

**MINUTES OF MEETING
WAGONER COUNTY BOARD OF COMMISSIONERS
MONDAY, SEPTEMBER 12TH, 2016**

Board of Wagoner County Commissioners met in the Wagoner County Courthouse Commissioners Meeting Room. Chairman Chris Edwards; Vice-Chairman James Hanning; Member Tim Kelley; and, County Clerk Lori Hendricks were present. Advance notice of the meeting was posted on bulletin boards and public entrances of the Wagoner County Courthouse on September 9th, 2016.

- I. The Meeting was called to order by Commissioner Edwards at 9:05 a.m.
- II. Roll was called with the following responses: Hanning, present; Edwards, present; Kelley, present
- III. Prayer was led by Larry Wilkinson and Pledge of Allegiance was led by Monty Proctor
- IV. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve minutes of commission meeting held September 6th, 2016. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- V. Action Items
 - A. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to purchase two (2) Versamatic vacuum cleaners for Courthouse maintenance for the amount of \$540.67 each; total amount of \$1,081.34. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - B. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve Resolution #2016-44 Reimburse Sheriff Salary Account with AFLAC Refund. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - C. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Resolution #2016-45 Reimburse OSU Capital Outlay with ACCO insurance reimbursement. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - D. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve Bomar Concrete donating labor and expertise for constructing concrete culvert on 353rd between 161st and 171st. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - E. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve Lease/Maintenance-Service Agreement between Wagoner County Assessor and Lakeland Office Systems, Inc/Cannon Financial Services. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - F. The Board opened the only bid submitted from Casco Industries, Inc. for Bid #2017-06 Bunker Gear for Tallahassee Fire Department, as follows:
 1. Price for one (1) jacket \$1,010.00
 2. Price for one (1) pair pants \$ 739.00
 3. Price for one (1) pair boots \$ 336.00
 4. Price for one (1) helmet \$ 201.00
 5. Price for one (1) pair gloves \$ 51.00

A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to table action. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- G. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve Utility Permit #1016-16 Applicant: Oklahoma Natural Gas for District One. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- H. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve the following labor waiver(s):
 - 1. Clean out ditch, dig rock, dump dirt, fix curb and remove concrete off County Right-of-Way at 29077 E. 65th St. So., Broken Arrow, Oklahoma; property owner Debbie Erfurd for District One
 - 2. Clean fence row and slope bank off County Right-of-Way at 3430 E. 76th Street North, Okay, Oklahoma; property owner Ted Boswell for District TwoThe motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VI. Old Business

- A. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to table action regarding Wagoner County Economic Development/Project-ICTC. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- B. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve FY2016-17 Juvenile Detention Contract with Community Works for Cleveland and/or Pottawatomie County. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- C. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve Agreement between Wagoner County and Sparq regarding a natural gas refueling station. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- D. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to table action regarding Bid #2017-04 Okay Waterline Replacement for Commissioners and Town of Okay
- E. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve Generator Scheduled Maintenance Agreement between E-911 and Commercial Power Solutions, L.L.C. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- F. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve replacement of two (2) garbage disposals in the jail to be paid from Courthouse Renovation Fund. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye. This item was re-visited and a motion was made by Commissioner Hanning and seconded by Commissioner Kelley to add a one (1) year warranty to each disposal for a total additional amount of \$964.00. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VII. Financial Matters

- A. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve deposit(s). The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- B. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Appropriations. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- C. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Transfer from FEMA DR 422 Account to District 3 Highway Account T2-3 in the amount of \$78,253.16. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- D. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Election Board request for reimbursement for the month of August, 2016, in the amount of \$3,870.11. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- E. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Juvenile Detention Transportation Claim for August, 2016, in the amount \$374.88. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- F. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve the following invoice(s):
 - 1. City of Broken Arrow Invoice #68854 for Wagoner County portion of ODOT JP:28905(04)/Midway Road and 101st Street, in the amount of \$659.19
 - 2. Muskogee County Regional Juvenile Detention Center for the month of August, 2016, in the amount of \$1,070.42
 - 3. Craig County Regional Detention Center for the month of August, 2016, in the amount of \$425.00The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- VIII. New Business – FY2016–17 Budget meeting with both Board of County Commissioners and Excise Board will be held on September 29th, 2016 at 9:00a.m. in County Commissioners Meeting Room
Commissioner Hanning questioned why an Executive Session was not on the Agenda; Chairman Edwards explained that it was left off due to an Injunction.
- IX. Public Comment – There was none
- X. Announcements
Sheriff Elliott announced that he has five recruits attending CLEET Training and are at the top of the class.
Commissioner Kelley thanked District One and Two for participation on road project; noting that the County saved \$130,000 by doing this project in–house. Striping will take place the first part of October, and 35mph speed will be posted.
- XI. Reports – A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to receive the following reports, except B. Emergency Management and M. Juvenile Drug Court:
 - A. Cash Voucher
 - B. Emergency Management
 - C. Engineer
 - D. Planning & Zoning
 - E. E–911
 - F. Assessor for the month of August, 2016.
 - G. Court Clerk for the month of August, 2016.
 - H. County Clerk for the month of August, 2016.
 - I. E–911 for the month of August, 2016.
 - J. Election Board for the month of August, 2016.
 - K. Fire Department(s) Appropriation Ledgers for the month of August, 2016.
 - L. Health Department for the month of August, 2016.
 - M. Juvenile Drug Court for the month of August, 2016.
 - N. Planning & Zoning for the month of August, 2016.
 - O. Sheriff for the month of August, 2016.
 - P. Treasurer for the month of August, 2016.

Q. Treasurer Allocation of Alcoholic Beverage Tax for the month of August, 2016
The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XII. Legal – A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to forward the following legal item to the District Attorney:

A. Case No. CJ-2014-0203 AVB Bank vs. SC Piping & Mechanical, Inc. and Wagoner County, et al
The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XIII. Purchase Orders

A. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve cancellation of Purchase Orders. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

B. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve the following blanket purchase order(s): #1857 through #1861, #1904. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

C. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve calendar claims. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XIV. Recess – A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to recess at 10:21a.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

Presented and approved by the Wagoner County Commission on this 19th day of September, 2016.

CHRIS EDWARDS, CHAIRMAN

JAMES HANNING, VICE-CHAIRMAN

TIM KELLEY, MEMBER

ATTEST: LORI HENDRICKS
WAGONER COUNTY CLERK

BOCC:LH/cs