as necessary on Case #2016-005, in the matter of the Board of Governors of the Licensed Architects, Landscape Architects and Registered Interior Designers vs. William McMahon d/b/a McMahon Group. Mr. Gaskins moved to enter into executive session. Motion seconded by Mr. Dougherty. Voting aye: Messrs. Taylor, Dougherty, Gaskins, Armbruster, Weatherly, Baker, Hasenbeck, Hornbeek and Ms. Windel. Voting nay: None. Motion unanimously approved. Mr. Weatherly moved to come out of executive session. Motion seconded by Mr. Dougherty. Voting aye: Messrs. Taylor, Dougherty, Gaskins, Armbruster, Weatherly, Baker, Hasenbeck, Hornbeek and Ms. Windel. Voting nay: None. Motion unanimously approved. Mr. Klepper reported that the Board found William McMahon d/b/a McMahon Group, guilty of providing architectural services without having a valid Certificate of Authority, proposing a fine of $6500, which will be submitted to the Attorney General for review in compliance with Executive Order 2015-33.

4. f. Formal hearing and Board action as necessary on Case #2016-006, in the matter of the Board of Governors of the Licensed Architects, Landscape Architects and Registered Interior

Designers vs. Glenda Watkins. Mr. Gaskins moved to enter into executive session. Motion seconded by Mr. Gaskins. Voting aye: Messrs. Dougherty, Gaskins, Armbruster, Weatherly, Baker, Hasenbeck, Hornbeek and Ms. Windel. Voting nay: None. Absent from room: Mr. Taylor. Motion approved. Mr. Weatherly moved to come out of executive session. Motion seconded by Mr. Hasenbeck. Voting aye: Messrs. Taylor, Dougherty, Gaskins, Armbruster, Weatherly, Baker, Hasenbeck, Hornbeek and Ms. Windel. Voting nay: None. Motion unanimously approved. Mr. Klepper reported that the Board agrees it will be willing to consider a consent order, with respondent admitting violation of having fraudulently submitted CEU credits and paying $1500 fine.

4. g. Formal hearing and Board action as necessary on Case #2016-007, in the matter of the Board of Governors of the Licensed Architects, Designers vs. W. David Dorety. Mr. McClintock requested that exhibits be admitted into the record. Mr. Dougherty moved to accept request. Motion seconded by Mr. Weatherly. Voting aye: Messrs. Taylor, Dougherty, Gaskins, Armbruster, Weatherly, Baker, Hasenbeck, Hornbeek and Ms. Windel. Voting nay: None. Motion unanimously approved. Mr. Baker moved to enter into executive session. Motion seconded by Mr. Dougherty. Voting aye: Messrs. Taylor, Dougherty, Gaskins, Armbruster, Weatherly, Baker, Hasenbeck, Hornbeek and Ms. Windel. Voting nay: None. Motion unanimously approved. Mr. Weatherly moved to come out of executive session. Motion seconded by Mr. Dougherty. Voting aye: Messrs. Taylor, Dougherty, Gaskins, Armbruster, Weatherly, Baker, Hasenbeck, Hornbeek and Ms. Windel. Voting nay: None. Motion unanimously approved. Mr. Klepper reported that the Board found W. David Dorety guilty of practicing architecture without a valid license, issuing a $4000 fine which will be submitted to the Attorney General for review in compliance with Executive Order 2015-33.

Chair requested a break for lunch before returning to item 3c.

CLARB/NCARB/CIDQ/ORGANIZATIONS, ISSUES AND REPORTS

5. a. Report from NCARB – No report.

5. b. Mr. Weatherly reported that CLARB's Task Analysis initiative is up more than 40% in North America.

5. c. Report from CIDQ – No report.

5. d. Report on AIA Architect activities – No report.

5. e. Report on ASLA Landscape Architect activities – No report.

5. f. Report on OIDC/ASID Interior Designer activities – No report.

NEW BUSINESS

The Chair reported on the initial findings of the Succession Planning committee after meeting with Board staff. Going forward, some of the areas of focus will be updating job descriptions;

staff meetings; website updating; investigating what it would take to have online applications including looking into a consultant if needed and including a budgeted amount to work with; visit rolls and relationships/involvement between staff and collateral organizations: NCARB, CLARB and CIDQ. Also consider future training such as offered by CLEAR. There will be more to come from the committee as they look future transition.

Adjourn

THE BOARD OF GOVERNORS OF THE LICENSED ARCHITECTS, LANDSCAPE ARCHITECTS AND REGISTERED INTERIOR DESIGNERS OF OKLAHOMA

Mark Taylor, Chair

James H. Hasenbeck, Secretary-Treasurer