

MINUTES

OF THE WAGONER COUNTY ELECTION BOARD

February 13, 2017

The Wagoner County Election Board met in a special meeting at 6:00 p.m., in the Wagoner County Election Board office at 208 N. Lee, Wagoner, OK. Advance notice of the meeting was performed by filing a written notice with the County Clerk on December 5, 2017 at 3:31 pm. In addition, an agenda was posted at the County Election Board office on February 7, 2018 at 10:15 a.m. One copy each of the notices and agenda is attached. Linda Dyer the Assistant Secretary contacted the Chairman, Vice Chairman and Democrat alternate by phone regarding the meeting.

BUSINESS CONDUCTED AT THE MEETING:

1. The meeting was called to order by Chairman, Mr. Lafayette at 6:43 pm.
2. Roll was called with the following responses: Chairman, Mr. Lafayette, present; Democrat Alternate Mr. Robinson, present; and Secretary, Ms. Call, present.
3. **BUSINESS CONDUCTED:** Discuss and approve the minutes of the meeting held November 17, 2017. **ACTION TAKEN:** Mr. Robinson moved that the minutes of the meeting held November 17, 2017 be approved. Ms. Call seconded the motion. **ROLL CALL VOTE:** Mr. Lafayette – aye; Mr. Robinson – aye; Ms. Call – aye. Motion Passed, 3-0.
4. **BUSINESS CONDUCTED:** Process absentee ballots for the February 13, 2018 elections. This included opening the outer envelopes and examining the affidavits for sufficiency, removing affidavit envelopes, opening secrecy envelopes and counting the ballots. **ACTION TAKEN:** The Board members opened 3 outer envelopes and examined the affidavits. The Board determined that all 3 absentee ballots received were sufficient. Ms. Call made a motion to accept and count the absentee ballots. Mr. Robinson seconded the motion. **ROLL CALL VOTE:** Mr. Lafayette – aye; Mr. Robinson – aye; Ms. Call – aye. Motion Passed, 3-0.

The Board members then followed established procedures to prepare the ballots for counting. The Board members observed Anastasia Fletcher, Admin. Associate scan the ballots through the Escan voting device, the tabulation of election results and production of tabulation reports. The ballots were put in a transfer case and sealed and turned over to the custody of the Sheriff.

5. **BUSINESS CONDUCTED:** Approve substitute Precinct Officials for the February 13, 2018 elections. **ACTION TAKEN:** A substitute precinct official list was submitted stating the following persons were employed in today's election. (See attached sheet). Ms. Call made the motion to approve the substitute Precinct Officials. Mr. Robinson seconded the motion. **ROLL CALL VOTE:** Mr. Lafayette – aye; Mr. Robinson – aye; Ms. Call – aye. Motion Passed, 3-0.
6. **BUSINESS CONDUCTED:** Secretary Report. The Board was notified of upcoming elections in March and April. The Board was informed that the State Election Board will allow Wagoner County Election Board to open a second early voting location starting this year that will be located near Broken Arrow, to make voting more accessible to the western side of the county. **ACTION TAKEN:** None. Board action not required.

7. **BUSINESS CONDUCTED:** There was no new business. **ACTION TAKEN:** None. No motions were made and no votes taken in connection with these activities.
8. **BUSINESS CONDUCTED:** Canvass the February 13, 2018, Annual School Election board member returns for the following districts in which Wagoner County is the effected County Election Board

Tulsa Public Schools No. 001; Office No. 4 to Tulsa County Election Board
Haskell Public Schools No. 002; Office No. 3 to Muskogee County Election Board
ACTION TAKEN: None. Board action not required.

9. **BUSINESS CONDUCTED:** Canvass the February 13, 2018, Annual School Election board member returns for which Wagoner County Election Board is the parent County Election Board.

Porter Schools No. 365; Office No. 3
ACTION TAKEN: None. Board action not required.

Board members were present and observed the process and procedures involved in the receipt of the voting devices, election supplies, and sealed ballot transfer cases from the Precinct Inspectors; the tabulation of election results and production of tabulation reports and summary results reports; the sealed ballot transfer case received from the Inspector was turned over to the custody of the Sheriff. .

10. **BUSINESS CONDUCTED:** Adjourn meeting. **ACTION TAKEN:** Ms. Call moved to adjourn at 8:29 pm, until the next meeting. Mr. Lafayette seconded the motion. **ROLL CALL VOTE:** Mr. Lafayette – aye; Mr. Robinson – aye; Ms. Call – aye. Motion Passed, 3-0.

Jerry Lafayette, Chairman

Wes Robinson, Democrat Alternate

Samantha Call, Secretary