REGULAR MEETING OF THE
OKLAHOMA WORKERS’ COMPENSATION
COMMISSION

Wednesday, November 2, 2016
1:30 p.m.
Commission Chambers
1915 N. Stiles Ave.
Oklahoma City, Oklahoma
www.wcc.ok.gov

AGENDA

CALL TO ORDER............................................................... Mr. Gilliland, Chair

ROLL CALL................................................................. Mr. Gilliland, Chair

NOTICE OF COMPLIANCE.............................................. Tiffany Pratt

MINUTES

The drafted Minutes for the following Commission Meetings will be considered for approval:

   Special Commission Meeting on Wednesday, October 19, 2016
   Regular Commission Meeting on Thursday, October 20, 2016
   Special Commission Meeting on Friday, October 21, 2016

THE FOLLOWING MATTERS ARE PRESENTED FOR CONSIDERATION AND ACTION, IF ANY, DEEMED APPROPRIATE BY THE COMMISSION.

1. Proposed Approval of Dates for the Commission’s 2017 Regular Meeting Schedule

Under the provisions of Section 311 of Title 25, all public bodies shall give notice in writing by December 15 of each calendar year of the schedule showing the date, time and place of the regularly scheduled meetings of such public bodies for the following calendar year. That notice shall be given to the Secretary of State. The Commission will consider the following dates for its 2017 regular meeting schedule:
### Business Meeting

**Thursdays 1:30 p.m.**

- January 19th, 2017
- February 16, 2017
- March 16, 2017
- April 20, 2017
- May 18, 2017
- June 15, 2017
- July 20, 2017
- August 17, 2017
- September 14, 2017
- October 19, 2017
- November 16, 2017
- December 14, 2017

### Appeals Hearing

**Fridays 9:00 a.m.**

- January 20th, 2017
- February 17, 2017
- March 17, 2017
- April 21, 2017
- May 19, 2017
- June 16, 2017
- July 21, 2017
- August 18, 2017
- September 15, 2017
- October 20, 2017
- November 17, 2017
- December 15, 2017

#### Possible Action:

Possible action may include, but is not limited to: taking no action, continuing the matter, approving as listed or approving as amended some, all or none of the dates for the commission’s 2017 regular meeting schedule.

2. **Discussion and Consideration of approving the Memorandum of Understanding (MOU) between the WCC and Self-insurance Guaranty Fund Board (SIGF).**

   The proposed MOU establishes the services performed by the WCC’s Chief Financial Officer for the SIGF and the SIGF’s payment for the WCC’s costs in providing such services.

   **Possible Action:**

   Possible action may include, but is not limited to: taking no action, continuing the matter, approving, approving as amended or not approving the proposed MOU.

3. **Consent Agenda for Travel Vouchers Currently Outstanding**

   85A O.S. §23 states any commissioner or employee of the Commission shall be entitled to receive his or her necessary traveling expenses as provided in the State Travel Reimbursement Act. The expenses shall be certified by the person who incurred them and shall be allowed and paid on presentation of vouchers approved by the Commission. In
accordance with this section, the Commission will consider a vote to approve the currently outstanding vouchers.

All vouchers listed within this Consent Agenda have been made available to each Commissioner prior to today's meeting, are considered routine, and will be enacted by one motion of the Commission. If separate discussion is desired, that item may be removed from the Consent Agenda and separately voted upon.

Possible Action:

Possible action may include, but is not limited to: taking no action; approving some, all or none of the vouchers listed in this Consent Agenda; continuing the matter.

4. Possible Executive Session Pursuant to Title 25 O.S. § 307(B)(1) for the purpose of discussing employment evaluations, promotion or performance of the Administrative Division staff: Holly Miller, Tiffany Pratt and Aubri Wiley; Counseling Division: Eric Russell and Teresa Allen; and Records Division: Norma McRae, Leslye Cockrell Juanita Mendoza and Carolina Attaway.

A. Motion and Vote to:

(1) Go into Executive Session for the purposes of: (i) Discussing the employment evaluations, promotion or performance of the Administrative Division staff: Holly Miller, Tiffany Pratt and Aubri Wiley; Counseling Division: Eric Russell and Teresa Allen; and Records Division: Norma McRae, Leslye Cockrell, Juanita Mendoza and Carolina Attaway under 25 O.S. § 307(B)(1).

B. Vote to Reconvene in Open Session

Possible Action:

Possible action may include but is not limited to taking no action; continuing the matter; or taking action based on discussion of performance and employment evaluations of the Administrative Division staff: Holly Miller, Tiffany Pratt and Aubri Wiley; Counseling Division: Eric Russell and Teresa Allen; and Records Division: Norma McRae, Leslye Cockrell, Juanita Mendoza and Carolina Attaway as discussed in Executive Session.

5. Announcements
The next regularly scheduled Commission meeting is scheduled for November 29, 2016.

ADJOURNMENT

Mr. Gilliland, Chair