

**MINUTES OF MEETING
WAGONER COUNTY BOARD OF COMMISSIONERS
MONDAY, OCTOBER 17TH, 2016**

Board of Wagoner County Commissioners met in the Wagoner County Courthouse Commissioners Meeting Room. Vice-Chairman James Hanning; Member Tim Kelley; and, First Deputy County Clerk Amanda Alsip were present. First Deputy Assistant District Attorney Jack Thorpe was also present. Chairman Chris Edwards was not present. Advance notice of the meeting was posted on bulletin boards and public entrances of the Wagoner County Courthouse on October 14th, 2016.

- I. The Meeting was called to order by Commissioner Hanning at 9:06 a.m.
- II. Roll was called with the following responses: Hanning, present; Kelley, present
- III. Prayer was led by Sheriff Elliott and Pledge of Allegiance was led by Lloyd Bickel
- IV. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve minutes of commission meeting held October 11th, 2016. The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.
- V. Action Items
 - A. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve Toppers Fire Department request to remove Jim Stevens as their Representative to the Wagoner County Fire Trust Authority, and appoint Gary Tichenor as Representative. The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.
 - B. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve Funding Agreement between DEQ and Wagoner County regarding grant for purchase of Burn Curtain; to included permitting an air curtain burner. The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.
 - C. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve Resolution #2016-057 Requesting County Clerk to Reimburse General Fund with a refund payment in the amount of \$618.20 to Court Clerk from DotCom Leasing. The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.
 - D. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve contract for WCEDA secretary through OSU Extension. The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.
 - E. After receiving quotes, a motion was made by Commissioner Kelley and seconded by Commissioner Hanning to accept quote from Wagoner Glass in the amount of \$3,500.00 for replacement of 22 windows in the jail, to be paid from Courthouse Renovation Account C-26A. The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.
 - F. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to table action regarding Law Enforcement Contract between Okay and Wagoner County Sheriff's Office. The motion was approved with the following votes cast: Hanning, aye; Kelley, aye. This item was re-visited and a motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve Contract. The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.
 - G. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve the following Utility Permit(s):
 1. #1019-16 Applicant: Rural Water District #5 for District One
 2. #1020-16 Applicant: Oklahoma Natural Gas for District One

3. #3038-16 Applicant: Oklahoma Natural Gas for District Three
4. #3039-16 Applicant: Oklahoma Natural Gas for District Three
5. #3040-16 Applicant: Rural Water District #5 for District Three

The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.

VI. Old Business

- A. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to award Bid #2017-10 Ammunition for Sheriff's Office, to GT Distributors (which was the only bid submitted). The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.
- B. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to award Bid #2017-07 Livescan Fingerprint Equipment for Sheriff's Office to Sufran Morphotrak (which was the second lowest bid but has a tech center in Oklahoma rather than out of State) for the amount of \$17,878.00; plus Second Year Maintenance and Support in the amount of \$2,555.00; and, Third Year in the amount of \$2,683.00; all amounts to be paid from Courthouse Renovation Account C-26A. The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.
- C. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to award Bid #2017-09 Pager Re-Bid for Fire Trust Authority to Command Communications, Option 3; bid amount \$182,850.00, with instant rebate of \$46,232.30; for the total price after rebate of \$136,617.70. The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.
- D. Regarding FY2017 County Road Machinery and Equipment Revolving Fund Program, a motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve adding a Semi Tractor for District Three; and adding a CNG 10 Wheeler Dump Truck for District Two. The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.

VII. Financial Matters

- A. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve deposit(s). The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.
- B. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve Transfer from Election Board M&O Account 22-2 to Travel Account 22-1C in the amount of \$1,500.00. The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.
- C. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve the following invoice(s):
 1. Muskogee Regional Juvenile Detention Center for the month of September, 2016 in the amount of \$767.91
 2. Sac and Fox Nation for September juvenile detention for the month of September, 2016 in the amount of \$823.29
 3. Eastern Oklahoma Youth Services, Inc. (for Pittsburg County) for the month of September, 2016 in the amount of \$418.50

The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.

VIII. New Business – There was none

IX. Public Comment – There was none

X. Announcements

Election Board Secretary Larry Wilkinson announced that Glen Eagles will allow election polling at their location.

- XI. Reports – A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to receive the following reports, except for B. Emergency Management:
- A. Cash Voucher
 - B. Emergency Management
 - C. Engineer
 - D. Planning & Zoning
 - E. E-911
 - F. Tullahassee Fire Department for the month of September, 2016
- The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.
- XII. Legal – A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to forward the following to the District Attorney:
- A. Case No. CJ-2016-217 Mission Street, LLC vs. Christopher Maimbourg and Wagoner Co. et al
- The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.
- XIII. Purchase Orders
- A. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve cancellation of Purchase Orders; to include Warrant #000014. The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.
 - B. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve the following blanket purchase order(s): #2661, #2668, #2679, #2700, #2702, #2710, #2711, #2726, #2727, #2728. The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.
 - C. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve calendar claims. The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.
- XIV. Recess – A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to recess at 10:01a.m. The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.

Presented and approved by the Wagoner County Commission on this 24th of October, 2016.

CHRIS EDWARDS, CHAIRMAN

JAMES HANNING, VICE-CHAIRMAN

ATTEST: LORI HENDRICKS
WAGONER COUNTY CLERK

TIM KELLEY, MEMBER