

REGULAR MEETING OF THE OKLAHOMA WORKERS' COMPENSATION COMMISSION

Thursday, May 12, 2016
1:30 p.m.
Commission Chambers
1915 N. Stiles Ave.
Oklahoma City, Oklahoma
www.wcc.ok.gov

AGENDA

CALL TO ORDER..... Mr. Gilliland, Chair

ROLL CALL Mr. Gilliland, Chair

NOTICE OF COMPLIANCE..... Tiffany Pratt

MINUTES

- a. The drafted Minutes of Regular Commission Meeting on April 14, 2016, will be considered for approval.
- b. The drafted Minutes of Special Commission Meeting on April 19, 2016, will be considered for approval.
- c. The drafted Minutes of Special Commission Meeting on April 20, 2016, will be considered for approval.
- d. The drafted Minutes of Special Commission Meeting on May 5, 2016, will be considered for approval.

THE FOLLOWING MATTERS ARE PRESENTED FOR CONSIDERATION AND ACTION, IF ANY, DEEMED APPROPRIATE BY THE COMMISSION.

1. **Commission Approval of Group Self-Insurance Applications for New Membership**

Commission Rule 810:25-11-3 states a new membership to a self-insurance group may not become effective without Commission approval. All applications for membership are filed with the Commission. The application includes evidence of the execution of the indemnity agreement, power of

attorney, and joint and several liability agreement, as required by 810:25-11-15, with signed approval of the applicant by the association, and is accompanied by a current balance sheet and income statement. The following is the applicant and the self-insurance group association to which it is applying for membership:

Oklahoma Association of Electric Self- Insurers Fund (# 75034):

Possible Action:

Possible action may include, but is not limited to: taking no action, continuing the matter, approving or not approving the application for a new member to the association.

2. Discussion and Consideration of a Quote for Creating a Compliance Database

The Commission will consider a quote for creating an Access Compliance Database to replace the current database that was originally from the Department of Labor and is not functioning properly. The database will enable the Compliance investigators to have a log of their cases and enter payments received.

Possible Action:

Possible action may include, but is not limited to: taking no action; continuing the matter; approving the quote; or not approving the quote.

3. Proposed Approval of Certified Case Managers for the Commission

Title 85A O.S. § 113 requires the Workers' Compensation Commission to create, maintain and review a list of licensed individuals who shall serve as certified case managers. The Commission shall, to the best of its ability, include the most experienced and competent case managers in the specific fields of expertise utilized most often in the treatment of injured workers. The period of qualification shall be two (2) years. The Commission will consider approving the list of certified case managers presented at the meeting that have been vetted by the Medical Director and recommended to have their applications approved or renewed.

Possible Action:

Possible action may include, but is not limited to: taking no action, continuing the matter, approving some, all or none of the certified case managers for the Commission.

4. Consent Agenda for Travel Vouchers Currently Outstanding

85A O.S. §23 states any commissioner or employee of the Commission shall be entitled to receive his or her necessary traveling expenses as provided in the State Travel Reimbursement Act. The expenses shall be certified by the person who incurred them and shall be allowed and paid on presentation of vouchers approved by the Commission. In accordance with this section, the Commission will consider a vote to approve the currently outstanding vouchers.

All vouchers listed within this Consent Agenda have been made available to each Commissioner prior to today’s meeting, are considered routine, and will be enacted by one motion of the Commission. If separate discussion is desired, that item may be removed from the Consent Agenda and separately voted upon.

Possible Action:

Possible action may include, but is not limited to: taking no action; approving some, all or none of the vouchers listed in this Consent Agenda; continuing the matter.

5. Reports

Lindsey Christopher, Commission Counsel, will present a report on the Commission's Precedent Manual.

The Administrative Procedures Act requires each agency that issues precedent setting orders to maintain and index all such orders that the agency intends to rely upon as precedent. The index and orders are to be made available for public inspection and indexed by subject.

6. Announcements

Commission’s next regularly scheduled meeting is Thursday, June 9, 2016.

ADJOURNMENT.....Mr. Gilliland, Chair