

MINUTES OF MEETING
WAGONER COUNTY BOARD OF COMMISSIONERS
MONDAY, JUNE 27TH, 2016

The Board of Wagoner County Commissioners met in the Wagoner County Courthouse Commissioners Meeting Room. Chairman Chris Edwards; Vice-Chairman James Hanning; and, County Clerk Lori Hendricks were present. Member Tim Kelley was not present. Advance notice of the meeting was posted on bulletin boards and public entrances of the Wagoner County Courthouse on June 24th, 2016.

- I. The Meeting was called to order by Commissioner Edwards at 9:01 a.m.
- II. Roll was called with the following responses: Hanning, present; Edwards, present; Kelley, not present.
- III. Prayer was led by Commissioner Edwards and Pledge of Allegiance was led by Commissioner Hanning.
- IV. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve minutes of commission meeting held June 20th, 2016. The motion was approved with the following votes cast:
Hanning, aye; Edwards, aye

- V. Action Items
 - A. A motion was made by Commissioner Hanning and seconded Commissioner Edwards to approve twenty-five percent (25%) Temporary Appropriations for FY16-17; to include appropriate transfers. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye
 - B. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve engagement letter from budget maker, Bill Turner, for FY2016-2017. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye
 - C. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to table action regarding Contract for Sheriff Services between Wagoner County and Town of Okay. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye
 - D. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to table action regarding Contract for Sheriff Services between Wagoner County and Town of Porter. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye
 - E. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve Resolution #2016-038 Emergency Management to surplus One (1) 1997 Scat Hovercraft (Serial # SCC05182H990) to be transferred to Illinois River Volunteer Fire Department. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye
 - F. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve County Commissioners (General Government) office request to designate Ferrell Montgomery as Receiving Officer for Accounts 08-1A thru 08-3, 29-A thru 20-3, 20-7. C42, C43-GOV. C26A, C55, and C57. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye
 - G. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve Resolution #2016-037 ACCO-SIG 2016-17 Renewal Quotes for Wagoner County Public Buildings Authority (Health Department); to include Option One. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye
 - H. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve Detention Services Agreement FY16-17 with Osage County Juvenile Detention Center, at the rate of \$27.05 per juvenile per day. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye
 - I. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve Health Department request to designate Bonnie Couch and Kerry Siewart as Receiving Officers for

Accounts MD-1A thru MD-3 and MD Child Health. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye

- J. The Board opened the following bids received for Bid #2016-34 Storm Shelter for Emergency Management:

BID RESULTS - STORM SHELTER	
VENDOR	BID
Family Safe	\$ 9,100.00
Southern Safe Rooms	\$ 16,500.00

A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to table action regarding this bid. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye

- K. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve Contract Agreement with Lanterman Tractor for grave opening and closing. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye

VI. Old Business

- A. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to accept Adney Plumbing Quote for repair of jail boiler system; to be paid from Courthouse Renovation Account. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye
- B. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve FY2016-17 Juvenile Detention Agreement between Muskogee Youth Services and Wagoner County at the rate of \$23.27 per child per day. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye
- C. Upon recommendation by Health Department, a motion was made by Commissioner Edwards and seconded by Commissioner Hanning to award Bid #2016-33 for Sign for Health Department to Focus Digital Displays LLC, (which was the lowest bidder) in the amount of \$24,900.00. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye
- D. Upon recommendation by Health Department, a motion was made by Commissioner Edwards and seconded by Commissioner Hanning to award Bid #2016-35 for Janitorial Services for Health Department to the second lowest bidder which was Anago of Tulsa in the amount of \$850.00 per month for Wagoner Office; and, \$620.00 per month for Coweta Office. The Health Department did not choose the lowest bidder due to documented past issues. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye
- E. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to award Bid #2016-31 Six Month Bids for Commissioners to low bid; and accept all bids. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye
- F. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to table action regarding estimates for roof repair on OSU/Fair Board building at Wagoner County Fairgrounds. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye
- G. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve State of Oklahoma Office of Juvenile Affairs Detention Transportation Contract for FY2016-17. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye

- VII. Financial Matters
- A. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve deposit(s). The motion was approved with the following votes cast: Hanning, aye; Edwards, aye
 - B. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve Payroll. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye
 - C. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve Highway Appropriations. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye
 - D. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve Transfer from E-911 Cash Fund Account C-27 to E-911 Salary Account C-27-1A in the amount of \$6,057.67. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye
 - E. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve Transfer from E-911 Cash Account C-27 to Commissioner's Use Tax Account C-42 in the amount of \$7,387.57. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye
 - F. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve Transfer from Court Clerk Travel Account 14-1C to Court Clerk Salary Account 14-1A in the amount of \$1,950.00. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye
- VIII. New Business - Commissioner Edwards announced that air conditioners in the jail went out during the week-end and Action Air repaired one and replaced one; to be paid from Courthouse Renovation Account. Citizen Linda Berger made a statement regarding vandalism in Bollinger Addition, which is in the City of Wagoner. Commissioner Edwards will inform the City officials.
- IX. Public Comment - There was none
- X. Announcements - There were none
- XI. Reports - A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to receive the following reports:
- A. Cash Voucher
 - B. Emergency Management
 - C. Engineer
 - D. Planning & Zoning
 - E. E-911
- The motion was approved with the following votes cast: Hanning, aye; Edwards, aye
- XII. Legal - A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to forward the following items to the District Attorney:
- A. Case No. 16-60040 (DRJ) United States Bankruptcy Court vs. Linn Energy, LLC and Wagoner Co., et al
 - B. File No. 5.184 Union Pacific Railroad regarding Railroad Grade Crossing Project at County Road N4320 (DOT No. 434081C) near Okay, Wagoner County, Oklahoma
 - C. File No. 5.187 Union Pacific Railroad regarding Railroad Grade Crossing Project at County Road N4300 (DOT No. 434077M) near Wagoner, Wagoner County, Oklahoma
- The motion was approved with the following votes cast: Hanning, aye; Edwards, aye
- XIII. Purchase Orders
- A. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve cancellation of Purchase Orders. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye

- B. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve the following blanket purchase order(s): #7768, #7815, #1, #12 through #31, #39 through #48, #51 through #55, #73 through #78, #85, #86, and, #90 through #108. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye
- C. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve calendar claims. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye

The following Items XIV through XVI were not addressed by the Board

- XIV. Executive Session – Consider Executive Session Pursuant to Title 25, O.S. §307 §(B)1 and for discussion and possible action regarding:
 - A. Employment, hiring, appointment, promotion, demotion, disciplining or resignation of Wagoner County Undersheriff
- XV. Consider reconvening into Open Session
- XVI. Discussion and possible action regarding:
 - A. Employment, hiring, appointment, promotion, demotion, disciplining or resignation of Wagoner County Undersheriff
- XVII. Adjourn – A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to adjourn at 10:45a.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye

Presented and approved by the Wagoner County Commission on this 5th day of July, 2016.

CHRIS EDWARDS, CHAIRMAN

JAMES HANNING, VICE-CHAIRMAN

ATTEST: LORI HENDRICKS
WAGONER COUNTY CLERK

TIM KELLEY, MEMBER

BOCC:LH/cs