

**REGULAR MEETING OF THE  
OKLAHOMA WORKERS' COMPENSATION COMMISSION**

Thursday, July 15, 2021  
1:30 p.m.  
Commission Chambers, 2<sup>nd</sup> Floor  
1915 N. Stiles Ave.  
Oklahoma City, Oklahoma  
[www.wcc.ok.gov](http://www.wcc.ok.gov)

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**AGENDA**

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**CALL TO ORDER** .....Chairman Russell

**ROLL CALL** .....Chairman Russell

**Open Meeting Act Statement**

**THE FOLLOWING MATTERS ARE PRESENTED FOR CONSIDERATION AND VOTE TO APPROVE, DISAPPROVE, OR TAKE ANY OTHER ACTION CONSISTENT WITH THE COMMISSION'S AUTHORITY.**

**1. Discussion and Possible Action on Minutes**

The drafted minutes of the June 17, 2021, Regular Meeting of the Commission will be considered for approval.

**2. Discussion and Possible Action of Consent Agenda for Travel Vouchers Currently Outstanding**

Title 85A O.S. § 23 states, [a]ny Commissioner or employee of the Commission shall be entitled to receive his or her necessary traveling expenses as provided in the State Travel Reimbursement Act. The expenses shall be certified by the person who incurred them and shall be allowed and paid on presentation of vouchers approved by the Commission.” In accordance with this section, the Commission will consider a vote to approve the currently outstanding vouchers.

All travel vouchers listed within this Consent Agenda have been made available to each Commissioner prior to today’s meeting, are considered routine, and will be enacted by one motion of the Commission. If separate discussion is desired, that item may be removed from the Consent Agenda and voted upon separately.

**Possible Action:**

Possible action may include, but is not limited to: taking no action; approving some, all, or none of the vouchers listed in this Consent Agenda; or continuing the matter.

3. **Discussion and Possible Action Regarding Workers' Compensation Commission 2021 Conference Expenses**

On September 30, 2021 and October 1, 2021 the WCC will be holding the seventh annual Oklahoma Workers' Compensation Conference. This is a Statutory Fee Paid Event. Estimated costs for the event are below:

- a. McKnight Center Meeting Space Rental = \$12,982.00
- b. Student Union Catering = \$9,400.00
- c. Parking passes = \$4,000.00
- d. Hotel Cost = TBD
- e. Printed Agendas = TBD
- f. Name Tags = TBD
- g. Printed Handbooks = TBD

**Possible Action:**

Possible action may include, but is not limited to: taking no action, continuing the matter, approving the expenses for the conference, or disapproving the action.

4. **Discussion and Possible Action on the Issuance of a Requisition against the Lease Agreement between the Commission and the Commissioners of the Land Office for Fiscal Year 2022**

The Commission will discuss and consider the issuance of requisition to cover Year 1 of a 10-year lease between the Commission and the Commissioners of the Land Office for the Tulsa office space in the 201 Building for FY 2022. The annual total cost of the lease is determined by the individual, joint, and shared lease space occupied by the Oklahoma Workers' Compensation Court of Existing Claims and the Commission).

**Possible Action:**

Possible action may include: taking no action, continuing the matter, approving the issuance of a requisition against a lease agreement with the CLO for the Tulsa office space, not approving the requisition, or taking other action consistent with the Commission's authority.

5. **Discussion and Possible Action Regarding the Draft Oklahoma Option Insured Guaranty Fund Monies Letter**

The Oklahoma Option Insured Guaranty Fund, 85A O.S.2014, §§ 201-213 (now repealed), was found unconstitutional in 2016, and assessments from insurers and carriers are no longer collected or paid into the fund. The Commission will discuss a draft letter seeking legislative assistance to address monies remaining in this fund.

**Possible Action:**

Possible action may include, but not limited to: taking no action; continuing the matter; approving the draft letter to be sent; approving the letter to be sent as modified in the meeting; or any other action within the authority of the Commission.

6. **Discussion and Consideration of Change of Title of the Open Compliance Director Position to Workers' Compensation Compliance and Enforcement Managing Attorney.**

The Commission will discuss and consider changing the title of the director of the Commission's Compliance Division from Compliance Director to Workers' Compensation Compliance and Enforcement Managing Attorney.

**Possible Action:**

Possible action may include, but is not limited to: taking no action, continuing the matter, approving the change of title to Workers' Compensation Compliance and Enforcement Managing Attorney, or disapproving the action.

7. **Possible Executive Session Pursuant to 25 O.S. § 307(B)(1) to interview Candidate C, Candidate D, and Candidate E and to discuss the employment, hiring, and/or salary of Candidate C, Candidate D or Candidate E for the Position of Workers' Compensation Compliance and Enforcement Managing Attorney or Compliance Director.**

A. **Motion and vote to enter into Executive Session.**

B. **Discussion in Executive Session.** The Commission will discuss only the topic stated in this agenda item.

C. **Motion and vote to reconvene in Open Session.**

D. **Motion and vote on Possible Action.**

**Possible Action:**

Possible action may include, but is not limited to: taking no action; continuing the matter; approving the hiring and salary offer for Candidate C, Candidate D or Candidate E for the position of Workers' Compensation Compliance and Enforcement Managing Attorney or Compliance Director as discussed in executive session; or any other action within the authority of the Commissioners.

8. **New Business**

“[A]ny matter not known about or which could not have been reasonably foreseen prior to the time of the posting.” 25 O.S. § 311.

9. **Announcements**

The Commission's next regular appeals meeting is on Friday, July 16, 2021 at 9:00 a.m. The Commission's next regular SIGFB meeting is on Wednesday, July 21, 2021 at 1:00 p.m. The Commission's next regular business meeting is on Thursday, August 19, 2021 at 1:30 p.m.

**ADJOURNMENT.....Chairman Russell**