

**WAGONER COUNTY BOARD OF ADJUSTMENT  
APPLICATION FOR:**

**ITEM # 1**

- |                                    |                           |
|------------------------------------|---------------------------|
| <b>A. CONDITIONAL USE PERMIT</b>   | <b>C. VARIANCE PERMIT</b> |
| <b>B. SPECIAL EXCEPTION PERMIT</b> | <b>D. OTHER</b>           |

**ITEM #2**

**TIME FOR FILING:**

**EACH APPLICATION SHALL BE FILED WITH THE AGENT OF THE BOARD OF ADJUSTMENT(DIRECTOR OF PLANNING COMMISSION) (30) DAYS PRIOR TO THE DATE OF THE PUBLIC HEARING AT WHICH IT IS TO BE CONSIDERED, UNLESS THERE ARE EXTENUATING CIRCUMSTANCES.**

**ITEM #3**

**FILING FEE: \$20.00, PAYABLE UPON PRESENTATION OF COMPLETED APPLICATION**

**ITEM #4**

**NOTICE OF SUCH HEARING SHALL BE PUBLISHED IN A NEWSPAPER OF GENERAL READERSHIP IN THE LOCALITY AT LEAST (1) TIME (15) DAYS PRIOR TO THE HEARING DATE. FEE FOR THIS PUBLICATION IS APPLICANT'S RESPONSIBILITY. LEGAL PROOF OF PUBLICATION MUST BE GIVEN TO THE AGENT FOR THE BOARD PRIOR TO THE HEARING DATE.**

**ITEM #5**

**THE APPLICANT WILL FILE A COMPLETED "AFFIDAVIT OF MAILING" PREPARED BY A LICENSED ABTRACTOR, WITH THE AGENT OF THE BOARD (10) DAYS PRIOR TO THE HEARING DATE. FAILURE TO FILE THE AFFIDAVIT OF MAILING WITHIN THE ALLOTTED TIME OR IF THE MAILING LIST IS FOUND TO BE INCORRECT, MAY BE GROUNDS TO DENY THE APPLICATION.**

**MAILINGS OF "NOTICE TO PROPERTY OWNERS" WILL BE MAILED BY A LICENSED ABSTRACTOR TO ALL OWNERS OF RECORD, AT THEIR LAST KNOWN ADDRESS, OF PROPERTY WITHIN (300) FEET OF AFFECTED TRACT.**

**ITEM #6**

**PLOT PLANS, PHOTOGRAPHS AND OTHER FACTUAL INFORMATION AND EVIDENCE WHICH WILL ASSIST THE BOARD IN REACHING AN INFORMED DECISION SHOULD BE ATTACHED OR BROUGHT TO THE HEARING.**

**NOTE: IF A TRANSCRIPT IS REQUIRED, IT IS THE RESPONSIBILITY OF THE APPLICANT.**

**MEETINGS ARE HELD 3<sup>RD</sup> TUESDAY OF THE MONTH IN COURTROOM #4 ON THE 1<sup>ST</sup> FLOOR OF THE WAGONER COUNTY COURTHOUSE.**



**NOTICE TO PROPERTY OWNERS**

**THE WAGONER COUNTY LAND RECORDS INDICATE YOU ARE THE OWNER OF PROPERTY LOCATED WITHIN (300) FEET OF THE FOLLOWING DESCRIBED PROPERTY, TO-WIT:**

**THE OWNER OF THE ABOVE DESCRIBED PROPERTY \_\_\_\_\_  
HAS APPLIED FOR A \_\_\_\_\_ PERMIT SO THEY MAY USE THIS PROPERTY  
AS FOLLOWS: \_\_\_\_\_**

**A PUBLIC HEARING ON THIS APPLICATION WILL BE HELD BY THE WAGONER COUNTY BOARD OF ADJUSTMENT, WHOSE MAILING ADDRESS IS 306 EAST CHEROKEE, WAGONER, OK 74467. THE PHONE NUMBER IS 918-485-8123.**

**THE HEARING WILL BE HELD ON \_\_\_\_\_, 2005 AT 7:00 P.M. IN COURTROOM #4 ON THE 1<sup>ST</sup> FLOOR OF THE WAGONER COUNTY COURTHOUSE AT 307 EAST CHEROKEE, WAGONER, OK**

**YOU MAY APPEAR IF YOU SO DESIRE, EITHER IN PERSON OR BY AGENT OF ATTORNEY AND BE HEARD. THE HEARING THE THIS APPLICATION IS NOT LIMITED TO THOSE RECEIVING COPIES OF THIS NOTICE AND IF YOU KNOW OF ANY NEIGHBOR OR AFFECTED PROPERTY OWNER, WHO, FOR ANY REASON FAILED TO RECEIVE A COPY, IT WOULD BE APPRECIATED IF YOU INFORM THEM OF THE UPCOMING HEARING DATE.**

\_\_\_\_\_  
**APPLICANT**

**DATE** \_\_\_\_\_

\_\_\_\_\_  
**APPLICANT**

**TO: WAGONER COUNTY BOARD OF ADJUSTMENT**

**CASE # \_\_\_\_\_**

**IN THE MATTER OF THE APPLICATION OF**

\_\_\_\_\_  
**APPLICANT**

**AFFIDAVIT OF MAILING**

**THE AFFIDAVIT OF MAILING AND NOTICE TO PROPERTY OWNERS MUST BE  
HANDLED BY A LICENSED ABTRACTOR.**

**SUGGESTED LEGAL NOTICE:**

**PURSUANT TO O.S. 19, 866.1 TO 866.36, A PUBLIC HEARING WILL BE HELD BY THE WAGONER COUNTY BOARD OF ADJUSTMENT ON \_\_\_\_\_ 20\_\_ AT 7:00 P.M. IN COURTROOM #4 ON THE 1<sup>ST</sup> FLOOR OF THE WAGONER COUNTY COURTHOUSE TO HEAR THE APPLICATION OF \_\_\_\_\_ FOR A \_\_\_\_\_ PERMIT TO ALLOW THE APPLICANTS TO USE THE SUBJECT PROPERTY AS FOLLOWS: \_\_\_\_\_**

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**THE LEGAL DESCRIPTION OF THIS PROPERTY IS AS FOLLOWS:**

**THAT SAID REAL ESTATE IS PRESENTLY INCLUDED IN A ZONING CLASSIFICATION AS \_\_\_\_\_  
THOSE WHO MAY HAVE AN INTEREST IN THE ABOVE DESCRIBED MATTER MAY APPEAR AND BE HEARD.**

\_\_\_\_\_  
**APPLICANT**

\_\_\_\_\_  
**APPLICANT**