

REGULAR MEETING OF THE OKLAHOMA WORKERS' COMPENSATION COMMISSION

Thursday, April 20, 2017
1:30 p.m.
Commission Chambers
1915 N. Stiles Ave.
Oklahoma City, Oklahoma
www.wcc.ok.gov

AGENDA

CALL TO ORDER..... Mr. Gilliland, Chair

ROLL CALL..... Mr. Gilliland, Chair

NOTICE OF COMPLIANCE..... Scott Chance

MINUTES

The drafted Minutes of Commission Meetings on March 16, 2017, March 23, 2017, April 6, 2017 and April 7, 2017 will be considered for approval.

THE FOLLOWING MATTERS ARE PRESENTED FOR CONSIDERATION AND ACTION, IF ANY, DEEMED APPROPRIATE BY THE COMMISSION. PUBLIC COMMENTS ARE LIMITED TO THE AGENDA ITEMS LISTED.

1. Proposed Fiscal Year 2018 Contract between the Commission and the Oklahoma Office of the Attorney General

The Commission will consider a proposed contract engaging the legal services of the Oklahoma Office of the Attorney General for FY-2018. The cost of the contract is \$ 63,447.60.

Possible Action:

Possible action may include, but is not limited to: taking no action, continuing the matter, approving, approving as amended or not approving the contract with the Attorney General's Office in the amount of \$63,447.60.

2. Discussion and Consideration of the Fiscal Year 2018 Shared Services Agreement between the Commission and the Office of Management Enterprise Services

The Commission will consider approving the renewal of the Shared Services Agreement with the Office of Management Enterprise Services for FY18, encumbering funds in the amount of \$167,229.00. This Agreement includes Information Services, Human Capital Management, and Central Accounting and Reporting. The Agreement signed in FY17 continues until such time as modified or terminated.

Possible Action:

Possible action may include, but is not limited to: taking no action, continuing the matter, approving, approving as modified or not approving renewing the Shared Services Agreement with the Office of Management Enterprise Services for FY18, encumbering funds in the amount of \$167,229.00.

3. Discussion and Consideration of Renewal of Self Insurance Guaranty Fund Contract for Fiscal Year 2018

Under 85A O.S. Supp. 2014, § 99 the Commission may contract with an appropriate state governmental entity, as approved by the Commission, for claims administration, including processing, investigating and paying valid claims against an impaired self-insurer with the monies from the released security. The Commission will consider approving a one-year renewal of the contract with the Self-insurance Guaranty Fund Board in the amount of \$30,880.00 for workers' compensation claims administration services dealing with the security posted by a self-insurer and released for the payment of the self-insurer's workers' compensation obligations.

Possible Action:

Possible action may include, but is not limited to: taking no action, continuing the matter, approving or not approving the one-year renewal contract with the Self-insurance Guaranty Fund Board in the amount of \$30,880.00.

4. Discussion and Consideration of the Renewal of the Memorandum of Understanding (MOU) between the WCC and Self-insurance Guaranty Fund Board (SIGF) for Fiscal Year 2018.

The MOU established the services performed by the WCC's Chief Financial Officer for the SIGF and the SIGF's payment for the WCC's costs in providing such services. The Commission will consider approving a one-year renewal of the MOU with the SIGF Board in the amount of \$5,000.00.

Possible Action:

Possible action may include, but is not limited to: taking no action, continuing the matter, approving as amended or not approving the renewal of the MOU.

5. Discussion and Consideration of Assessment and Assessment Rate for the Multiple Injury Trust Fund (MITF)

The commissioners of the Workers' Compensation Commission shall establish an assessment rate applicable to each mutual or interinsurance association, stock company, or other insurance carrier writing workers' compensation insurance in this state, each employer carrying its own risk, and each group self-insurance association, for purposes of computing the assessment necessary to pay the annual obligations of the Multiple Injury Trust Fund determined on or before December 31 of each year by the MITF Director, to be outstanding for the next calendar year. The rate shall be equal for all parties required to pay the assessment. The maximum assessment rate is six percent (6%). The Commission will consider establishing the assessment rate for the MITF.

Possible Action:

Possible action may include, but is not limited to: taking no action, continuing the matter, or approving an assessment rate.

6. Consent Agenda for Travel Vouchers Currently Outstanding

85A O.S. §23 states any commissioner or employee of the Commission shall be entitled to receive his or her necessary traveling expenses as provided in the State Travel Reimbursement Act. The expenses shall be certified by the person who incurred them and shall be allowed and paid on presentation of vouchers approved by the Commission. In accordance with this section, the Commission will consider a vote to approve the currently outstanding vouchers.

All vouchers listed within this Consent Agenda have been made available to each Commissioner prior to today's meeting, are considered routine, and will be enacted by one motion of the Commission. If separate discussion is desired, that item may be removed from the Consent Agenda and separately voted upon.

Possible Action:

Possible action may include, but is not limited to: taking no action; approving some, all or none of the vouchers listed in this Consent Agenda; or continuing the matter.

7. Reports

THE FOLLOWING REPORT IS PRESENTED FOR INFORMATIONAL PURPOSES ONLY. NO ACTION WILL BE TAKEN.

Legislative Update Report

Commissioner Liotta will give a report on legislative meetings and legislation affecting the Commission.

8. Possible Executive Session Pursuant to Title 25 O.S. § 307(B)(1) for the purpose of discussing the Commission's annual employment evaluations for Human Resources Director, Clif Cypert, Administrative Law Judge Shane Curtin, and Commission Counsel, Lindsey Christopher.

A. Motion and Vote to:

Go into Executive Session for purposes of discussing the Commission's annual employment evaluations for Human Resources Director, Clif Cypert, Administrative Law Judge Shane Curtin, or Commission Counsel, Lindsey Christopher, under § 307(B)(1).

B. Vote to Reconvene in Open Session

Possible Action:

No action is anticipated nor will be taken by the Commission with regard to the Commission's annual employment evaluations for Human Resources Director, Clif Cypert, Administrative Law Judge, Shane Curtin, and Commission Counsel, Lindsey Christopher.

9. Announcements

The Commission's next regular business meeting is Thursday, May18, 2017. The next regular appeals' hearing is Friday, April 21, 2017.

ADJOURNMENT.....Mr. Gilliland, Chair