

website maintenance training

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To:Lori Hendricks <lhendricks@wagonercounty.ok.gov>; Amanda Alsip <aalsip@wagonercounty.ok.gov>;

1 attachments (506 KB)

websiteMaintenanceTraining.docx;

Hello Lori and Amanda, Hope your week is going well and looking forward to warmer spring weather.

As per meeting with Amanda, the resolution for how to handle the mobile-friendliness of the parts of the website with departmental co-ordinators has now been addressed. The concern here is that I will be making changes "behind the scenes" eg- in the code and that if they ever edit in design mode one of those pages, there is the possibility that they could break something.

Therefore, Amanda has asked that this be addressed "with training". So I have created a training curriculum to help the departmental co-ordinators be aware of what mobile-friendly is, how it was implemented in their pages and things to be aware of so that they do not inadvertently break anything. Also that if they are ever not comfortable with the changes they need to make, they can always call Dean, Amanda or Lori.

Please see attached msWord document or [this link to where is posted on website](#).

Would like to schedule a time with you next Friday to go over this material. Appreciate your attention and input as this will be what I will be using to train all of the departmental co-ordinators.

Thank you,

Dean Atteberry.

Wagoner County website support.