

**OKLAHOMA WORKERS' COMPENSATION COMMISSION
SPECIAL MEETING MINUTES
APRIL 9, 2020, 1:30 P.M.**

STATEMENT OF OKLAHOMA OPEN MEETING ACT COMPLIANCE

Notice of this Special Business Meeting was filed with the Secretary of State's office on Thursday, April 2, 2020, at 2:27 p.m. in compliance with the Open Meeting Act.

The agenda was posted at least 24 hours in advance of the meeting, in compliance with the Open Meeting Act. It was posted on the Commission website and sent to the agency distribution list.

This meeting is also being conducted under the new emergency provisions of the Open Meeting Act, as amended by SB 661 on Wednesday, March 18, 2020.

**MINUTES OF THE APRIL 9, 2020 SPECIAL BUSINESS MEETING OF THE
OKLAHOMA WORKERS' COMPENSATION COMMISSION**

The members of the Oklahoma Workers' Compensation Commission appeared remotely via telephone, on April 9, 2020.

Members present: Chairman Mark Liotta, Commissioner Jordan Russell, and Commissioner Megan Tilly.

Others Present: Lauren Hammonds Johnson, WCC; Hopper Smith, WCC; Collin Fowler, WCC; Andrea Delling; WCC, Ian Steedman; WCC.

Chairman Liotta expressed appreciation for those in attendance. After the roll was taken, he announced the presence of a quorum. The meeting was called to order at approximately 1:30 p.m.

1. Approval of Minutes

The drafted minutes of the April 2, 2020, Special Meeting of the Commission were considered for approval.

Motion: Commissioner Tilly moved to approve the minutes of the April 2, 2020, Special Meeting of the Commission.

Second: Commissioner Russell.

Those voting aye: Chairman Liotta, Commissioner Russell, and Commissioner Tilly.

The motion carried.

2. Discussion and Consideration of Renewal of a 36-Month State Contract between the Commission and Standley Systems, LLC for the Lease, Maintenance, and Copy Services of the Color Copier located on the 3rd floor.

The Commission will discuss and consider renewing a state contract between the Commission and Standley Systems, LLC for the lease and maintenance cost based upon type of copies for 36 months effective April 1, 2020. The total cost of the 36-month contract is \$20,113.92 (\$6,704.64 per year).

Andrea Delling was recognized, presented, and responded to questions of the Commissioners.

Motion: Commissioner Tilly moved to approve the total cost of the 36-month contract in \$20,113.92 (\$6,704.64 per year).

Second: Commissioner Russell.

Those voting aye: Chairman Liotta, Commissioner Russell, and Commissioner Tilly.

The motion carried.

3. Discussion and Consideration of the Computer Replacement Purchase Plan over the Next 14 Months

The Commission will discuss and consider the purchase of 56 computers (29 CPUs, 15 laptops, 21 docking stations and 15 disc drives) in FY2020 and 12 CPUs for purchase in FY2021 at a total cost of \$50,018.84 to replace units going out of warranty after 5 years of use.

Andrea Delling was recognized, presented, and responded to questions of the Commissioners.

Motion: Commissioner Tilly moved to approve the purchase of 56 computers in FY2020 and 12 CPUs for purchase in FY2021 at a total cost of \$50,018.84 to replace units going out of warranty after 5 years of use.

Second: Commissioner Russell.

Those voting aye: Chairman Liotta, Commissioner Russell, and Commissioner Tilly.

The motion carried.

4. Discussion and Possible Action Regarding Operation of the Workers' Compensation Commission and Agency Concerns Related to COVID-19

Administrative Law Judge Shane Curtin was recognized, presented, gave his recommendation and responded to question of the Commission.

Chairman Liotta presented and responded to questions of the Commission.

Hopper Smith was recognized, presented, and responded to question of the Commission.

Commissioner Russell presented and responded to questions of the Commission.

Ian Steedman was recognized, presented, and responded to questions of the Commission.

No action was taken on this item.

5. Proposed Executive Session pursuant to 25 O.S. § 307(B)(4) to confidentially discuss EEOC Charge 564-2020-00434 filed against the Workers' Compensation Commission, where Commission General Counsel has determined that disclosure of such confidential communications will seriously impair the ability of the Commission to process the claim and pending litigation.

This Executive Session was conducted via teleconferencing pursuant to 25 O.S. § 307.1(D). Chairman Liotta, Commissioner Russell, and Commissioner Tilly appeared remotely via telephone.

A. Motion and Vote to enter into Executive Session.

Motion: Commissioner Tilly moved to enter into Executive Session.

Second: Commissioner Russell

Those voting aye: Chairman Liotta, Commissioner Russell, and Commissioner Tilly.

The motion carried.

The Commission discussed EEOC Charge 564-2020-00434.

B. Motion and Vote to Reconvene in Open Session.

Motion: Commissioner Tilly moved to reconvene in Open Session.

Second: Commissioner Russell

Those voting aye: Chairman Liotta, Commissioner Russell, and Commissioner Tilly.

The motion carried.

C. Motion and Vote on Filing Position Statement.

Motion: Commissioner Russell moved that the General Counsel file the Position Statement on, behalf to the Commission, to EEOC.

Second: Commissioner Tilly

Those voting aye: Chairman Liotta, Commissioner Russell, and Commissioner Tilly.

The motion carried.

ADJOURNMENT.....Chairman Mark Liotta

Motion: Commissioner Tilly moved to adjourn.

Second: Commissioner Russell.

Those voting aye: Chairman Liotta, Commissioner Russell, and Commissioner Tilly

The motion carried.

The meeting adjourned at 1:57 p.m.