

MINUTES

OF THE WAGONER COUNTY ELECTION BOARD

April 3, 2018

The Wagoner County Election Board met in a regular meeting at 6:00 p.m., in the Wagoner County Election Board office at 208 N. Lee, Wagoner, OK. Advance notice of the meeting was performed by filing a written notice with the County Clerk on December 5, 2017 at 3:31 pm. In addition, an agenda was posted at the County Election Board office on March 27, 2018 at 10:56 am. One copy each of the notices and agenda is attached. Linda Dyer the Assistant Secretary contacted the Chairman, and Democrat Alternate by phone regarding the meeting.

BUSINESS CONDUCTED AT THE MEETING:

1. The meeting was called to order by Chairman, Mr. Lafayette at 6:45 pm. when a quorum was achieved.
2. Roll was called with the following responses: Chairman, Mr. Lafayette, present; Democrat Alternate Mr. Robinson, present; and Secretary, Ms. Call, present.
3. **BUSINESS CONDUCTED:** Discuss and approve the minutes of the meeting held March 9, 2018. **ACTION TAKEN:** Ms. Call stated that there was in error in the agenda of approving February 16, 2018 minutes when it should have stated approve March 9, 2018 minutes. Ms. Call moved to accept the correction on the agenda and approve the minutes of the meeting held March 9, 2018. Mr. Lafayette seconded the motion. **ROLL CALL VOTE:** Mr. Lafayette – aye; Mr. Robinson – aye; Ms. Call – aye. Motion Passed, 3-0.
4. **BUSINESS CONDUCTED:** Process absentee ballots for the April 3, 2018 elections. This included opening the outer envelopes and examining the affidavits for sufficiency, removing affidavit envelopes, opening secrecy envelopes and counting the ballots. **ACTION TAKEN:** The Board members opened 9 outer envelopes and examined the affidavits. The Board determined that 7 absentee ballot received were sufficient. One absentee ballot was denied due to being the wrong election (March 6, 2018) and one absentee ballot was denied due to not notarized.

Ms. Call made a motion to accept and count the verified absentee ballots. Mr. Robinson seconded the motion. **ROLL CALL VOTE:** Mr. Lafayette – aye; Mr. Robinson – aye; Ms. Call – aye. Motion Passed, 3-0.

The Board members then followed established procedures to prepare the ballots for counting. The Board members observed Linda Dyer, Assistant Secretary scan the ballots through the Escan voting device, the tabulation of election results and production of tabulation reports. The ballots were put in a transfer case and sealed and turned over to the custody of the Sheriff.

5. **BUSINESS CONDUCTED:** Approve substitute Precinct Officials for the April 3, 2018 elections. **ACTION TAKEN:** A substitute precinct official list was submitted stating the following persons were employed in today's election. (See attached sheet). Ms. Call made the motion to approve the substitute Precinct Officials. Mr. Robinson seconded the motion. **ROLL CALL VOTE:** Mr. Lafayette – aye; Mr. Robinson – aye; Ms. Call – aye. Motion Passed, 3-0.

6. **BUSINESS CONDUCTED:** Secretary Report. Discussed the approval of the 2nd Early Voting location for all Federal State and County elections at Heritage United Methodist Church in Broken Arrow. Discussed the Election Board is looking at opening absentee ballots for the June Primary either the Saturday prior to the election or on in the morning of Election Day. Once and time has been set, the Board will be contacted. **ACTION TAKEN:** None. Board action not required.
7. **BUSINESS CONDUCTED:** There was no new business. **ACTION TAKEN:** None.
8. **BUSINESS CONDUCTED:** Canvass the April 3, 2018, Annual School Runoff Election Board Member returns for Haskell Public Schools No. 002; Office No. 3 to Muskogee County Election Board the Parent County Election Board. **ACTION TAKEN:** None. Board action not required.
9. **BUSINESS CONDUCTED:** Canvass the April 3, 2018 City of Wagoner returns for which Wagoner County Election Board is the parent County Election Board. **ACTION TAKEN:** None. Board action not required.
10. **BUSINESS CONDUCTED:** Canvass the April 3, 2018, Municipal General Election returns for the City of Bixby a statutory municipality for which Tulsa County Election Board is the Parent County Election Board. **ACTION TAKEN:** None. Board action not required.

Board members were present and observed the process and procedures involved in the receipt of the voting devices, election supplies, and sealed ballot transfer cases from the Precinct Inspectors; the tabulation of election results and production of tabulation reports and summary results reports; the sealed ballot transfer case received from the Inspector was turned over to the custody of the Sheriff. .

11. **BUSINESS CONDUCTED:** Adjourn meeting. **ACTION TAKEN:** Ms. Call moved to adjourn at 8:05 pm. until the next meeting. Mr. Robinson seconded the motion. **ROLL CALL VOTE:** Mr. Lafayette – aye; Mr. Robinson – aye; Ms. Call – aye. Motion Passed, 3-0.

Jerry Lafayette, Chairman

Wes Robinson, Democrat Alternate

Samantha Call, Secretary