

MINUTES OF MEETING
WAGONER COUNTY BOARD OF COMMISSIONERS
MONDAY, JULY 25TH, 2016

The Board of Wagoner County Commissioners met in the Wagoner County Courthouse Commissioners Meeting Room. Chairman Chris Edwards; Member Tim Kelley; and, County Clerk Lori Hendricks were present. Vice-Chairman James Hanning was not present. Advance notice of the meeting was posted on bulletin boards and public entrances of the Wagoner County Courthouse on July 22nd, 2016.

- I. The Meeting was called to order by Commissioner Edwards at 9:05 a.m.
- II. Roll was called with the following responses: Hanning, not present; Edwards, present; Kelley, present
- III. Prayer was led by Commissioner Edwards and Pledge of Allegiance was led by Sheriff Chris Elliott
- IV. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve minutes of commission meeting held July 18th, 2016. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.
- V. Action Items
 - A. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to receive Sheriff's Amended Estimate of Needs for FY16-17 Budget. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.
 - B. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to table action regarding policy for closing offices and/or courthouse. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.
 - C. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve ODOT Form 324a for Asphalt Laydown Machine for District One, Two, and Three. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.
 - D. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve Resolution #2016-039 Disaster Emergency Proclamation. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.
 - E. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Resolution #2016-040 District Two Surplus Miscellaneous Equipment to be junked. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.
 - F. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve Communities of Excellence between Wagoner County Health Department and Wagoner Public Schools. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.
 - G. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to disapprove Treasurer's request for an additional day to attend ACCO Conference. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.
 - H. The Board opened the only bid received from APAC in the amount of \$2.25 per sq. yd. for Bid #2016-37 4-Mile Asphalt Project for District Three. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to table action regarding this item. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.
 - I. Utility Permit(s):
 1. #2015-16 Applicant: Oklahoma Natural Gas for District Two – A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to table action regarding this permit application. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.

2. #3032-16 Applicant: Oklahoma Natural Gas for District Three – A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.

J. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve the following labor waiver(s):

1. Remove trees and clean ditches off County Right-of-Way at 30996 E. 101st Street, Coweta, Oklahoma; property owner Brett Dickey for District One
2. Remove trees and clean ditches off County Right-of Way at 31138 E. 101st St. South, Coweta, Oklahoma; property owner Taylor Sawyer for District One
3. Clean out ditch and remove trees off County Right-of-Way at 31198 E. 101st, St. South, Coweta, Oklahoma; property owner Any R. Allen for District One
4. Remove trees and clean ditches off County Right-of-Way at 31288 E. 101st St. , Coweta, Oklahoma; property owner Jack Nelson for District One
5. Remove trees and clean ditches off County Right-of-Way at 30846 E. 101st St South, Coweta, Oklahoma; property owner Brandi Dickerson for District One

The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.

VI. Old Business

A. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to table action regarding Coweta Fire Department request to designate Hal Bumgarner and Jeff Beller as Receiving Officers for Account C35 Coweta F.D. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

B. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to table action regarding Taylor Ferry Fire Department request to designate Cap Baker and Stephanie Berg as Receiving Officers for Accounts C-35-Taylor Ferry F.D.; and request to designate Terry Disler and Leonard Freise as Requisition Officers for Accounts C35-Taylor Ferry F.D. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.

C. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to table action regarding estimates for roof repair on OSU/Fair Board building at Wagoner County Fairgrounds

VII. Financial Matters

A. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve deposit(s). The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.

B. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve Payroll. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.

C. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve Highway Appropriations. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.

D. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve INCOG Annual Membership Dues for FY16-17; to include Invoice #221243 in the amount of \$18,953.00. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.

E. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve INCOG Annual Fee for FY16-17; to include Invoice #221277 in the amount of \$4,000.00. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.

- F. Regarding beginning FY16-17 funding for Cash Accounts, a motion was made by Commissioner Kelley and seconded by Commissioner Edwards to transfer from Commissioners Use Tax Account C-42 to Judge's Secretaries Account C42-02-1A in the amount of \$42,189.29; to Engineer Salary Account C42-01-1A in the amount of \$84,764.50; to Engineer Travel Account C42-01-1C in the amount of \$3,426.10; to Engineer M&O Account C42-01-2 in the amount of \$3,618.09; to Emergency Management Salary Account C42-03-1A in the amount of \$35,392.92; to Emergency Management Travel Account C42-03-1C in the amount of \$1,520.62; to Emergency Management M&O Account C42-03-2 in the amount of \$14,478.18; for a total transferred amount of \$185,389.70. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.
 - G. Regarding shortfall in E-911 Salary Account, a motion was made by Commissioner Kelley and seconded by Commissioner Edwards to transfer from E-911 M&O Account C27-2 to E-911 Salary Account C27-1A in the amount of \$5,815.94. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.
 - H. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve Invoice # 268-7112016 from Tulsa County Juvenile Bureau in the amount of \$1,936.00. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.
- VIII. New Business - There was none.
- IX. Public Comment - There was none.
- X. Announcements - Sheriff Elliott notified the Commissioners that he will be out of town July 28th-August 2nd
- XI. Reports - A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to receive the following reports, except B. Emergency Management:
- A. Cash Voucher
 - B. Emergency Management
 - C. Engineer
 - D. Planning & Zoning
 - E. E-911
- The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.
- XII. Legal - A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to forward the following legal item to the District Attorney:
- A. Case No. CV-2016-62 Independent School District No. 17 of Wagoner Co., OK vs. City of Coweta and Wagoner Co., et al
- The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.
- XIII. Purchase Orders
- A. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve cancellation of Purchase Orders; to include Warrant #000001 in the amount of \$30.00. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.
 - B. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve the following blanket purchase order(s): #586, #597, #610 through #615, #635, #641, #649 through #652, #715, #716, #718 through #722. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.

- C. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve calendar claims. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.
- XIV. Adjourn - A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to adjourn at 11:10 a.m. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.

Presented and approved by the Wagoner County Commission on this 1st day of August, 2016.

CHRIS EDWARDS, CHAIRMAN

JAMES HANNING, VICE-CHAIRMAN

ATTEST: LORI HENDRICKS
WAGONER COUNTY CLERK

TIM KELLEY, MEMBER

BOCC:LH/cs