

SPECIAL MEETING OF THE
OKLAHOMA WORKERS' COMPENSATION
COMMISSION

Thursday, June 11, 2015

1:30 p.m.

Commission Chambers

1915 N. Stiles Ave.

Oklahoma City, Oklahoma

www.wcc.ok.gov

AGENDA

CALL TO ORDER **Mr. Gilliland, Chair**

ROLL CALL..... **Mr. Gilliland, Chair**

NOTICE OF COMPLIANCE.....**Holly Miller**

MINUTES

The drafted Minutes of Special Commission Meeting on June 1, 2015, will be considered for approval.

THE FOLLOWING MATTERS ARE PRESENTED FOR CONSIDERATION AND ACTION, IF ANY, DEEMED APPROPRIATE BY THE COMMISSION.

1. Discussion and Consideration of Attorney General's Request for Funds-approval of letter to send to AG requesting more information

The Commission will consider approval of a letter to send to AG requesting more information on the Attorney General's Request for Funds.

Possible Action:

Possible action may include, but is not limited to: taking no action; continuing the matter; approving or not approving letter to send to AG requesting more information.

2. Discussion and Consideration of Video Conference

Discussion and consideration of possible need for purchasing equipment to provide for video conference capability. Such a system never could be used between or among Commissioners.

Possible Action:

Possible action may include, but is not limited to: taking no action; continuing the matter; approving or not approving moving forward with purchasing and installing video conference equipment.

3. Discussion and Consideration of WCIS Maintenance Contract

The Commission will consider approval of WCIS Maintenance Contract – one half of the contract amount is \$87,977.69. The WCIS system is the case management system used by both Commission and the Court of Existing Claims. The Court of Existing Claims pays the other half of the contract.

Possible Action:

Possible action may include, but is not limited to: taking no action, continuing the matter, approving the contract, or not approving the contract.

4. Discussion and Consideration of Converting the phones on the 2nd floor to the Avaya IP phones

As part of the consolidated agency services, all state agencies will be required to update their phone system by January 2016. The Commission will consider OMES converting the phones on the 2nd floor to the Avaya IP phones. The total cost is \$34,616.09.

Possible Action:

Possible action may include, but is not limited to: taking no action, continuing the matter, approving the project, or not approving the project.

5. Discussion and Consideration of the need to use a Public Relations Firm

Discussion and consideration of Commission's need to use a Public Relations Firm.

Possible Action:

Possible action may include, but is not limited to: taking no action, continuing the matter, approving the use of outside public relations, or not approving the use of outside public relations.

6. Proposed Approval of Additional Independent Medical Examiners and Case Managers for the Commission

Title 85A OS § 112 requires the Workers' Compensation Commission to create, maintain and review a list of licensed physicians who shall serve as independent medical examiners (IMEs). The Commission shall, to the best of its ability, include the most experienced and competent physicians in the specific fields of expertise utilized most often in the treatment of injured employees. The period of qualification shall be two (2) years. Likewise, for case managers, 85A O.S. § 113 requires a list of qualified case managers be developed, maintained and periodically reviewed by the Commission.

The attachment labeled Agenda Item 6 includes a list of physicians and case managers which have been vetted by the Medical Director and the staff in Medical Services for the Commission's approval.

Possible Action:

Possible action may include, but is not limited to: taking no action, continuing the matter, approving or not approving the independent medical examiners and/or case managers for the Commission.

7. Consent Agenda for Travel Vouchers Currently Outstanding

85A O.S. §23 states any commissioner or employee of the Commission shall be entitled to receive his or her necessary traveling expenses as provided in the State Travel Reimbursement Act. The expenses shall be certified by the person who incurred them and shall be allowed and paid on presentation of vouchers approved by the Commission. In accordance with this section, the Commission will consider a vote to approve the currently outstanding vouchers.

All vouchers listed within this Consent Agenda have been made available to each Commissioner prior to today's meeting, are considered routine, and will be enacted by one motion of the Commission. If separate discussion is desired, that item may be removed from the Consent Agenda and separately voted upon.

Possible Action:

Possible action may include, but is not limited to: taking no action; approving some, all or none of the vouchers listed in this Consent Agenda; continuing the matter.

8. Consent Agenda for Payments Made from the Workers' Compensation Fund Currently Outstanding

85A O.S. §22(A)(5) states that all expenditures in the administration of the act shall be allowed and paid from the Workers' Compensation Fund on the presentation of itemized vouchers approved by the Commission. In accordance with this section, the Commission will consider a vote to approve the currently outstanding vouchers.

Possible Action:

Possible action may include, but is not limited to: taking no action; approving some, all or none of the vouchers listed in the Consent Agenda; continuing the matter.

9. Reports

THE FOLLOWING REPORTS ARE PRESENTED FOR INFORMATIONAL PURPOSES ONLY. NO ACTION WILL BE TAKEN.

Report from Andrea Bair, Deputy Insurance Services

- NCSI - National Conference of Self-Insurers
- The receipt of funds for the annual assessment against the employers under the Oklahoma Employee Injury Benefit Act due April 1, 2015.

Report from Kim Bailey, Interim Executive Director

- Status of renewals of FY-16 contracts:
 - Third Party Administrator Agreements – Sedgwick and Midlands Management
 - OMES Agency Business Services
 - OMES Shared Services
 - Court Reporter Solicitation
 - Denver Davison 3rd Floor Lease Agreement
 - Tulsa Office Space Lease Agreement
 - Denver Davison 1st and 2nd Floor Occupancy Agreement
 - OMES Master Service Agreement for IT staff

THE FOLLOWING MATTERS ARE PRESENTED FOR CONSIDERATION.

- 10. Possible Executive Session Pursuant to Title 25 O.S. § 307(B)(1) for the purpose of discussing the hiring, salary or employment of Interim Executive Director and Candidate A, Candidate B, Candidate C, Candidate D, Candidate E, Candidate F, Candidate G, Candidate H, or Candidate I for the position of Executive Director under § 307(B)(1).**

A. Motion and Vote to:

Go into Executive Session for purposes of:

Discussing the hiring, salary or employment of Interim Executive Director and Candidate A, Candidate B, Candidate C, Candidate D, Candidate E, Candidate F, Candidate G, Candidate H, or Candidate I for the position of Executive Director under § 307(B)(1).

B. Vote to Reconvene in Open Session

1. Discussion and possible action on hiring, salary or employment of Interim Executive Director position as discussed in Executive Session.
2. No action is anticipated nor will be taken with regard to the hiring, salary, or employment of the Executive Director.

Announcements

Commission's next regularly scheduled meeting is Thursday, June 18, 2015.

ADJOURNMENT.....Mr. Gilliland, Chair

June 2015 Commission Meeting - Travel Claims

TRAVEL	Invoice No.	Amount	Voucher No.
Denice Engle	TRAVEL051215	\$ 1,180.03	1550
Bryce Hill	TRAVEL050715	\$ 128.55	1570
Patricia Sommer	TRAVEL042915	\$ 63.03	1571
Patricia Sommer	TRAVEL052015	\$ 64.04	1572
Tara Inhofe	TRAVEL050615	\$ 65.29	1573
Tara Inhofe	TRAVEL051315	\$ 65.38	1574
Tara Inhofe	TRAVEL052715	\$ 65.76	1575
Tara Inhofe	TRAVEL052615	\$ 65.78	1576
T. Shane Curtin	TRAVEL050615	\$ 63.40	1577
T. Shane Curtin	TRAVEL052715	\$ 63.87	1578
Michael Egan	TRAVEL051315	\$ 63.49	1579

June 2015 Commission Meeting - IT invoices

INVOICES	Invoice No.	Amount	Invoice Date	Voucher No.
OMES - Applied Comp Systems	OT00000860	\$ 6,942.67	5/7/2015	1482
OMES - OK Web Bill (April)	0005150089	\$ 1,103.40	5/1/2015	1495
OMES - ISD Services (April)	IT00005196	\$ 578.59	5/19/2015	1520
Dell Monitors	XJ917K7D8	\$ 1,710.20	4/29/2015	1582
Dell - Other Comp Equip	XJP1P1XP9	\$ 7,690.10	4/30/2015	1583
Mail Finance	H5304601	\$ 304.50	4/29/2015	1584
OSBI	152203	\$ 30.00	5/7/2015	1585
Mail Finance	N5348643	\$ 239.61	5/28/2015	1586