

MINUTES OF MEETING
WAGONER COUNTY BOARD OF COMMISSIONERS
MONDAY, JANUARY 14, 2019

Board of Wagoner County Commissioners met in the Wagoner County Courthouse Commissioners Meeting Room. Chairman Chris Edwards; Vice Chairman James Hanning, Member Tim Kelley; and, First Deputy County Clerk Amanda Alsip were present. Assistant District Attorney Doug Dry was also present. Advance notice of the meeting was posted on bulletin boards at the Wagoner County Courthouse and on the county website on January 11, 2019.

- I. The meeting was called to order by Commissioner Edwards at 9:02a.m.
- II. Roll was called with the following responses: Hanning, present; Edwards, present; Kelley, present.
- III. Prayer was led by Commissioner Edwards and Pledge of Allegiance was led by Commissioner Hanning.
- IV. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve minutes of commission meeting held January 7, 2019. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- V. Action Items
 - A. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to fund \$53,075.67 for Engineer Rachael Cooper salary out of Commissioner Use Tax for six months. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - B. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to fund \$44,833.61 for judges' secretaries salaries from use tax for six months. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - C. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve transfer of funds from 0001 General to 1306-1-8020-2005 Courthouse Building and Maintenance in the amount of \$600,000.00. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - D. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve Amendment No. 1 to Agreement with Atlas Construction Group LLC for Jail Camera Replacement. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - E. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve Resolution #2019-007 Change to ODOT Revolving Fund for District 3 from road grader to ten-wheel dump truck with salt spreader and snow blade. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - F. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve signing letter requesting remaining balances for Health Department's outstanding Public Facilities Lease Revenue Bonds, Series 1999. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - G. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve the following Utility Permit(s):
 1. #1038-19 Applicant: Valor Telecom Oklahoma. E 61st St. District 1.
 2. #3056-19 Applicant: Rural Water District #5. 181st. District 3.The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- VI. Old Business

- A. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve Wagoner County Courthouse Evacuation and Emergency Action Plan with the following requested changes:
 - Pg. 25 Emergency Management contact needs to be added
 - Pg. 28 County Clerk – Wagoner County Fairgrounds says James Hanning, needs to be corrected
 - Pg. 35 Treasurer – Emergency movers needs correction
 - Pg. 38 911 mapping office contact needs to be changed to Blake Shepherd
 - Pg. 28 Contact info – Lori Hendricks Court Clerk needs to be corrected to County ClerkThe motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - B. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve changes to Personnel Policy Handbook to include Resolution #2019-006. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- VII. Financial Matters
- A. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve deposit(s). The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - B. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve appropriations. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - C. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve the following invoice(s):
 - 1. Invoice dated January 3, 2019 from Craig County Detention Center in the amount of \$1,250.00 for juvenile detention.The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- VIII. New Business: There was none
- IX. Public Comment: There was none.
- X. Announcements: Commissioner Edwards reported that he had received a call from a neighborhood in Whitehorn area. They have formed a Crime Watch and a Blessing Box. The Toppers area has also started a Blessing Box. Commissioner Edwards commended these groups for going above and beyond for their community. Commissioner Kelley announced that the Commissioners next meeting would be Tuesday as Monday is a holiday.
- XI. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to receive the following reports:
- A. Cash Voucher weekly report
 - B. Emergency Management weekly report
 - C. Engineer weekly reports
 - D. Planning & Zoning weekly reports
 - E. E-911 weekly reports
 - F. Assessor monthly report for December 2018.
 - G. County Clerk monthly report for December 2018.
 - H. Court Clerk monthly report for December 2018.
 - I. E911 monthly report for December 2018.

- J. Election Board monthly report for December 2018.
- K. Fire Department monthly appropriation ledgers for December 2018.
- L. Health Department monthly report for December 2018.
- M. Planning and zoning monthly report for December 2018.
- N. Sheriff monthly reports for December 2018.
- O. Treasurer monthly Allocation of Alcoholic Beverage Tax report for December 2018.
- P. Treasurer monthly report for December 2018.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XII. Purchase Orders

- A. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve cancellation of the following purchase orders: #2581, #2661, #3050, #3164 to include warrant #151. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- B. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve the following blanket purchase order(s): #4245, #4249, #4254, #4273, #4277, #4278, #4279, #4285, #4286, #4287, #4289, #4290, #4292, #4326, #4327, #4365, #4368, #4375, #4378. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- C. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve calendar claims. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XIII. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to enter Executive Session at 9:05 a.m. – Consider Executive Session in accordance with Title 25, O.S. §307 §(B)1 for discussion and possible action regarding:

- A. Employment, hiring, appointment, promotion, demotion, disciplining or resignation of County Engineer Rachael Cooper.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XIV. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to reconvene into Open Session at 10:11 a.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XV. No action was taken regarding:

- A. Employment, hiring, appointment, promotion, demotion, disciplining or resignation of County Engineer Rachael Cooper.

XVI. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to recess at 10:39 a.m.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

Presented and approved by the Wagoner County Commission on this 22nd day of January 2019.

CHRIS EDWARDS, CHAIRMAN

JAMES HANNING, VICE-CHAIRMAN

ATTEST: LORI HENDRICKS
WAGONER COUNTY CLERK

TIM KELLEY, MEMBER