



OKLAHOMA WORKERS' COMPENSATION COMMISSION

1915 N STILES AVE STE 231 · OKC, OK · 73105 · (405) 522-3222 · WCC.OK.GOV

Tulsa office · 212 Kerr State Office Building · 440 South Houston · Tulsa, Oklahoma 74127 · (918) 295-3732

Chairman Mark Liotta · Commissioner Jordan Russell · Commissioner Megan Tilly

Executive Director Hopper Smith

Alert Regarding Interim Guidelines

Consistent with the directive from Chairman Liotta and on behalf of the Administrative Law Judges, the following Interim Guidelines are being issued for all in-person TRIALS commencing June 1, 2020:

TRIALS:

- Please note your Notices for Trial are for a time specific. Do not come into the building until your scheduled time. All Commission trials will take place in the large second floor courtroom. Meetings with your clients or witness should take place prior to arriving or be conducted outside. **Attorneys are not to conduct other business in the building when admitted for trial.** (Filings are to be done by mail or email. Record searches in the basement are by appointment only. Request for Judge's signature are to be by email only).
- Do not come into the building if you are not feeling well, have a temperature, exhibit any symptoms of Covid-19 or have been recently exposed to someone diagnosed with Covid-19. Please instruct your client and witnesses of the same. Request a continuance and arrangements will be made to reschedule the trial as quickly as possible.
- Masks are to be worn while in the building and during trial, unless instructed by the ALJ otherwise.
- No mediations, depositions, or other meetings are allowed in the building. The attorney's lounge, vending area, and small conference rooms remain closed.
- Please limit your party to only those necessary for the hearing (no family or spectators). If you have more than 5 persons in your party, please advise immediately so that specific accommodations may be made. Everyone is expected to maintain the proper social distancing and spacing standards.

PREHEARING CONFERENCES:

Remain under the prior announced procedure of email and telephone only. **NO IN-PERSON APPEARANCES.**

JOINT PETITIONS:

Remain under the prior announced procedure of emailed interrogatories **ONLY.**

FORM A ORDERS AND FORM 100's:

Remain under the prior announced procedure of emailing to ALJ for signature and processing. Form 93's are still to be sent in by regular mail. All other request for order or signature should be emailed.



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FILINGS AND RECORDS SEARCHES:

Remains the same as prior announcements **until further notice**. Please email or mail your filings. Record searches may be conducted by obtaining an appointment time to come into the building to do the same. Contact eric.russell@wcc.ok.gov for appointed date and time.

As always, if you have any questions, an urgent issue, or a unique situation, please contact the assigned ALJ or me via email or telephone for direction.

T. Shane Curtin

Chief Administrative Law Judge

Oklahoma Workers' Compensation Commission