

**MINUTES OF MEETING
WAGONER COUNTY BOARD OF COMMISSIONERS
MONDAY, JUNE 20TH, 2016**

The Board of Wagoner County Commissioners met in the Wagoner County Courthouse Commissioners Meeting Room. Chairman Chris Edwards; Vice-Chairman James Hanning; Member Tim Kelley; and, County Clerk Lori Hendricks were present. Assistant District Attorney Don Pollack was also present. Advance notice of the meeting was posted on bulletin boards and public entrances of the Wagoner County Courthouse on June 17th, 2016.

- I. The Meeting was called to order by Commissioner Edwards at 9:01 a.m.
- II. Roll was called with the following responses: Hanning, present; Edwards, present; Kelley, present.
- III. Prayer was led by Commissioner Edwards and Pledge of Allegiance was led by Commissioner Hanning.
- IV. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve minutes of commission meeting held June 13th, 2016. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- V. Action Items
 - A. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve an Election for Oak Grove Fire Department to increase authorized millage rate. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - B. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to table action regarding air conditioning system at Election Board. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - C. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to table action regarding repair of jail boiler system. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - D. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to table action regarding FY2016–17 Juvenile Detention Agreement between Muskogee Youth Services and Wagoner County at the rate of \$23.27 per child per day. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - E. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve ACCO–SIG, FY2016–17 Wagoner County Property and Liability Insurance Renewal Quote; to include Resolution #2016–033, with payment Option One. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - F. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve ACCO–SIG, FY2016–17 Wagoner County Economic Development Authority Renewal Quote; to include Resolution #2016–034, with payment Option One. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - G. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve Resolution #2016–035 Election Board to surplus thirty–two (32) Tracfones with power cords and one (1) HP Pavilion Laptop Computer to be junked. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - H. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve Final Plat for Tekoa Estates, to include Resolution #2016–036. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

I. The Board opened the following bids submitted for Bid #2016-33 Sign for Health Department:

| Sign for Health Department | |
|-----------------------------------|--------------|
| Vendor | Bid |
| A-Max Signs Co* | \$ 27,550.00 |
| Ace Sign Company | \$ 26,810.28 |
| Crown Neon Signs Inc | \$ 30,830.00 |
| Claude Neon Federal Signs | \$ 33,768.55 |
| Focus Digital Displays LLC | \$ 24,900.00 |
| *does not include electrical | |

A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to table action. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

J. The Board opened the following bids submitted for Bid #2016-35 Janitorial Services for Health Department:

| Janitorial Services for Health Department | | |
|--|-------------|-------------|
| Vendor | Bid | |
| | Wagoner | Coweta |
| City Wide Janitorial Services | \$ 650.00 | \$ 600.00 |
| Anago of Tulsa | \$ 850.00 | \$ 620.00 |
| National Facility Services | \$ 1,710.00 | \$ 864.00 |
| Service Master | \$ 1,425.00 | \$ 1,245.00 |
| Office Express Janitorial | \$ 685.00 | \$ 640.00 |

A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to table action. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

K. The Board opened the only bid submitted for Bid #2016-36 Emulsion Storage Tank for District One, as follows:

| Emulsion Storage Tank District 1 | | |
|---|-----------------------------|--------------|
| Vendor | Bid | |
| Jo-Co Equipment | Price for Tank | \$ 81,890.00 |
| | Less Trade In Value Allowed | \$ 9,017.00 |
| | Net Price: | \$ 72,873.00 |

A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to award Bid#2016-036 to Jo-Co Equipment. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

L. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve District Three request to designate Char Stevens and Misty Pickard as Requisition Officers for Accounts T-2(3), CBRI(3), and C43(3); and, District One request to designate Misty Pickard and County Clerk or designee as Requisition Officers for Accounts T-2(1), CBRI(1), C43(1). The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- M. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Utility Permit #3027-16 Applicant: Rural Water District #5 for District Three. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- N. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve labor waiver to clean out ditch, dump dirt and rock, install tin horn, slope bank, and park County Equipment off County Right-of-Way at 23608 E. 137th St. S., Coweta, Oklahoma; property owner Kenneth Fields for District Three. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VI. Old Business

- A. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to reject all bids submitted for Bid #2016-30 Building Addition for Emergency Management. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- B. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to table action regarding Bid #2016-31 Six Month Bids for Commissioners. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- C. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve signing corrected Resolution #2016-032 which was approved on June 13, 2016 (corrected from 2015 on Agenda), to read: "surplus from Planning and Zoning" rather than from "County Clerk". The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- D. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to table action regarding estimates for roof repair on OSU/Fair Board building at Wagoner County Fairgrounds. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- E. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to table action regarding State of Oklahoma Office of Juvenile Affairs Detention Transportation Contract for FY2016-17. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- F. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve payment of an additional \$50.00 for additional mowing regarding County Fairgrounds. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, abstain.

VII. Financial Matters

- A. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve deposit(s). The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- B. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve Special Payroll for Sheriff's Office. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- C. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve invoice from Craig County Regional Detention Center for the month of May, 2016 in the amount \$851.00. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VIII. New Business – There was none

IX. Public Comment – Larry Wilkinson commended the Commissioners

- X. Announcements – Larry Wilkinson reminded everyone of the Primary Election next Tuesday and stated that everyone must have proper I.D. for early voting, as the County badge will not be sufficient.
- XI. Reports – A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to receive the following reports, except B.:
- A. Cash Voucher
 - B. Emergency Management
 - C. Engineer
 - D. Planning & Zoning
 - E. E-911
 - F. Toppers Fire Dept. for the month of May, 2016
- The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- XII. Legal – A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to forward the following legal items to the District Attorney:
- A. Union Pacific Railroad Application and Notice of Hearing regarding Railroad Grade Crossing Project at County Road N4310 (DOT No. 797341V), File No. 5.182
 - B. Union Pacific Railroad Application and Notice of Hearing regarding Railroad Grade Crossing Project at County Road N4320 (DOT No. 434081C), File No. 5.184
 - C. Union Pacific Railroad Application and Notice of Hearing regarding Railroad Grade Crossing Project in Porter, Wagoner County, Ok. (DOT No. 413225W), File No. 5.186
 - D. Union Pacific Railroad Application and Notice of Hearing regarding Railroad Grade Crossing Project at County Road N4300 (DOT No. 434077M), File No. 5.187
 - E. Case No. CV-2016-62 Independent School District No. 17 vs. City of Coweta and Wagoner Co., et al
 - F. Case No. CV-2016-63 City of Tulsa, Ok. vs. Harold and Nancy Lockart and Wagoner Co., et al
- The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- XIII. Purchase Orders
- A. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve cancellation of Purchase Orders. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - B. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve the following blanket purchase order(s): #7695, #7745, #7746, and #7747. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - C. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve calendar claims. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- XIV. Executive Session – A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to go into Executive Session (at 10:04a.m.) Pursuant to Title 25, O.S. §307 §(B)1 and for discussion and possible action regarding:
- A. Employment, hiring, appointment, promotion, demotion, disciplining or resignation of Maintenance Department Employees
- The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- XV. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to reconvene into Open Session at 10:35a.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- XVI. No action was taken regarding the following;
 - A. Employment, hiring, appointment, promotion, demotion, disciplining or resignation of Maintenance Department Employees

- XVII. Recess – A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to recess at 10:38a.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

Presented and approved by the Wagoner County Commission on this 27th day of June, 2016.

CHRIS EDWARDS, CHAIRMAN

JAMES HANNING, VICE-CHAIRMAN

ATTEST: LORI HENDRICKS
WAGONER COUNTY CLERK

TIM KELLEY, MEMBER

BOCC:LH/cs