

**MINUTES OF MEETING
WAGONER COUNTY BOARD OF COMMISSIONERS
MONDAY, JULY 18TH, 2016**

The Board of Wagoner County Commissioners met in the Wagoner County Courthouse Commissioners Meeting Room. Chairman Chris Edwards; Vice-Chairman James Hanning; Member Tim Kelley; and, County Clerk Lori Hendricks were present. Assistant District Attorneys Joy Mohorovicic and Jack Thorpe were also present. Advance notice of the meeting was posted on bulletin boards and public entrances of the Wagoner County Courthouse on July 15th, 2016.

- I. The Meeting was called to order by Commissioner Edwards at 9:08 a.m.
- II. Roll was called with the following responses: Edwards, present; Kelley, present. Commissioner Hanning arrived at 9:12a.m.
- III. Prayer was led by Lori Hendricks and Pledge of Allegiance was led by State Representative Wade Rousselot
- IV. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve minutes of commission meeting held July 11th, 2016; Special Meeting held in Commissioners Meeting Room on July 7th, 2016; and, Special Meeting held at Oak Grove Fire Department location on July 7th, 2016. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- V. Action Items
 - A. A presentation was made by Norman Herrera with Sparq Natural Gas regarding the prospect of a natural gas refueling station in Wagoner. No action was taken.
 - B. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to receive Estimate of Needs for FY16-17 Budget. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - C. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve Wagoner County participating in bidding program: Buy Board, at no cost to County. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - D. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve renewal of Health Department Service Contracts for FY16-17. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - E. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve Lease/Purchase Agreement with ODOT for 2016 Asphalt Laydown Machine for District One, Two and Three in the amount of \$231,750.00. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - F. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve Baron Threat Net Proposal for licensing four (4) seats for Emergency Management at the rate of \$117.60 per month (\$1,411.20 annually), to be paid from Emergency Management M&O Account. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - G. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Application and Permitting for DEQ Stormwater Plan; to include signing Notice of Intent for Stormwater Application. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - H. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve E-911 employees attendance to the annual NEMA Conference in Oklahoma City, Oklahoma, October

2-5, 2016. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- I. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve City of Wagoner participation in the Wagoner County Harris 800 Radio System. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- J. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to receive Oklahoma Housing Finance Agency (OHFA) Notice of Filing of Application for Affordable Housing Tax Credit Development: Cross Timbers Commons. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- K. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve FY16-17 Contract between Oklahoma Department of Mental Health and Substance Abuse Services and Wagoner County Drug Court. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- L. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to table action regarding Coweta fire Department request to designate Hal Bumgarner and Jeff Beller as Receiving Officers for Account C35 Coweta F.D. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- M. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve Board of Commissioners (General Government) request to designate Christopher Potter and Ferrell Montgomery as Receiving Officers for Accounts 08-1A thru 08-3, 20-1A thru 20-3, 20-7, C42, C43-GOV, C26A, C55, C57. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- N. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to table action regarding Taylor Ferry Fire Department request to designate Cap Baker and Stephanie Berg as Receiving Officers for Accounts C-35-Taylor Ferry F.D.; and request to designate Terry Disler and Leonard Freise as Requisition Officers for Accounts C35-Taylor Ferry F.D. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- O. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve Sheriff request to designate Todd Riggs and Monica Shildt as Requisition Officers for Accounts C43-Sheriff, C04, C06, C06-CS, C06-Donations, C06-Vests, C15, C40, C56, 04-1A thru 04-6, G6-OHSO Grant, and C7 Jag Grant. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- P. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve the following Utility Permit(s):
 - 1. #1009-16 Applicant: Oklahoma Natural Gas for District One
 - 2. #2013-16 Applicant: Oklahoma Natural Gas for District Two
 - 3. #3031-16 Applicant: Windstream for District Three
 - 4. #2014-16 Applicant: Cox Communications for District TwoThe motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- Q. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve the following labor waiver(s):
 - 1. Clean out ditch and fence row; dig rock and shale; dump debris, dirt, rock, and wood chips; install tin horn; slope bank; stock pile road materials off County Right-of-Way at a location 353 E. Ave N. of 71st on East side of road, Broken Arrow, Oklahoma, property owner Donald L. Hansen Sr. for District One

2. Clean out ditch and dump dirt off County Right-of-Way at a location NW/4 Sec 14-18N-16E 35392 East 81st Street South, Broken Arrow, Oklahoma, property owner Donald L. Hansen Jr. for District One

3. Dump dirt and slope bank off County Right-of-Way at 71st and S. 335 E. Ave., Broken Arrow, Oklahoma; property owner Roger Cross for District One

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VI. Old Business

A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to remove the following items A. and B. from the Agenda until later notice. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

A. Approve or disapprove Contract for Sheriff Services between Wagoner County and Town of Okay

B. Approve or disapprove Contract for Sheriff Services between Wagoner County and Town of Porter

C. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to table action regarding estimates for roof repair on OSU/Fair Board building at Wagoner County Fairgrounds. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VII. Financial Matters

A. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve deposit(s). The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

B. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve County Officers & Deputies Association Annual Membership Dues FY2016-17; to include payment of Invoice #073-16 in the amount of \$992.00. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

C. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve additional twenty-five percent (25%) appropriation for Insurance Benefits – Unemployment Account 23-6. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

D. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to table action regarding beginning FY16-17 funding for Cash Accounts; to include appropriate Transfers. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

E. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve signing Transfer from Commissioners Use Tax Account C-42 to Juvenile Drug Court Account C-45, in the amount of \$500.00, which was approved on July 11, 2016. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

F. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve Transfer from Economic Development Account C37 to Economic Development – EXT Account C37-EXT in the amount of \$24,952.25. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

G. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve Transfer from FEMA DR 4222 Account to District Three Highway Account T2-3 in the amount of \$106,355.74. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

H. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve the following invoice(s):

1. Sequoyah Enterprises, Inc. Invoice No. 0017156-IN for Leflore County for juvenile detention in the amount of \$488.46
2. Muskogee County Regional Juvenile Detention Center for the month of June, 2016 in the amount of \$46.54
3. Craig County Regional Detention Center for the month of June, 2016 in the amount of \$187.20

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VIII. New Business – E-911 Coordinator Judy Elliott reported that E-911 needs the service of an electrician to enable air conditioner(s) to have generator backup in case of power failure.

IX. Public Comment – There was none.

X. Announcements

Sheriff Chris Elliott presented his deputies who gave an impressive demonstration of use of K-9 Officers, Eddo and Max performing their duties when addressing drug trafficking and narcotics search.

Commissioner Kelley commended the Sheriff's department and Emergency Management for working well together during recent storm event.

Commissioner Edwards was grateful to have Wagoner County Emergency Manager Heath Underwood for coordinating with other agencies during the aftermath of the recent storm; which included a cooling station and available food and water at the Wagoner Civic Center which was provided by Red Cross.

Commissioner Hanning acknowledged that Wagoner County is very fortunate to have a good relationship that Heath Underwood has nurtured with Tribal Communities.

Commissioner Kelley thanked State Representative Wade Rousselot for participating in taste testing of the record breaking 2,902 pound peach cobbler at the Porter Peach Festival.

E-911 Coordinator Judy Elliott recognized Maintenance Manager Chris Potter for his efforts in helping with storm related issues in E-911 over the weekend.

XI. Reports – A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to receive the following reports, except B. Emergency Management:

- A. Cash Voucher
- B. Emergency Management
- C. Engineer
- D. Planning & Zoning
- E. E-911
- F. Election Board for the month of June, 2016
- G. Juvenile Drug Court for the month of June, 2016
- H. Treasurer for the month of June, 2016

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XII. Purchase Orders

- A. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve cancellation of Purchase Orders. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- B. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve the following blanket purchase orders: 397, #411, #455, #456, #514 through #531, #539, #553, #568
The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - C. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve calendar claims. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- XIII. Executive Session – A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to go into Executive Session (at 11:50a.m.) Pursuant to Title 25, O.S. §307 §(B)1 and for discussion and possible action regarding:
- A. Employment, hiring, appointment, promotion, demotion, disciplining or resignation of employees of Wagoner County Courthouse Maintenance Department
The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- XIV. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to reconvene into Open Session at 12:20p.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- XV. The Board discussed the following:
- A. Employment, hiring, appointment, promotion, demotion, disciplining or resignation of employees of Wagoner County Courthouse Maintenance Department
A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to hire Richard Marris at the rate of \$1,900.00 per month. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- XVI. Recess – A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to recess at 12:22p.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

Presented and approved by the Wagoner County Commission on this 25th day of July, 2016.

CHRIS EDWARDS, CHAIRMAN

JAMES HANNING, VICE-CHAIRMAN

ATTEST: LORI HENDRICKS
WAGONER COUNTY CLERK

TIM KELLEY, MEMBER