

**OKLAHOMA WORKERS' COMPENSATION COMMISSION**  
**REGULAR MEETING MINUTES**  
**SEPTEMBER 17, 2020, 1:30 P.M.**

**STATEMENT OF OKLAHOMA OPEN MEETING ACT COMPLIANCE**

Notice of this Regular Business Meeting was filed with the Secretary of State's office on Thursday, November 7, 2019, at 4:22 p.m. in compliance with the Open Meeting Act.

The agenda was posted at least 24 hours in advance of the meeting, in compliance with the Open Meeting Act. It was posted on the Commission website and at 1915 N. Stiles Ave., Oklahoma City, Oklahoma, the Commission's principal office.

**MINUTES OF THE SEPTEMBER 17, 2020 REGULAR BUSINESS MEETING OF THE OKLAHOMA WORKERS' COMPENSATION COMMISSION**

The members of the Oklahoma Workers' Compensation Commission met at 1915 N. Stiles Ave., 2<sup>nd</sup> floor, Oklahoma City, Oklahoma, on September 17, 2020.

Members present: Chairman Mark Liotta and Commissioner Megan Tilly.

Member absente: Commissioner Russell

Others Present: Lauren Hammonds Johnson, WCC; Hopper Smith, WCC; Alexander Watkins, WCC; James Lawson, WCC; Ian Steedman, WCC; Collin Fowler, WCC; Andrea Delling, WCC; Eric Russell, WCC; Dustin Davison, CEC.

Chairman Liotta expressed appreciation for those in attendance. After the roll was taken, he announced the presence of a quorum. The meeting was called to order at approximately 1:30 p.m.

**1. Approval of Minutes**

The minutes of the August 20, 2020, Regular Meeting of the Commission were considered for approval.

The minutes of the August 27, 2020, Special Meeting of the Commission were considered for approval.

***Motion:*** Commissioner Tilly moved to approve the minutes of the August 20, 2020, Regular Business Meeting and August 27, 2020, Special Business Meeting.

Those voting aye: Chairman Liotta and Commissioner Tilly.

***The motion carried.***

**2. Discussion and Possible Action of Consent Agenda for Travel Vouchers Currently Outstanding**

Title 85A O.S. § 23 states, [a]ny Commissioner or employee of the Commission shall be entitled to receive his or her necessary traveling expenses as provided in the State Travel Reimbursement Act. The expenses shall be certified by the person who incurred them and shall be allowed and paid on presentation of vouchers approved by the Commission.” In accordance with this section, the Commission will consider a vote to approve the currently outstanding vouchers.

All travel vouchers listed within this Consent Agenda have been made available to each Commissioner prior to today’s meeting, are considered routine, and will be enacted by one motion of the Commission. If separate discussion is desired, that item may be removed from the Consent Agenda and voted upon separately.

*Motion:* Commissioner Tilly moved to approve the travel vouchers.

Those voting aye: Chairman Liotta and Commissioner Tilly.

*The motion carried.*

**3. Discussion and Consideration of Commission’s FY2022 Operating Budget Submission**

The Commission discussed and considered approval of its FY2022 Operating Budget Submission, as proposed.

*Motion:* Commissioner Tilly moved to continue this item to the next business meeting.

Those voting aye: Chairman Liotta and Commissioner Tilly.

*The motion carried.*

**4. Discussion and Consideration of Adoption of Proposed Amendments to Workers’ Compensation Commission’s CC-Joint Petition Form and Effective Date**

Title 85A O.S. § 22(A)(2)(a) provides: “[t]he Commission shall vote on any substantive change to any form and the effective date of such substantive change.” The Commission considered adopting proposed amendments to CC-Joint Petition, as well as setting the effective date.

Lauren Hammonds Johnson was recognized, presented, and answered questions of the Commission.

Eric Russell was recognized, presented, and answered questions of the Commission.

**Motion:** Commissioner Tilly moved to continue this item to the next business meeting.

Those voting aye: Chairman Liotta and Commissioner Tilly.

*The motion carried.*

5. **Discussion and Consideration of Design Proposal and RFP from Cyntergy regarding Denver N. Davidson Building Renovation**

Cyntergy submitted a design proposal for architectural and engineering design services on August 17, 2020, for the partial First and Second Floor Office Renovations in the Denver Davison Building. The Commission discussed and considered action on the proposed RFP.

Chairman Liotta presented a list of questions that will be posed to Cyntergy and OMES staff in regards to the partial First and Second Floor Office Renovations in the Denver Davison Building.

**Motion:** Commissioner Tilly moved to continue this item to the next business meeting.

Those voting aye: Chairman Liotta and Commissioner Tilly.

*The motion carried.*

6. **New Business**

“[A]ny matter not known about or which could not have been reasonably foreseen prior to the time of the posting.” 25 O.S. § 311.

*There was no new business.*

7. **Announcements**

The Commission’s next regular appeals meeting is on Friday, September 18, 2020. The Commission’s next regular business meeting is on Thursday, October 15, 2020.

**ADJOURNMENT.....Chairman Mark Liotta**

***Motion:*** Commissioner Tilly moved to adjourn.

Those voting aye: Chairman Liotta and Commissioner Tilly.

***The motion carried.***

**The meeting adjourned at 1:56 p.m.**