



OKLAHOMA WORKERS' COMPENSATION COMMISSION

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Chairman Jordan K Russell · Commissioner Megan Tilly · Commissioner Scott Biggs
Executive Director Hopper Smith

To: Attorneys, and WCC All

September 2, 2021

ALERT: CHANGES IN COMMISSION NOTICES, NEW PROCEDURES FOR FORM 93s AND FORM ORDERS, AND JOINT PETITION REMINDER.

Beginning Tuesday, September 7, notifications from the Commission will be **sent out via email**. All orders and notices will now be emailed to the **"Docket Notice"** email address we have on file.

Items to be sent via "Docket Notice" email address

- Appeal Notices
- Finalized Orders
- Send Notices- Strike, Reschedule and Strike, and Reschedule Pending Notices
- Supplemental Notices
- Docket Notices
- Generate Case Numbers (For Form 3s)

If you are not receiving email notices to your docket email, please contact the Commission to update your email address or complete [this form](#). Do note, we can only send notices to one email address per customer.

New Procedures for Form 93s

Form 93s may now be sent to the **assigned ALJ** via email or handed to the assigned ALJ in person. You will receive a file stamped copy by email.

Form Orders (Form A, Form 100, IME Request, Medical Release, Party Produced Order, & 93s)

A Form Order may be presented IN PERSON to the **assigned ALJ** only. The ALJ will take the original for processing, and the parties will receive a file stamped copy via email. The Form Orders listed above may still be sent via email to the assigned ALJ if agreed upon by both parties.

Joint Petitions

The current Joint Petition procedure will remain in place at this time.

Joint petitions should be submitted by interrogatory via email to the assigned ALJ. If there is not an assigned ALJ, the JP should be sent to Chief ALJ Curtin. Only those matters settled on the day of trial may be presented for an in person settlement.

PLEASE DO NOT SEND ANY ORDERS OR REQUESTS FOR NUNC PRO TUNC THROUGH THE RECORDS EMAIL. ORDERS OR REQUESTS REGARDING ORDERS SHOULD BE SENT DIRECTLY TO THE ASSIGNED ALJ.