



WAGONER COUNTY
FLOODPLAIN DEVELOPMENT
PERMIT APPLICATION

COUNTY STAFF:

PERMIT NUMBER: _____

**This application is in conformance with provisions of Resolution 2012-018
Floodplain Determination / Application fee is \$25.00
Floodplain Development Permit – Private is \$100.00
Floodplain Development Permit – Commercial is \$500.00**

Signature required in SECTION 1. Complete this form through SECTION 2.

Proposed Subdivision Name **(if applicable)**: _____

SECTION 1: GENERAL PROVISIONS (Applicant to read and sign):

1. No work may start until a permit is issued.
2. The permit may be revoked if any false statements are made herein.
3. If revoked, all work must cease until permit is re-issued.
4. Development shall not be used or occupied until a Certificate of Compliance is issued.
5. The permit will expire if no work is commenced within one year of issuance.
6. Applicant is hereby informed that other permits may be required to fulfill local, state and federal regulatory requirements.
7. Applicant hereby gives consent to the Local Administrator or his/her representative to make reasonable inspections required to verify compliance.
8. I, THE APPLICANT, CERTIFY THAT ALL STATEMENTS HEREIN AND IN ATTACHMENTS TO THIS APPLICATION ARE, TO THE BEST OF MY KNOWLEDGE, TRUE AND ACCURATE.

DATE: _____

(APPLICANTS SIGNATURE)

SECTION 2: PROPOSED DEVELOPMENT (To be completed by Applicant):

NAME	ADDRESS	TELEPHONE
APPLICANT:		
CONTRACTOR:		
ENGINEER:		

PROJECT LOCATION: _____
ADDRESS AND LEGAL DESCRIPTION – AS ATTACHMENT IF NEEDED

Note: To avoid delay in processing the application, please provide enough information to easily identify the project location. Provide the street address, lot & block number or legal (attach) and, outside urban areas, the distance to the nearest intersecting road or well-known landmark. A sketch attached to this application showing the project location would be helpful.

DESCRIPTION OF WORK (Check all applicable boxes):

A. STRUCTURAL DEVELOPMENT:

<u>ACTIVITY</u>	<u>STRUCTURE TYPE</u>	<u>ESTIMATED COST OF PROJECT \$</u> _____
<input type="checkbox"/> New Structure	<input type="checkbox"/> Residential (1-4 Family)	
<input type="checkbox"/> Addition	<input type="checkbox"/> Residential (More than 4 Family)	
<input type="checkbox"/> Alteration	<input type="checkbox"/> Non-residential (Flood-proofing? <input type="checkbox"/> Yes)	
<input type="checkbox"/> Relocation	<input type="checkbox"/> Combined Use (Residential & Commercial)	
<input type="checkbox"/> Demolition	<input type="checkbox"/> Manufactured (Mobile) Home (In Park ? ___)	
<input type="checkbox"/> Replacement		

B. OTHER DEVELOPMENT ACTIVITIES:

- Clearing
- Fill
- Grading
- Excavation (Except for Structural Development Checked Above)
- Watercourse Alteration (including Dredging and Channel Modifications)
- Drainage Improvements (Including Culvert Work)
- Road, Street or Bridge Construction
- Subdivision (New or Expansion)
- Individual Water or Sewer System

STOP HERE - Submit Application form to Permitting Office or Local Administrator.

SECTION 3: FLOODPLAIN DETERMINATION (To be completed by Floodplain Administrator):

The proposed development is located on FIRM Panel No. _____, Dated _____.

The Proposed Development:

- (Is Is Not) Located in the Wagoner County Regulatory Floodplain
- (Is Is Not) Located in the FEMA Special Flood Hazard Area
FIRM zone designation is _____ 100-Year flood elevation at the site is _____
- (Is Is Not) Located in the FEMA Floodway
- (Is Is Not) Located an Unnumbered "A" zone
 - See Section 4 for additional instructions

SIGNED: _____ DATE: _____
Floodplain Administrator

SECTION 4: ADDITIONAL INFORMATION REQUIRED (per the Floodplain Administrator):

The applicant must submit the documents CHECKED below before the application can be assessed:

- A site plan showing the location of all existing structures, water bodies, adjacent roads, lot dimensions and proposed development.
- Development plans, drawn to scale, and specifications, including where applicable; details for anchoring structures, proposed elevation of lowest floor (including basement), types of water resistant materials used below the first floor, details of flood-proofing of utilities located below first floor and details of enclosures below the first floor.
- Subdivision or other development plans.
- Plans showing the extent of watercourse relocation and/or landform alterations.
- Top of new fill elevation _____ft. NGVD
- Flood-proofing protection level (non-residential only) _____ft. NGVD. For flood-proofed structures, applicant must attach certification from registered engineer or architect.
- Certification from a registered engineer that the proposed activity in the regulatory floodplain will not.

SECTION 5: PERMIT DETERMINATION (per the Floodplain Administrator):

I have determined that the proposed activity: Is

Is Not

In conformance with provisions of the Wagoner County Flood Damage Prevention Ordinance – Resolution 2012-018, the permit is approved for issuance subject to the conditions attached, which are considered part of this permit.

SIGNED: _____ DATE: _____

If the Local Administrator found the permit application was not in conformance with the provisions of the Wagoner County Flood Damage Prevention Ordinance – Resolution 2012-018, a written summary of deficiencies will be provided. Applicant may revise and resubmit an application to the Permitting Office or may request a hearing from the Wagoner County Board of Adjustment.

SECTION 6: PERMIT FINALIZATION: AS-BUILT ELEVATIONS-

(To be submitted by Applicant before Certificate of Compliance / Occupancy is issued):

The following must be provided for project structures and grading. This section must be completed by a registered professional engineer or a licensed land surveyor (attached certification).

Complete 1 or 2 below.

1. Actual (As-Built) Elevation of the top of the lowest floor, including basement, bottom of lowest structural member of the lowest floor, excluding piling and columns) is: _____ft. NGVD.
2. Actual (As-Built) Elevation of flood-proofing protection is: _____ft. NGVD.

NOTE: Any work performed prior to submittal of the above information is at the risk of the applicant.

SECTION 7: COMPLIANCE ACTION (To be completed by the Floodplain Administrator):

The Administrator will complete this section as applicable based on inspection of the project to ensure compliance with the Wagoner County Flood Damage Prevention Ordinance – Resolution 2012-018:

INSPECTIONS: DATE _____ BY _____ DEFICIENCIES? YES NO

DATE _____ BY _____ DEFICIENCIES? YES NO

DATE _____ BY _____ DEFICIENCIES? YES NO

SECTION 8: CERTIFICATE OF COMPLIANCE (To be completed by Local Administrator):

Certificate of Compliance issued: DATE _____ BY _____