

MINUTES

OF THE WAGONER COUNTY ELECTION BOARD

November 10, 2015

The Wagoner County Election Board met in a regular meeting at 6:00 p.m., in the Wagoner County Election Board office at 208 N. Lee, Wagoner, OK. Advance notice of the meeting was performed by filing a written notice with the County Clerk on September 30, 2015 at 2:19 pm. In addition, an agenda was posted at the County Election Board office on November 4, 2015 at 10:29 am. One copy each of the notices and agenda is attached. Linda Dyer the Assistant Secretary contacted the Chairman and Vice Chairman by phone regarding the meeting.

BUSINESS CONDUCTED AT THE MEETING:

1. The Meeting was called to order by Chairman, Jacob Peters at 6:30pm when a quorum was achieved.
2. Roll was called with the following responses: Mr. Peters, present; Ms. Golden, present; Mr. Wilkinson, present.
3. **BUSINESS CONDUCTED:** Discuss and approve the minutes of the meeting held June 1, 2015. **ACTION TAKEN:** Mr. Wilkinson moved that the minutes of the meeting held June 1, 2015 be approved. Ms. Golden seconded the motion. **ROLL CALL VOTE:** Mr. Peters – aye; Ms. Golden – aye; Larry Wilkinson - aye. Motion Passed, 3-0.
4. **BUSINESS CONDUCTED:** Process absentee ballots for the November 10, 2015 elections. This included opening the outer envelopes and examining the affidavits for sufficiency, removing affidavit envelopes, opening secrecy envelopes and counting the ballots. **ACTION TAKEN:** The Board members opened outer envelopes and examined the affidavits for 19 absentee ballots received by mail. The Board determined that all 19 absentee ballots received were sufficient. Mr. Wilkinson made a motion to accept and count the 19 absentee ballots. Ms. Golden seconded the motion. **ROLL CALL VOTE:** Mr. Peters – aye; Ms. Golden – aye; Larry Wilkinson - aye. Motion Passed, 3-0.

The board members then followed established procedures to prepare the ballots for counting. The Board members observed as County Election Board employee, Anastasia Fletcher scanned the ballots through the Escan voting device, the tabulation of election results and production of tabulation reports. The ballots were put in a transfer case and sealed and turned over to the custody of the Sheriff.

5. **BUSINESS CONDUCTED:** Approve substitute Precinct Officials. **ACTION TAKEN:** Mr. Wilkinson stated the following persons were employed in today's election as substitute Precinct Officials. (See attached sheet) Ms. Golden moved to approve the substitute Precinct Officials. Mr. Wilkinson seconded the motion. **ROLL CALL:** Mr. Peters – aye; Ms. Golden – aye; Larry Wilkinson - aye. Motion Passed, 3-0.
6. **BUSINESS CONDUCTED:** Approve or disapprove price list for photo copies. **ACTION TAKEN:** The board reviewed an updated price list for copies made for public use. (See attached

sheet) Mr. Wilkinson moved to approve price list for copies. Ms. Golden seconded the motion. **ROLL CALL VOTE:** Mr. Peters – aye; Ms. Golden – aye; Larry Wilkinson - aye. Motion Passed, 3-0.

7. **BUSINESS CONDUCTED:** Canvass the November 10, 2015 special bond returns for the following statutory municipalities in which Wagoner County is the affected county.

City of Bixby to Tulsa County Election Board
City of Broken Arrow to Tulsa County Election Board

ACTION TAKEN: None. Board action not required. No motions were made and no votes taken in connection with these activities.

8. **BUSINESS CONDUCTED:** Canvass the November 10, 2015 special school levy returns for Northeast Tech Center for which Mayes County Election Board is the parent county. **ACTION TAKEN:** None. Board action not required. No motions were made and no votes taken in connection with these activities.

Throughout the evening, Board members were present and observed the process and procedures involved in the receipt of voting devices, election supplies, and ballots from all Precinct Inspectors; the tabulation of election results and production of tabulation reports and summary results reports; the transfer of sealed ballot transfer cases received from the Inspectors were turned over to the custody of the Sheriff.

9. **BUSINESS CONDUCTED:** Adjourn meeting. **ACTION TAKEN:** Mr. Wilkinson moved to adjourn until the next meeting. Ms. Golden seconded the motion. **ROLL CALL:** Mr. Peters – aye; Ms. Golden – aye; Larry Wilkinson - aye. Motion Passed, 3-0.

Jacob Peters, Chairman

Ann Golden, Vice Chairman

Larry Wilkinson, Secretary