

MINUTES

OF THE WAGONER COUNTY ELECTION BOARD

February 9, 2016

The Wagoner County Election Board met in a regular meeting at 5:00 p.m., in the Wagoner County Election Board office at 208 N. Lee, Wagoner, OK. Advance notice of the meeting was performed by filing a written notice with the County Clerk on December 7, 2015 at 3:08 pm.. In addition, an agenda was posted at the County Election Board office on February 2, 2016 at 1:05 pm. One copy each of the notices and agenda is attached. Linda Dyer the Assistant Secretary contacted the Chairman and Vice Chairman by phone regarding the meeting.

The Meeting was called to order by Chairman, Jacob Peters at 6:25pm when a quorum was achieved. Roll was called with the following responses: Mr. Peters, present; Ms. Golden, present; Mr. Wilkinson, present.

BUSINESS CONDUCTED AT THE MEETING:

1. **BUSINESS CONDUCTED:** Discuss and approve the minutes of the meeting held November 10, 2015. **ACTION TAKEN:** Ms. Golden moved that the minutes of the meeting held November 10, 2015 be approved. Mr. Wilkinson seconded the motion. **ROLL CALL VOTE:** Mr. Peters – aye; Ms. Golden – aye; Mr. Wilkinson - aye. Motion Passed, 3-0.
2. **BUSINESS CONDUCTED:** Discuss and approve the minutes of the meeting held November 13, 2015. **ACTION TAKEN:** Ms. Golden moved that the minutes of the meeting held November 10, 2015 be approved. Mr. Wilkinson seconded the motion. **ROLL CALL VOTE:** Mr. Peters – aye; Ms. Golden – aye; Mr. Wilkinson - aye. Motion Passed, 3-0.
3. **BUSINESS CONDUCTED:** Process mail and nursing home absentee ballots for the February 9, 2016 elections. This included opening the outer envelopes and examining the affidavits for sufficiency, removing affidavit envelopes, opening secrecy envelopes and counting the ballots. **ACTION TAKEN:** The Board members opened outer envelopes and examined the affidavits for 24 absentee ballots received by mail. The Board determined that 19 absentee ballots received were sufficient. Mr. Wilkinson moved that the 19 absentee ballots be counted. Mr. Peters, seconded the motion. **ROLL CALL VOTE:** Mr. Peters – aye; Ms. Golden – aye; Mr. Wilkinson - aye. Motion Passed, 3-0.

The Board determined two absentee ballots received could not be counted because they had not been notarized as required by law. These affidavits were set aside and separated from those that were counted. In addition, when the Board opened 3 ballot secrecy envelopes they discovered ballots for the upcoming 3/1/16 Presidential Primary Election inside and determined they could not be counted. Mr. Wilkinson moved that the five ballots be rejected and not counted. Mr. Peters, seconded the motion. **ROLL CALL VOTE:** Mr. Peters – aye; Ms. Golden – aye; Mr. Wilkinson - aye. Motion Passed, 3-0.

The board members then followed established procedures to prepare the ballots for counting. The Board members observed as County Election Board employee, Anastasia Fletcher scanned the

ballots through the Escan voting device, the tabulation of election results and production of tabulation reports. The ballots were put in a transfer case and sealed and turned over to the custody of the Sheriff.

4. **BUSINESS CONDUCTED:** Approve substitute Precinct Officials. **ACTION TAKEN:** Mr. Wilkinson stated the following persons were employed in today's election as substitute Precinct Officials. (see attached sheet) Ms. Golden moved to approve the substitute Precinct Officials. Mr. Jacobs seconded the motion. **ROLL CALL:** Mr. Peters – aye; Ms. Golden – aye; Mr. Wilkinson - aye. Motion Passed, 3-0.
5. **BUSINESS CONDUCTED:** Appoint Inspectors to fill vacancies effective immediately. (see attached list) **ACTION TAKEN:** The board reviewed the list and Mr. Wilkinson made a motion to appoint Inspectors. Ms. Golden seconded the motion. **ROLL CALL VOTE:** Mr. Peters – aye; Ms. Golden – aye; Mr. Wilkinson - aye. Motion Passed, 3-0.
6. **BUSINESS CONDUCTED:** Appoint Judges to fill vacancies effective immediately. (see attached list) **ACTION TAKEN:** The board reviewed the list and Ms. Golden made a motion to appoint Judges. Mr. Peters seconded the motion. **ROLL CALL VOTE:** Mr. Peters – aye; Ms. Golden – aye; Larry Wilkinson - aye. Motion Passed, 3-0.
7. **BUSINESS CONDUCTED:** Appoint Clerks to fill vacancies effective immediately. (see attached list) **ACTION TAKEN:** The board reviewed the list and Ms. Golden made a motion to appoint Clerks. Mr. Wilkinson seconded the motion. **ROLL CALL VOTE:** Mr. Peters – aye; Ms. Golden – aye; Larry Wilkinson - aye. Motion Passed, 3-0
8. **BUSINESS CONDUCTED:** Secretary Larry Wilkinson informed Board of the upcoming March 1st and April 5th elections. **ACTION TAKEN:** None. No motions were made and no votes taken in connection with this activity.
9. **BUSINESS CONDUCTED:** There was no new business. **ACTION TAKEN:** None. No motions were made and no votes taken in connection with these activities.
10. **BUSINESS CONDUCTED:** Canvass the February 9, 2016, Annual School Election board member returns for the following districts in which Wagoner County is the effected County Election Board.

Ft Gibson I-3 Schools, Office 1 to Muskogee County Election Board
Indian Capital Tech Center No. 4, Office 1 to Muskogee County Election Board
Catoosa I-2 Schools, Office 3 (unexpired term) to Rogers County Election Board
Chouteau-Mazie I-32 Schools, Office 1 to Mays County Election Board
Locust Grove I-17 Schools, Office 1 and Office 3 (unexpired term) to Mays County Election Board.
ACTION TAKEN: None. Board action not required. No motions were made and no votes taken in connection with these activities.
11. **BUSINESS CONDUCTED:** Canvass the February 9, 2016, Bixby I-2 Schools Special Election levy/bond to Tulsa County Election Board the parent County Election Board. **ACTION TAKEN:** None. Board action not required. No motions were made and no votes taken in connection with these activities.

Throughout the evening, Board members were present and observed the process and procedures involved in the receipt of voting devices, election supplies, and ballots from all Precinct Inspectors; the tabulation of election results and production of tabulation reports and summary results reports;

the transfer of sealed ballot transfer cases received from the Inspectors were turned over to the custody of the Sheriff.

12. **BUSINESS CONDUCTED:** Adjourn meeting at 8:45pm. **ACTION TAKEN:** Ms. Golden moved to adjourn until the next meeting. Mr. Peters seconded the motion. **ROLL CALL:** Mr. Peters – aye; Ms. Golden – aye; Larry Wilkinson - aye. Motion Passed, 3-0.

Jacob Peters, Chairman

Ann Golden, Vice Chairman

Larry Wilkinson, Secretary