

**MINUTES OF MEETING**  
**WAGONER COUNTY BOARD OF COMMISSIONERS**  
**MONDAY, JULY 11TH, 2016**

The Board of Wagoner County Commissioners met in the Wagoner County Courthouse Commissioners Meeting Room. Chairman Chris Edwards; Vice-Chairman James Hanning; Member Tim Kelley; and, County Clerk Lori Hendricks were present. Assistant District Attorney Joy Mohorovicic was also present. Advance notice of the meeting was posted on bulletin boards and public entrances of the Wagoner County Courthouse on July 8<sup>th</sup>, 2016. Prior to call to order Sheriff Chris Elliott introduced new members of his staff.

- I. The Meeting was called to order by Commissioner Edwards at 9:08 a.m.
- II. Roll was called with the following responses: Hanning, present; Edwards, present; Kelley, present.
- III. Prayer was led by Larry Wilkinson and Pledge of Allegiance was led by Dedra Shipman
- IV. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve minutes of commission meeting held July 5<sup>th</sup>, 2016. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye
  
- V. Action Items
  - A. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to receive Eastern Oklahoma Development District (EODD) Final FY2016 Award Contract Modification Reduction Letter. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
  - B. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve Eastern Oklahoma Development District FY2016 EODD REAP Fund regarding Oak Grove Fire Department new station. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
  - C. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to disapprove Taylor Ferry Fire Department request to designate Chad Disler and Cap Baker as Receiving Officers for Accounts C-35-Taylor Ferry F.D.; and request to designate Terry Disler and Dante Sanders as Requisition Officers for Accounts C35-Taylor Ferry F.D. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
  - D. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to table action regarding Detention Services Agreement between Wagoner County and Sequoyah Enterprises, Inc. (Leflore County/Talihina) at the rate of \$23.26 per juvenile per day. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.  
This item was revisited and a motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve Agreement. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
  - E. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve Contract between Wagoner County and Western Plains Youth & Family Services, Inc. for Beckham County at the rate of \$39.35 per juvenile per day. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
  - F. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve Maintenance Agreement with Thyssenkrupp Elevator Corporation for FY16-17 (Wagoner County Courthouse-202 elevator); to include Invoice #3002661036 approving option to pay \$2,926.10 in advance, which includes 3% discount. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- G. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve Maintenance Agreement with Thyssenkrupp Elevator Corporation for FY16-17 (Wagoner County Courthouse-307 elevator); to include Invoice #3002661045 to be paid in advance in the amount of \$5,852.20, which includes a 3% discount. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- H. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve additional funding for Juvenile Drug Officer in the amount of \$500.00 to be paid from Commissioners Use Tax Account C-42. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- I. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve FY16-17 Contract between State of Oklahoma and Wagoner County Juvenile Drug Court. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- J. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve the following Utility Permit(s):
1. #1007-16 Applicant: Rural Water District #5 for District One
  2. #3029-16 Applicant: Oklahoma Natural Gas for District Three
  3. #3030-16 Applicant: Oklahoma Natural Gas for District Three
  4. #1008-16 Applicant: Rural Water District #5 for District One
- The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- K. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve the following labor waiver(s):
1. Clean fence row and slope bank off County Right-of-Way at a location South East of Rd. 740 & 260, Wagoner, Oklahoma; property owner Bryan Stout for District Two
  2. Park equipment off County Right-of-Way at a location on 241<sup>st</sup> between 151<sup>st</sup> and 161<sup>st</sup> on East Side in Coweta, Oklahoma; Cedar Creek Farms, LLC, Agent David Delozier for District Three
- The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VI. Old Business

- A. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve adding signal lights to our insurance schedule. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- B. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve FY16-17 Contract between Office Express Janitorial Services and Wagoner County Health Department, in the amount of \$685 per month for Wagoner Office. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- C. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve FY16-17 Contract between Office Express Janitorial Services and Wagoner County Health Department, in the amount of \$640 per month for Coweta Office. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- D. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to table action regarding Contract for Sheriff Services between Wagoner County and Town of Okay. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- E. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to table action regarding Contract for Sheriff Services between Wagoner County and Town of Porter. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
  - F. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to table action regarding estimates for roof repair on OSU/Fair Board building at Wagoner County Fairgrounds. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- VII. Financial Matters
- A. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve deposit(s). The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
  - B. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve Appropriations
  - C. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to table action regarding Transfer from FEMA DR 4222 Account to District Two Highway Account T2(2) in the amount of \$30,317.08; and to District Three Highway Account T2(3) in the amount of \$76,038.66; for a total transfer amount of \$106,355.74. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
  - D. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve Transfer from Emergency Management M&O Account C42-03-2 to Emergency Management Travel Account C42-03-1C in the amount of \$3,000.00. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
  - E. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve Transfer from Engineer M&O Account C42-01-2 to Engineer Travel Account C42-01-1C in the amount of \$1,000.00. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
  - F. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve ACCO FY16-17 Dues for Wagoner County; to include Invoice #2257 in the amount of \$4,500.00. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- VIII. New Business – Commissioner Edwards stated that an air conditioner in the jail had gone out and it was being replaced today, to be paid out of Courthouse Renovation Account.  
E-911 Coordinator Judy Elliott stated that last Friday at 11:38p.m. until 5:00a.m. their system went down due to an error by Windsteam.
- IX. Public Comment – There was none.
- X. Announcements – Commissioner Kelley reminded everyone to attend the Porter Peach Festival which will be held Thursday, Friday and Saturday of this week.
- XI. Reports – A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to receive the following reports, except K. Election Board, N. Juvenile Drug Court, and Q. Treasurer:
- A. Cash Voucher
  - B. Emergency Management
  - C. Engineer
  - D. Planning & Zoning
  - E. E-911

- F. Assessor for the month of June, 2016.
- G. Court Clerk for the month of June, 2016.
- H. County Clerk for the month of June, 2016.
- I. County Clerk for FY2015-16
- J. E-911 for the month of June, 2016.
- K. Election Board for the month of June, 2016.
- L. Fire Department(s) Appropriation Ledgers for the month of June, 2016.
- M. Health Department for the month of June, 2016.
- N. Juvenile Drug Court for the month of June, 2016.
- O. Planning & Zoning for the month of June, 2016.
- P. Sheriff for the month of June, 2016.
- Q. Treasurer for the month of June, 2016.
- R. Treasurer Allocation of Alcoholic Beverage Tax for the month of June, 2016
- S. Toppers Fire Department for the month of June, 2016
- T. Tallahassee Fire Department for the month of June, 2016

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- XII. Legal – A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to forward the following legal item to the District Attorney:

- A. Case No. 16-80392 United States Bankruptcy Court vs. Emerald Falls, LLC and Wagoner Co., et al

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- XIII. Purchase Orders

- A. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve cancellation of Purchase Orders. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- B. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve the following blanket purchase order(s): #322, #323, #333, #345, and #380. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- C. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve calendar claims. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

A motion was made at 10:47a.m. by Commissioner Edwards and seconded by Commissioner Kelley to recess until 1:00p.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

The meeting was reconvened at 1:15p.m.

- XIV. Executive Session – A motion was made at 1:18p.m. by Commissioner Hanning and seconded by Commissioner Kelley to go into Executive Session Pursuant to Title 25, O.S. §307 §(B)1 and for discussion and possible action regarding:

- A. Employment, hiring, appointment, promotion, demotion, disciplining or resignation of employees of Wagoner County Courthouse Maintenance Department; to include interviews

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XV. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to reconvene into Open Session at 2:54p.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XVI. Discussion and possible action regarding;

A. Employment, hiring, appointment, promotion, demotion, disciplining or resignation of employees of Wagoner County Courthouse Maintenance Department; to include interviews

A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to hire Chris Potter as Maintenance Director at the rate of \$2,600.00 per month. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XVII. Recess – A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to recess at 2:56p.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

Presented and approved by the Wagoner County Commission on this 18th day of July, 2016.

\_\_\_\_\_  
CHRIS EDWARDS, CHAIRMAN

\_\_\_\_\_  
JAMES HANNING, VICE-CHAIRMAN

\_\_\_\_\_  
TIM KELLEY, MEMBER

ATTEST: LORI HENDRICKS  
WAGONER COUNTY CLERK

BOCC:LH/cs