



APPEALS TO THE CITY OF WAGONER BOARD OF ADJUSTMENT FOR:

CONDITIONAL USE PERMIT () OTHER ()
VARIANCE PERMIT ()
SPECIAL EXCEPTION PERMIT ()

1. TIME FOR FILING

EACH APPLICATION SHALL BE FILED WITH THE AGENT OF THE BOARD OF ADJUSTMENT FIFTEEN (15) DAYS PRIOR TO THE DATE OF THE PUBLIC HEARING AT WHICH IT IS TO BE CONSIDERED, UNLESS THERE ARE EXTENUATING CIRCUMSTANCES.

2. FILING FEE:

THE FILING FEE IS \$20.00 PAYABLE ON PRESENTATION OF COMPLETED APPLICATION.

3. PUBLIC NOTICE:

NOTICE OF SUCH HEARING SHALL BE PUBLISHED IN A NEWSPAPER OF GENERAL CIRCULATION IN THE LOCALITY AT LEAST ONE (1) TIME THE (10) DAYS PRIOR TO THE HEARING DATE.

4. APPLICANT/ABTRACTOR WILL FILE A COMPLETED "AFFIDAVIT OF MAILING" WITH THE AGENT OF THE BOARD OF ADJUSTMENT TEN (10) DAYS PRIOR TO THE HEARING. FAILURE TO FILE THIS AFFIDAVIT WITHIN THE ALLOTTED TIME, OR IF THE MAILING LIST IS FOUND TO BE INCORRECT MAY BE GROUNDS TO DENY THE APPLICATION.

5. MAILINGS OF NOTICE TO PROPERTY OWNERS WILL BE MAILED TO ALL OWNERS OF RECORD AT THEIR LAST KNOWN MAILING ADDRESS, OF PROPERTY WITHIN 300 FEET OF THE AFFECTED PROPERTY BY A LICENSED ABSTRACTOR.

6. PLOT PLANS, PHOTOGRAPHS AND OTHER FACTUAL INFORMATION AND EVIDENCE WHICH WILL HELP THE BOARD REACH AN INTELLIGENT DECISION SHOULD BE ATTACHED,

NOTE: IF A TRANSCRIPT IS REQUIRED, IT IS THE RESPONSIBILITY OF THE APPLICANT.

APPLICATION FOR _____ PERMIT

NOW COMES THE APPLICANT/APPLICANTS _____

_____, ADDRESS _____

DAYTIME PHONE # _____

HEREBY MAKE APPLICATION TO THE WAGONER CITY BOARD OF ADJUSTMENT FOR A
_____ PERMIT TO ALLOW _____

ON THE FOLLOWING REAL ESTATE SITUATED IN THE CITY OF WAGONER, STATE OF
OKLAHOMA, TO-WIT: (LEGAL DESCRIPTION)

THAT SAID REAL ESTATE IS PRESENTLY INCLUDED IN A ZONING CLASSIFICATION AS _____

WHEREFORE, YOUR APPLICANTS RESPECTFULLY REQUEST THIS APPLICATION BE SET FOR
PUBLIC HEARING IN ACCORDANCE WITH THE LAW AND THAT UPON PUBLIC HEARING
HAVING BEEN DULY HELD THAT SAID _____ PERMIT AS ABOVE
REQUESTED BE GRANTED.

APPLICANTS FURTHER STATE THAT DUE NOTICE OF THIS HEARING HAS BEEN GIVEN
ACCORDING TO LAW.

APPLICANTS

APPLICANTS

STATE OF OKLAHOMA, COUNTY OF WAGONER ss;

AND _____

EACH OF LAWFUL AGE AND EACH BEING FIRST DULY SWORN UPON OATH STATE THAT
THEY HAVE READ THE ABOVE AND FOREGOING APPLICATION AND THAT THE STATEMENTS
HEREIN ARE TRUE AND CORRECT.

SUBSCRIBED AND SWORN TO BEFORE ME THIS _____ DAY OF _____

20 ____.

NOTARY PUBLIC

(SEAL)

MY COMMISSION EXPIRES _____.

NOTICE TO PROPERTY OWNERS

THE WAGONER COUNTY LAND RECORDS INDICATE YOU ARE THE OWNER OF PROPERTY LOCATED WITHIN THREE HUNDRED FEET OF THE FOLLOWING DESCRIBED PROPERTY, TO-WIT:

THE OWNER OF THE ABOVE DESCRIBED PROPERTY, _____
HAS APPLIED FOR A _____ PERMIT SO THEY MAY USE THE PROPERTY AS
FOLLOWS: _____

A PUBLIC HEARING ON THIS APPLICATION WILL BE HELD BY THE WAGONER CITY BOARD OF ADJUSTMENT, WHOSE MAILING ADDRESS IS 306 EAST CHEROKEE, WAGONER, OK 74467. THE TELEPHONE NUMBER IS 918-485-8123. THE HEARING WILL BE HELD ON _____, 20____ AT 6:30 P.M. AT WAGONER CITY HALL, 231 CHURCH STREET, WAGONER, OK.

YOU MAY APPEAR, IF YOU SO DESIRE, EITHER IN PERSON OR BY AGENT OR BY ATTORNEY AND BE HEARD. THE HEARING OF THIS APPLICATION IS NOT LIMITED TO THOSE RECEIVING COPIES OF THIS NOTICE AND IF YOU KNOW OF ANY NEIGHBOR OR AFFECTED PROPERTY OWNER WHO, FOR ANY REASON FAILED TO RECEIVE A COPY, IT WOULD BE APPRECIATED IF YOU WOULD INFORM THEM OF THIS HEARING.

APPLICANT

APPLICANT

DATE: _____

CASE# _____

TO: WAGONER CITY BOARD OF ADJUSTMENT

IN THE MATTER OF THE APPLICATION

OF

APPLICANT

AFFIDAVIT OF MAILING

THIS AFFIDAVIT OF MAILING MUST BE HANDLED BY A LICENSED ABSTRACTOR.

SUGGESTED LEGAL NOTICE

PURSUANT TO O.S. 19, 866.1 TO 866.36, A PUBLIC HEARING WILL BE HELD BY THE CITY OF WAGONER BOARD OF ADJUSTMENT ON _____
20____ AT 6:30 P.M. AT WAGONER CITY HALL, 231 CHURCH STREET, TO HEAR
THE APPLICATION OF _____
FOR A _____ PERMIT TO ALLOW _____

ON THE FOLLOWING DESCRIBED PROPERTY, TO-WIT:

THAT SAID REAL ESTATE IS PRESENTLY INCLUDED IN A ZONING CLASSIFICATION
OF _____.

THOSE WHO MAY HAVE AN INTEREST IN THE ABOVE DESCRIBED MATTER MAY
APPEAR AND BE HEARD.

APPLICANT

APPLICANT