

## MINUTES OF WAGONER COUNTY COMMISSION MEETING

Tuesday, July 5<sup>th</sup>, 2011

The Board of Wagoner County Commissioners met with James Hanning, Chairman; Tim Kelley, Vice-Chairman; Chris Edwards, member; Carolyn Kusler, County Clerk; and Char Dubree, Secretary. Also in attendance was Assistant District Attorney John David Luton. Advance notice of the meeting was posted on bulletin boards and public entrances of the Wagoner County Courthouse on June 30<sup>th</sup>, 2011.

Location: Wagoner County Courthouse  
County Commissioner's Meeting Room

- I. The meeting was called to order by Chairman Hanning at 9:07am.
- II. Roll Call – Two members present. (Commissioner Kelley was not present.)
- III. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to recess at 9:08a.m. to attend the swearing-in of Dana Patten, Wagoner County Treasurer-Elect.  
Commissioner Hanning reconvened the meeting at 9:57a.m. Commissioner Kelley was also present.
- IV. The pledge of allegiance was led by Commissioner Edwards. The prayer was led by Pam Wood.
- V. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve minutes of Commission meeting held June 29<sup>th</sup>, 2011. With two members voting aye and Commissioner Kelley abstaining, motion carried.
- VI. Financial Matters
  - A. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve deposits. With all members present, all voted aye. Motion carried.
  - B. A motion by Commissioner Hanning and seconded by Commissioner Edwards to approve appropriations. With all members present, all voted aye. Motion carried.

- C. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve payroll correction for District One. With all members present, all voted aye. Motion carried.
- D. A motion by Commissioner Hanning and seconded by Commissioner Edwards to approve the following Appropriation Transfers:
1. Special Economic Development Account C37 to Economic Development M&O Account C37-01-2, in the amount of \$42,000.00.
  2. E-911 Account C27 to E-911 Salary Account C27-1A in the amount of \$92,171.45; E911 Travel Account C27-1C in the amount of \$4,516.42; E-911 M&O Account C27-2 in the amount of \$29,287.14.
  3. Commissioner's Use Tax Account C42 to Engineer's Salary C42-01-0A in the amount of \$54,034.80; C42-01-1C Engineer's Travel in the amount of \$3,000.00; C42-01-2 Engineer's M&O in the amount of \$3,000.00; Judge's Secretary Salary C42-02-1A in the amount of \$40,354.00; Emergency Management Salary C32-1A in the amount of \$18,750.00; Emergency Management Travel C32-1C in the amount of \$2,313.00; Emergency Management M&O C32-2 in the amount of \$25,983.40; Fair Board C37-03-2 in the amount of \$5,429.56.

With all members present, all voted aye. Motion carried.

E. Invoices.

1. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to forward invoice from City of Muskogee in the amount of \$1,384, for hazardous materials response at 18790 Hwy 64, Haskell, Ok. to Bob Kelley, lessee of the property, for payment. With all members present, all voted aye. Motion Carried.
2. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve payment to Eastern Oklahoma Youth Services for the month of May, 2011, in the amount of \$232.50. With all members present, all voted aye. Motion Carried.
3. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve payment for Eastern Oklahoma Development District Annual Membership Dues FY2011-2012, in the amount of \$6,724.00. With all members present, all voted aye. Motion Carried.

VII. Reports.

- A. Planning and Zoning for the month of June, 2011.
- B. Planning and Zoning for the week of June 27<sup>th</sup>, 2011
- C. Emergency Management for the week of June 27<sup>th</sup> , 2011.
- D. Engineer for the week of June 27<sup>th</sup> , 2011.
- E. 911 for the week of June 27<sup>th</sup> , 2011.
- F. County Clerk for the month of June, 2011.
- G. Treasurer for the month of June, 2011.
- H. Assessor for the month of June, 2011.
- I. Sheriff's Office for the month of June, 2011.

A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to accept reports, with the exception of E. 911 report. With all members present, all voted aye. Motion Carried.

VIII. Legal.

- A. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to forward to the District Attorney the Application and Notice of Hearing on July 20<sup>th</sup>, 2011, regarding light signals on County Road EW-790 near Okay, Oklahoma. With all members present, all voted aye. Motion Carried.

IX. Action Items.

- A. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Contract with Community Works/Cleveland County Regional Juvenile Detention Center for the FY2011-2012, in the amount of \$21.54 per juvenile, per day. With all members present, all voted aye. Motion Carried.
- B. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve Contract with Garfield County Regional Detention Center for FY2011-2012, in the amount of \$23.26 per juvenile, per day. With all members present, all voted aye. Motion Carried.
- C. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve designation of Requisition/Receiving Officers in all County Accounts as follows:

**REQUISITIONING & RECEIVING OFFICERS FOR 2011-2012**

<b>DEPARTMENT</b>	<b>ACCOUNTS</b>	<b>REQUISITIONING</b>	<b>1-Jul-11 RECEIVING</b>
OSU Extension	09-1A THRU 09-4	Alan Parnell	Kathy Smith, Beth Acree
County Clerk	C05, C31, 10-1A THRU 10-3, 24-1A THRU 24-3	Lori Hendricks, Amanda Rotert	Sharon Carter, Janet Castillo
Court Clerk	14-1A THRU 14-2, C29	Donnetta Gibbs, Chasity Leir	Julie Lollman, Rosemary Morrison
Court Clerk	C33, C33B	Eva Gay	Eva Gay
Assessor	16-1A THRU 16-2	Sheila Duncan, Phyllis Tottress	Lori Casey, Sharon Murray
Assessor VI	17-1A THRU 17-3, C08, C09	Kathie Sappington, Stacey McGowan	Frankie Moore, Angie Duncan
District 1	T-2(1), C-43(1), 20-9(1)	David French, Carolyn Henderson	Laura Miller, Noel Crow
District 2	T-2(2), C-43(2), 20-9(2)	County Clerk or Designee	Brenda Ashbrenner, Belinda Simpson
District 3	T-2(3), C-43(3), 20-9(3)	David French, Carolyn Henderson	Shoni Johnson, Ron Limon
Election Board	22-1A THRU 22-3	Lynda Dyer, Larry Wilkinson	Sue Seabolt, Anastasia Fletcher
Community Sentencing	C22, C23, C24	Shane North, Bob Colbert	Carol McConnell, Janet Fielding
E911	C27	Judy Elliott, County Clerk/Designee	Michael Miller, Dawna House
Economic Development	C30 AND C37	Alan Parnell	Kathy Smith, Beth Acree
Adult Drug Court	C38-1A THRU C38-2	Judge Holli Wells, Judge Dennis Shook	Tony Drywater, Angela Streeter
Juvenile Drug Court	C45, C45-MISC	Charles Burns	Penny Quinnelly, Rhea Hanover
Youth Sanctions	C41	Charles Burns	Penny Quinnelly, Rhea Hanover
STEP	05-2, C46, C46G	Charles Burns	Penny Quinnelly, Rhea Hanover
Mental Health Court	C44	Penny Quinnelly	Charlie Burns, Rhea Hanover
Health Department	MD1-A THRU MD3, MD CATCH GRANT	Debbie Black, Linda Hattaway	Janice Hefner, Dedra Sweeney
Broken Arrow FD	C-35 Broken Arrow	Rick Fisher, J. Suddath	Ryan Lawson, Bryan Myrick
Coweta FD	C-35 Coweta	Greg Edwards	Jim Treat
Flat Rock FD	C-35 Flat Rock	Michael McNeer, Chuck Woodson	Jackie Weatherman, Phil Jones
Oak Grove FD	C-35 Oak Grove	Stephen Culloty, Richie Dimarzo	Dicus Benton, Dwayne Phillips
Rolling Hills FD	C-35 Rolling Hills	Bryan Fox, Tanya Smith	K.C. Fox, Glenda Dardenne

Stone Bluff FD	C-35 Stone Bluff	Guy McCoy, Jason Howard	Chris Hayes, Riki Howard
Taylor Ferry FD	C-35 Taylor Ferry	Doug Disler, Dennis Kelly	Terry Disler, Cap Baker
Toppers FD	C-35 Toppers	Terry Berna, Cynthia Cruz	Teina Scroggs, Shane Cruz
Tulahassee FD	C-35 Tullahassee	Joel E Fischer, Trina Robertson	Anne B Fischer, Terry Robertson
General Government	C11, C13, C28, C52, EECBG, G8, G10, G12, C13, T1, T2, T8	David French, County Clerk/Designee	David French
Emergency Management	C32	David French, County Clerk/Designee	Shoni Johnson, Heath Underwood
Planning and Zoning	C48-1A thru C48-3	Brenda Robertson, Lisa Miller	Lisa Miller, Brenda Robertson
Juvenile Offender Program	C50 and C51	Charles Burns, Terri Grady	Penny Quinnelly, Rhea Hanover

With all members present, all voted aye. Motion Carried.

- D. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve Planning and Zoning request for final plat approval for Saddle Club Estates, Zoned AG, a planned Equestrian Development located in the N/2 of SW/4 of Section 23, Township 18 North, Range 26 East of the I.B.&M., Wagoner County, Oklahoma—9 lots on 80 Acres, more or less. With all members present, all voted aye. Motion Carried.
- E. The following bids submitted for #31, Standby Generator for E-911 were opened by the Board:
1. Third Generation Electrical, Inc. in the amount of \$54,100.00
  2. Power Ready in the amount of \$43,421.00.
- A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to table #31 for E-911 review and recommendation. With all members present, all voted aye. Motion Carried.
- F. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to take no action regarding Rolling Hills Fire Department request for trucks. With all members present, all voted aye. Motion Carried.
- G. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards table discussion and possible action regarding condition of road at 211<sup>th</sup> Street South in Porter, Oklahoma. Commissioner Kelley voted nay. With two members voting aye, motion carried.

- H. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve request from K.C. Fox to be removed from Rolling Hills Fire Trust Authority. With all members present, all voted aye. Motion Carried.
- I. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to table discussion and possible action regarding FEMA 48 hour time period and any other updates. With all members present, all voted aye. Motion Carried.
- X. Old Business.
  - A. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve Health Department recommendation to award Bid#33, for Janitorial Service to Office Express Janitorial .in the total amount of \$1,070.00 (Wagoner-\$550.00 and Coweta-\$520.00). With all members present, all voted aye. Motion Carried.
  - B. Carolyn Kusler, Wagoner County Clerk, presented Estimate of Needs FY2011-2012 to the Board for review. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to table the item. With all members present, all voted aye. Motion Carried.
  - C. Discussion and possible action regarding Budget and Budget process was not addressed by the Board.
  - D. A letter from Kerry Patten was presented to the Board by Commissioner Hanning quoting an amount of \$5,700.00 for his services as Budget Maker FY2011-2012. Commissioner Kelley requested clarification regarding the amount quoted by Turner and Associates for services as Budget Maker. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to table the item. With all members present, all voted aye. Motion Carried.
  - E. David Hermisch gave an update regarding the Lone Star Fire Association and Coweta fire pull-back. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to take no action regarding the item. With all members present, all voted aye. Motion Carried.
  - F. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to table discussion and possible action regarding Green Country Communications Maintenance Contract and any other

phone system issues. With all members present, all voted aye. Motion Carried.

XI. New Business.

Monty Proctor, County Engineer, presented a Labor Waiver pertaining to the action taken regarding the emergency situation to repair the bridge at 273<sup>rd</sup> and 85<sup>th</sup> St. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve the Labor Waiver to clean out ditch, dig rock, slope bank and other needs to dike stream off County right-of-way on Jim Sellers property at 27184 Joy Avenue, Broken Arrow, Oklahoma in District One. With all members present, all voted aye. Motion Carried.

XII. Announcements.

Larry Wilkinson, Election Board, reported that the Election Board Building door replacement is complete.

Scott Brians, Stormwater, gave update regarding fire at the chemical plant.

XIII. There was no public comment.

A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to recess for a lunch break at 12:10p.m. With all members present, all voted aye. Motion Carried.

Commissioner Hanning reconvened the meeting at 1:42p.m.

XIV. Purchase Orders.

A. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve cancellation of purchase orders. With all members present, all voted aye. Motion Carried.

B. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Blanket Purchase Orders #0001 through #0061, and #0063 through #0066. With all members present, all voted aye. Motion Carried.

C. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve calendar claims. With all members present, all voted aye. Motion Carried.

XV. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to recess at 3:19p.m. With all members present, all voted aye. Motion Carried.

Presented and approved by the Wagoner County Commission on this 11<sup>th</sup> day of July, 2011.

---

JAMES HANNING, CHAIRMAN

---

TIM KELLEY, VICE-CHAIRMAN

ATTEST: CAROLYN KUSLER  
WAGONER COUNTY CLERK

---

CHRIS EDWARDS, MEMBER