

**OKLAHOMA WORKERS' COMPENSATION COMMISSION**  
**REGULAR MEETING MINUTES**  
**JANUARY 27, 2022, 1:30 P.M.**

**STATEMENT OF OKLAHOMA OPEN MEETING ACT COMPLIANCE**

Notice of this Special Business Meeting was filed with the Secretary of State's office on Tuesday, November 23, 2021, at 3:34 p.m. in compliance with the Open Meeting Act.

The agenda was posted at least 24 hours in advance of the meeting, in compliance with the Open Meeting Act. It was posted on the Commission website and at 1915 N. Stiles Ave., Oklahoma City, Oklahoma, the Commission's principal office.

**MINUTES OF THE JANUARY 27, 2022, REGULAR BUSINESS MEETING OF THE**  
**OKLAHOMA WORKERS' COMPENSATION COMMISSION**

The members of the Oklahoma Workers' Compensation Commission met at 1915 N. Stiles Ave., 3<sup>rd</sup> floor, Oklahoma City, Oklahoma, on January 27, 2022.

Members present: Chairman Jordan Russell, Commissioner Megan Tilly, and Commissioner Scott Biggs.

Others Present: Alexander Watkins, WCC; Tava Jones, WCC; Ian Steedman, WCC; Hopper Smith, WCC; Lauren Hammonds Johnson, WCC; James Lawson, WCC; Andrea Delling, WCC; and Collin Fowler, WCC.

Chairman Russell expressed appreciation for those in attendance. After the roll was taken, Chairman Russell found a quorum present and called the meeting to order at approximately 1:30 p.m.

**1. Approval of Minutes**

The minutes of the January 3, 2021, Special Meeting of the Commission were considered for approval. It was noted the date should be January 13 instead of January 3.

***Motion:*** Commissioner Biggs moved to continue the minutes to the next business meeting.

***Second:*** Commissioner Tilly

Those voting aye: Chairman Russell, Commissioner Tilly, and Commissioner Biggs.

***The motion carried.***

**2. Discussion and Possible Approval of the 2022 Biennial Report**

According to 85A O.S. § 24, “[o]n or before the first day of the regular session of the Oklahoma Legislature, the Commission shall submit to the Governor and the Legislature a report of the administration of the Administrative Workers’ Compensation Act for the preceding biennial period, together with such recommendations as the Commission may deem advisable.” The Commission considered approving the proposed biennial report for submission to the Governor and the Legislature.

**Motion:** Commissioner Tilly moved to approve the biennial report with a clerical modification.

**Second:** Commissioner Biggs

Those voting aye: Chairman Russell, Commissioner Tilly, and Commissioner Biggs.

*The motion carried.*

**3. Discussion and Possible Approval of Amendment to Request for Claims File Information Form**

The proposed amended form: 1) reduces the form from 2 pages to 1 with no change to the amount of information being requested; 2) requests 5 social security numbers instead of 4, to be consistent with other Commission forms.

Lauren Hammonds-Johnson was recognized, presented, and answered questions of the Commission.

**Motion:** Commissioner Tilly moved to approve modifications to the form.

**Second:** Commissioner Biggs

Those voting aye: Chairman Russell, Commissioner Tilly, and Commissioner Biggs.

*The motion carried.*

**Motion:** Commissioner Tilly moved to make approval of the form effective February 1, 2022.

**Second:** Commissioner Biggs

Those voting aye: Chairman Russell, Commissioner Tilly, and Commissioner Biggs.

*The motion carried.*

**4. Discussion and Possible Approval of Interagency Sublease with CEC for Tulsa 201 Building**

Last August, the WCC entered into an agreement with the Commissioners of the Land Office (“CLO”) to lease office space in the 201 Building in Tulsa, Oklahoma, with the understanding from the CLO, WCC, and CEC that the CEC would sublease its portion of space from the WCC.

This month, the WCC and the CEC moved into the new Tulsa office space at 201 W. 5<sup>th</sup> Street. The proposed Interagency Sublease Agreement defines the terms and cost-sharing structure between the WCC and the CEC for courtroom use, office space, and parking at the 201 Building.

Lauren Hammonds Johnson was recognized, presented, and answered questions of the Commission.

*Motion:* Commissioner Tilly moved to approve the agreement.

*Second:* Commissioner Biggs

Those voting aye: Chairman Russell, Commissioner Tilly, and Commissioner Biggs.

*The motion carried.*

**5. Legislative Update and Discussion**

Commissioner Biggs presented and answered questions of the Commission.

No action was taken on this agenda item.

**6. Discussion and Update on CaseOK Project**

Ian Steedman was recognized, presented, and answered questions of the Commission.

No action was taken on this agenda item.

**7. Update on WCC Tulsa Office Move and Denver N. Davison Building Remodel**

Chairman Russell presented and answered questions of the Commission.

No action was taken on this agenda item.

**8. New Business**

“[A]ny matter not known about or which could not have been reasonably foreseen prior to the time of the posting.” 25 O.S. § 311.

There was no new business.

**ADJOURNMENT.....Chairman Jordan Russell**

*Motion:* Commissioner Tilly moved to adjourn.

*Second:* Commissioner Biggs

Those voting aye: Chairman Russell, Commissioner Tilly, and Commissioner Biggs.

*The motion carried.*

**The meeting adjourned at 1:57 p.m.**