



# OKLAHOMA WORKERS' COMPENSATION COMMISSION

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Chairman Mark Liotta · Commissioner Jordan Russell · Commissioner Megan Tilly

Executive Director Hopper Smith

## **ALERT -- MAY 15, 2020 -- UPDATE**

The Workers' Compensation Commission is currently engaged in a process of phasing in a return to all services. Regarding the Administrative Law Judges and their dockets, the parties are to be aware of the following:

### **May 18, 2020 - UNTIL FURTHER NOTICE:**

We will continue to follow all the procedures as outlined in the prior Alerts as to Form Orders (Form A's and Form 100's), Joint Petitions (represented and unrepresented), and Request for Orders (submission of cases on documentary evidence only). These are to be submitted by **email only** to the assigned ALJ. **\*\*\*please update your forms to the current version from our website AND read your submission to insure accuracy in case numbers, appropriate taxes, math calculations, appropriate answers to interrogatories, etc.\*\*\***

The ALJ's remain available via email or telephone to provide assistance upon request of the parties on any case, but in addition, the Judges will continue to conduct their Pre-hearing Conference dockets **via email announcements (please do not text your announcement) and telephone conference**. Announcements are to be made as instructed in the 4/24/20 alert. Please note you can email your agreed announcement upon receipt of the notice of PHC, you do not have to wait until morning of PHC. **Both parties shall be copied on the email** evidencing an agreed announcement. IME's (Form M) are now being accepted as it appears the doctors are scheduling exams. You do not have to wait on a PHC to submit your agreement on an IME. **\*\*\*Reminder: If your PHC announcement is to set a case for trial, you must use the Request for Trial form which allows us to be the most efficient in managing our trial dockets.\*\*\***

**June 1, 2020:** It is anticipated that we will continue to conduct pre-hearing conferences and joint petition settlements by EMAIL ONLY, but will resume in person trials on June 1, 2020. Some trial notices have already been sent out. **Please note:** Notices of Trial will provide a **SPECIFIC TIME** for appearance. 9:00, 11:00, 1:00 or 3:00. Please note your **SPECIFIC TIME** for trial and **do not arrive** to the Commission building prior to your time of hearing.

**Safety guidelines for trials are being created and will be published prior to June 1, 2020.**

***T. Shane Curtin***  
**Chief Administrative Law Judge**  
**Oklahoma Workers' Compensation Commission**