

OKLAHOMA BOARD OF GOVERNORS OF THE LICENSED ARCHITECTS, LANDSCAPE
ARCHITECTS AND REGISTERED INTERIOR DESIGNERS

220 N. E. 28th, Board Room

Oklahoma City, OK 73105

April 17, 2019

9:30 a.m.

AGENDA ITEM # 2A-1

JUN 12 2019

Agenda

STATE BOARD OF ARCHITECTS

Call meeting to order - declare quorum present.

"The Board of Architects, Landscape Architects and Registered Interior Designers are meeting pursuant to notice filed with the Secretary of State. The agenda was posted outside the Board Offices and on the Board's website twenty four hours prior to the meeting setting forth thereon the date, time, place and business for the meeting. *Pursuant to the applicable statutes, rules and code, the Board is reminded to refrain from utilizing their personal tablet, portable computers or phone for any purpose other than reviewing offered materials or agenda matters. It is requested that during enforcement hearings you do not look at or utilize the Internet for any information pertaining to the hearing.*"

1. PUBLIC COMMENTS ON CURRENT AGENDA ONLY. Time limit to five (5) minutes per individual with sign-in required five (5) minutes prior to meeting beginning.
2. FORMAL HEARINGS, PENDING FINAL ACTIONS AND/OR ENFORCEMENT ISSUES
 - A. Formal hearing and board action as necessary to consider case #2015-445 in the matter of the Board of Governors of the Licensed Architects, Landscape Architects and Registered Interior Designers vs. Douglas Winters, Jr. and Winters Engineering.
 1. Proposed executive session if necessary to deliberate the above proceedings. Authority: 25 O.S., Section 307 (B)(8).
 2. Vote on whether to convene into executive session.
 3. Vote to return to open session.
 4. Vote on matters discussed in executive session.
3. ADMINISTRATIVE
 - A. Board discussion and action as necessary Legislative report from Tammie Kilpatrick and Ryan Kilpatrick.
 - B. Board discussions and actions as necessary regarding personal appearance from Spencer Eric Matheny concerning his application for an initial Landscape Architect license, to determine Mr. Matheny's passage of sections 1-6 of the Landscape Architect Registration Exam, June 1992 – December 1998 taken in the state of Washington satisfies our requirements for an initial license. (OAC 55:10-7-8 & 9)
 - C. Board discussions and actions as necessary regarding Landscape Architect candidate Luke Aaron Willis concerning his passed sections of the Landscape Architect Registration Exam, Sections A, B & C taken in September 2011 and December 2011 in the state of Iowa satisfies our requirements for an initial license. (OAC 55:10-7-8 & 9)
 - D. Board action as necessary to approve minutes from the February 6, 2019 meeting.
 - E. Board action as necessary to receive financial documents from January and February 2019.
 - F. Committees:
 1. Board discussions and possible actions on the following committee reports:

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- (a) University/Scholarship Committee; Beth Windel, Chair
- (b) Investigations Committee; Nate Baker, Secretary-Treasurer
- (c) Act/Rules Committee

G. Report from Licensing Manager.

- 1. Licenses issued.
- 2. Certificates of Authority issued.
- 3. Candidates eligible to test.

H. Board action as necessary to approve Emeritus status for the 2019-2021 renewal period for the following individuals as they have met the requirement of OAC55:10-9-7 (resident of Oklahoma, licensed for 10 consecutive years, 65 year of age or older and retired from active practice):

- 1. Bill Gilmore, Jr.
- 2. Nigel Jones
- 3. R. David Nordyke
- 4. Roger Coffey
- 5. Lisa McNulty

I. Report from the Executive Director

- 1. Continuing Education Event
- 2. Online licensing system
 - (a) OMES
 - (b) OI

4. CLARB/NCARB/CIDQ/ORGANIZATIONS, ISSUES AND REPORTS

A. Report from NCARB/AIA activities

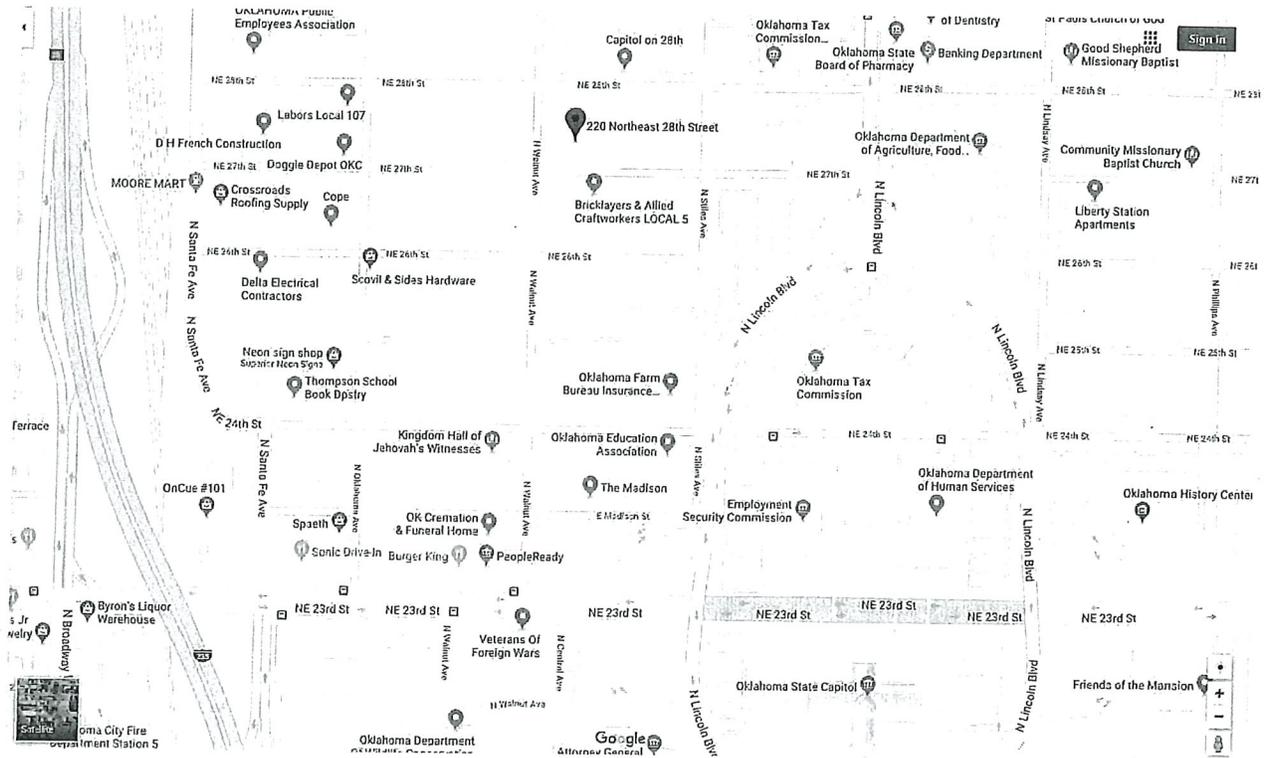
- 1. NCARB Regional Summit, Nashville, March 2019
- 2. NCARB Annual Business Meeting, Washington, DC, June 2019

B. Report from CLARB/ASLA activities

C. Report from CIDQ/OIDC/ASID activities

NEW BUSINESS

Adjourn



Board of Architects, Landscape Architects & Registered Interior Designers
Oklahoma Engineering & Design Bldg.
220 N. E. 28th, Board Room
Oklahoma City, OK 73105

*located directly across from the Capitol Apartments

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Minutes

The Board of Governors of the Licensed Architects and Landscape Architects and Registered Interior Designers of Oklahoma met on Wednesday, April 17, 2019 with the following members and guests present:

M. Bradley Gaskins, Architect, Chairman
Nathan Baker, Architect, Secretary Treasurer
James Hasenbeck, Vice Chair
Gary Armbruster, Architect
David Blackburn, Public Member
Jim Bruza, Architect
David Hornbeek, Architect
Scott Howard, Landscape Architect
Brian Dougherty, Landscape Architect
J. Mark Taylor, Registered Interior Designer
Elizabeth Windel, Architect
Brad Klepper, Board Counsel
Leslie Hanska, Executive Director
Ellen White, Licensing Manager
Janie Hollars, Communications & Information Manager
Brianna Evans, Court Reporter
Tammie Kilpatrick, Consultant
Ryan Kilpatrick, Consultant
Russell Lissuzzo, Prosecuting Attorney
Michael McClintock, Prosecuting Attorney
Doug Winters, Jr., Guest
Doug Winters, III, Guest
Spencer Matheny, Guest
Mark W. Gillett, Guest

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STATE BOARD OF ARCHITECTS

1. There were no public comments.

FORMAL HEARINGS, PENDING FINAL ACTIONS AND/OR ENFORCEMENT ISSUES

2. Formal hearing and Board action as necessary on Case #2015-445, in the matter of the Board of Governors of the Licensed Architects, Landscape Architects and Registered Interior Designers vs. Winters Engineering CO. and Douglas Winters. Mr. Taylor motioned to enter into executive session. Motion seconded by Mr. Hasenbeck. Voting aye: Messrs. Taylor, Howard, Armbruster, Baker, Hornbeek, Blackburn, Bruza, Gaskins, Dougherty, Hasenbeck and Ms. Windel. Voting nay: None. Motion unanimously approved. Mr. Hornbeek motioned to come out of executive session. Motion seconded by Mr. Dougherty. Voting aye: Messrs. Taylor, Howard, Armbruster, Baker, Hornbeek, Blackburn, Bruza, Gaskins, Dougherty, Hasenbeck and Ms. Windel. Mr. Hasenbeck motioned to take a vote on count II, respondent Winters violated the State Architectural and Registered Interior Designers Act, 59 Okla. Stat. §§ 46.1 et seq., by unlawfully practicing architecture by creating and signing architecture plans for the BrucePac Meat Processing expansion in Durant, Oklahoma, without a license to practice Architecture in the State of Oklahoma, and then improperly sought out an Oklahoma licensed architect to stamp said plans. Motioned seconded by Mr. Hornbeek. Voting aye: None. Voting nay: Messrs: Taylor, Howard, Armbruster, Hornbeek, Blackburn, Bruza, Gaskins, Dougherty, Hasenbeck and Ms. Windel. Voting abstained: Baker. Motion unanimously approved. Mr. Hasenbeck motioned to take a vote on count I, respondent Winters Engineering violated the State Architectural and Registered Interior Designers Act, 59 Okla. Stat. §§ 46.1 et seq., by unlawfully practicing architecture by creating and signing architecture plans for the BrucePac Meat Processing expansion in Durant, Oklahoma, without a Certificate of Authority to practice Architecture in the State of Oklahoma, and then improperly sought out an Oklahoma licensed architect to stamp said plans. Motioned seconded by Mr. Hornbeek. Voting aye: None. Voting nay: Messrs. Taylor, Howard, Armbruster, Hornbeek, Blackburn, Bruza, Gaskins, Dougherty, Hasenbeck and Ms. Windel. Voting abstained: Baker. Motion unanimously approved.

ADMINISTRATIVE/INTERNAL BOARD ISSUES

3. A. Legislative report was given to the Board by Ryan Kilpatrick.
3. B. Mr. Hasenbeck motioned to accept Spencer Matheny's Washington State L.A.R.E. passed exam grades taken from June 1992 to December 1998 and grant his initial Landscape Architect license. Motion seconded by Mr. Dougherty. Voting aye: Messrs. Taylor, Howard, Armbruster, Baker, Hornbeek, Blackburn, Bruza, Gaskins, Dougherty, Hasenbeck and Ms. Windel. Voting nay: None. Motion unanimously approved.
3. C. Mr. Hasenbeck motioned to accept Luke Willis' Iowa State L.A.R.E. passed exam sections A, B & C taken in September and December of 2011. Motion seconded by Mr. Howard. Voting aye: Messrs. Taylor, Howard, Armbruster, Baker, Hornbeek, Blackburn, Bruza, Gaskins, Dougherty, Hasenbeck and Ms. Windel. Voting nay: None. Motion unanimously approved.

3. D. Mr. Hornbeek motioned to approve the minutes from the February 6, 2019 meeting. Motion seconded by Mr. Taylor. Voting aye: Messrs. Taylor, Howard, Armbruster, Hornbeek, Blackburn, Bruza, Gaskins, Dougherty, Hasenbeck and Ms. Windel. Voting nay: None. Voting abstained: Mr. Hasenbeck. Motion approved.

3. E. Mr. Taylor motioned to approve the financial documents from January and February 2019. Motioned seconded by Mr. Dougherty. Voting aye: Messrs. Taylor, Howard, Armbruster, Baker, Hornbeek, Blackburn, Bruza, Gaskins, Dougherty, Hasenbeck and Ms. Windel. Voting nay: None. Motion unanimously approved. See attachment A

3. F-1. (a) University/Scholarship Committee: Report given by Ms. Windel. The committee met on March 27, 2019 and reviewed 29 scholarship applications. A total of 17 scholarships were awarded: 5 architecture, 3 landscape architecture and 9 interior designer. A certificate to the winner attending OC will be presented on April 17th, recipients' attending OSU will be presented on May 2nd and UCO's recipient will be presented on August 28th. See attachment B.

3. F-1. (b) Investigations Committee: Report given by Nate Baker, Secretary Treasurer. There are 22 current pending investigations, however, 4 are in litigation elsewhere. The committee plans to use more consent orders in the future. Five warning letters have also been issued.

3. F-1. (c). Act/Rules Committee: No Report.

3. G. 1-3. Ms. White reported 35 Architect licenses, 6 Landscape Architect licenses, 13 Certificates of Authority have been issued, along with the approval of 11 new licensing candidates since February board meeting. See attachment C.

3. H. Mr. Hasenbeck motioned to approve the following Emeritus applications for FY 19/21 licensing period, Bill Gilmore, Jr., Nigel Jones, R. David Nordyke, Roger Coffey, and Lisa McNulty. Motion seconded by Mr. Hornbeek. Voting aye: Messrs. Taylor, Howard, Armbruster, Baker, Hornbeek, Blackburn, Bruza, Gaskins, Dougherty, Hasenbeck and Ms. Windel. Voting nay: None. Motion unanimously approved.

3. I. Ms. Hanska reported that there were 205 attendees at the Spring CEU Event. She also noted that the state online licensing system project is on hold indefinitely; however and we are currently working with Oklahoma Interactive for a temporary solution that will allow online line renewals for the upcoming renewal period set to begin May 1, 2019.

NCARB/CLARB/CIDQ/ORGANIZATIONS, ISSUES AND REPORTS

4. A. NCARB - Mr. Baker was elected Secretary Treasurer of Region V and Mr. Hornbeek was reelected as Chair.

4. B. CLARB – No report

4. C. CIDQ – No report

NEW BUSINESS

None.

THE BOARD OF GOVERNORS OF THE LICENSED ARCHITECTS, LANDSCAPE ARCHITECTS
AND REGISTERED INTERIOR DESIGNERS OF OKLAHOMA



M. Bradley Gaskins, Chair



Nathan Baker, Secretary-Treasurer