

# REGULAR MEETING OF THE OKLAHOMA WORKERS' COMPENSATION COMMISSION

Thursday, December 14, 2017  
1:30 p.m.  
Commission Chambers  
1915 N. Stiles Ave.  
Oklahoma City, Oklahoma  
[www.wcc.ok.gov](http://www.wcc.ok.gov)

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## *AGENDA*

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**CALL TO ORDER .....Chairman Liotta**

**ROLL CALL .....Chairman Liotta**

### **MINUTES**

The drafted minutes of the Commission meetings on November 9, 2017, and November 17, 2017, will be considered for approval.

**THE FOLLOWING MATTERS ARE PRESENTED FOR CONSIDERATION AND ACTION, IF ANY, DEEMED APPROPRIATE BY THE COMMISSION. PUBLIC COMMENTS ARE LIMITED TO THE AGENDA ITEMS LISTED.**

**1. Discussion and Consideration of Current Commission Policies**

The Commission will discuss and consider the following current Commission policies and determine if any updates are necessary: (a) At Will Employment Policy; and (b) Work Related Injury or Illness Policy.

**Possible Action:**

Possible action may include, but is not limited to: taking no action; continuing the matter; approving; not approving; or approving a modified version of the one or more of the policies listed in item 1 of this agenda.

**2. Discussion and Consideration of a Dress Code Policy**

The Commission will discuss and consider the proposed Dress Code Policy as drafted by the committee comprised of several Commission employees.

**Possible Action:**

Possible action may include, but is not limited to: taking no action; continuing the matter; approving, not approving or approving a modified version of the committee proposed Dress Code Policy.

**3. Discussion and Consideration of Amending the Commission's Organizational Chart**

The staff has been operating under its current organizational chart since August 2016. After a recent review of the organizational chart, a change in the organizational structure may be necessary. The Commission will discuss and consider adopting the proposed organizational chart.

**Possible Action:**

Possible action may include, but is not limited to: taking no action, continuing the matter, adopting the proposed organizational chart, adopting an amended organizational chart or maintaining the existing organizational chart.

**4. Proposed Approval of Additional Independent Medical Examiners, Renewal Applications of Independent Medical Examiners and Renewal Applications of Medical Case Managers for the Commission**

Title 85A OS § 112 requires the Workers' Compensation Commission to create, maintain and review a list of licensed physicians who shall serve as independent medical examiners (IMEs). The Commission shall, to the best of its ability, include the most experienced and competent physicians in the specific fields of expertise utilized most often in the treatment of injured employees. The period of qualification shall be two (2) years. Likewise, for case managers, 85A O.S. § 113 requires a list of qualified case managers be developed, maintained and periodically reviewed by the Commission.

The physicians and medical case managers on the attached list have been vetted by the Medical Director and the staff in Medical Services for the Commission's approval.

**Possible Action:**

Possible action may include, but is not limited to: taking no action, continuing the matter, approving or not approving some all or none of the independent medical examiners and/or medical case managers for the Commission.

**5. Consent Agenda for Travel Vouchers Currently Outstanding**

85A O.S. §23 states any commissioner or employee of the Commission shall be entitled to receive his or her necessary traveling expenses as

provided in the State Travel Reimbursement Act. The expenses shall be certified by the person who incurred them and shall be allowed and paid on presentation of vouchers approved by the Commission. In accordance with this section, the Commission will consider a vote to approve the currently outstanding vouchers.

All vouchers listed within this Consent Agenda have been made available to each Commissioner prior to today's meeting, are considered routine, and will be enacted by one motion of the Commission. If separate discussion is desired, that item may be removed from the Consent Agenda and separately voted upon.

**Possible Action:**

Possible action may include, but is not limited to: taking no action; approving some, all or none of the vouchers listed in this Consent Agenda; continuing the matter.

**6. Reports**

**THE FOLLOWING REPORT IS PRESENTED FOR INFORMATIONAL PURPOSES ONLY. NO ACTION WILL BE TAKEN.**

**Legislative Update Report**

Commission's Legislative Liaison and other Commissioners will give a report on legislative meetings and legislation affecting the Commission.

**7. Possible Executive Session Pursuant to Title 25 O.S. § 307(B)(1) for the purpose of discussing the hiring, salary or employment of Candidate A, Candidate B, Candidate C, Candidate D, Candidate E, Candidate F, Candidate G, Candidate H, or Candidate I, Candidate J, Candidate K, Candidate L, Candidate M, Candidate N, Candidate O, Candidate P, or Candidate Q for the position of Executive Director under § 307(B)(1).**

**A. Motion and Vote to:**

Go into Executive Session for purposes of:

Discussing the hiring, salary or employment of Candidates listed in Agenda Item 7 for the position of Executive Director under § 307(B)(1).

**B. Vote to Reconvene in Open Session**

No action is anticipated nor will be taken with regard to the hiring, salary, or employment of the Executive Director.

**Announcements**

The next special meeting of the Commission is scheduled for December 21, 2017.

**ADJOURNMENT.....Chairman Liotta**