

**MINUTES OF MEETING
WAGONER COUNTY BOARD OF COMMISSIONERS
MONDAY, JUNE 13TH, 2016**

The Board of Wagoner County Commissioners met in the Wagoner County Courthouse Commissioners Meeting Room. Chairman Chris Edwards; Vice-Chairman James Hanning; Member Tim Kelley; and, County Clerk Lori Hendricks were present. Assistant District Attorney Jack Thorpe was also present. Advance notice of the meeting was posted on bulletin boards and public entrances of the Wagoner County Courthouse on June 10th, 2016.

- I. The Meeting was called to order by Commissioner Edwards at 9:07 a.m.
- II. Roll was called with the following responses: Hanning, not present; Edwards, present; Kelley, present.
- III. Prayer was led by Larry Wilkinson and Pledge of Allegiance was led by Commissioner Edwards.
- IV. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve minutes of commission meeting held May 31st, 2016. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye
- V. Action Items
 - A. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to table action regarding estimates for roof repair on OSU/Fair Board building at Wagoner County Fairgrounds. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye
 - B. Regarding estimates for copier maintenance for OSU Extension Office, a motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Maintenance Agreement between Drake Systems and Wagoner County OSU Extension. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye
 - C. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Emergency Management request to designate Tracy Rector and Shoni Johnson as Receiving Officers for Accounts C32-1A thru C32-2, C32 NSU GRANT, C32G, C32 LEPC, C32-R, C42-03-1A thru C42-03-2, C43-03-1C thru C43-03-2. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye
 - D. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to continue Donations to Wagoner County Senior Citizen Centers for FY16-17. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.
 - E. Regarding Oak Grove Fire Department annexation election, a motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve for November election. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - F. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve Software License Agreement between Wagoner County Assessor and LandMarkGSI. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.
 - G. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to table action regarding State of Oklahoma Office of Juvenile Affairs Detention Transportation Contract for FY2016-17. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.
 - H. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Resolution #2016-032 Planning and Zoning to Surplus 2006 Chevrolet Truck, VIN#1GCEK19B36Z176104 to be transferred to District Three. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.

- I. The Board opened the following bids submitted for Bid #2016-29 Two (2) Bridges for District Three:

Bid Results Bridge #1	
Vendor	Bid
RRY	\$135,000.00
El Conquistador	\$116,959.66
Meridian Contracting	\$320,818.00
Bid Results Bridge #2	
Vendor	Bid
RRY	\$135,000.00
El Conquistador	\$116,959.66
Meridian Contracting	\$320,818.00

A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to table action. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye. This item was re-visited when County Engineer stated that El Conquistador is not an ODOT approved bidder. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve awarding Bid #2016-29 to RRY, which is the lowest bid. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.

- J. The Board opened the following bids submitted for Bid #2016-30 Building Addition for Emergency Management:

Bid Results Emergency Mgmt Building Addition	
Vendor	Bid
Dirt Wurx	\$ 45,000.00
Builders Unlimited	\$ 49,683.00
Central States Inc	\$ 49,659.40

A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to table action. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.

- K. The Board opened the following bids submitted for Bid #2016-32 Generator Transfer Switch for Health Department:

Bid Results Health Dept Transfer Switch	
Vendor	Bid
Imajenus	\$ 6,509.92
Mullin	\$ 8,820.00

A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to award Bid #2016-32 to Imajenus, which is the lowest bid. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.

- L. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to receive resignation letter from Maintenance Manager Bo Bacinett. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.
 - M. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve labor waiver to dump dirt off County Right-of-Way at 7146 S. 385th, Broken Arrow, Oklahoma; property owner Eddie Herndon for District One. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.
- VI. Old Business
- A. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to table action regarding mowing of County Fairgrounds; to include presentation by Tammie Beaty, Fair Board President. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.
- VII. Financial Matters
- A. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve deposit(s). The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.
 - B. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve Transfer from Treasurer Excess Resale Account C21EX to Resale Account C-21 in the amount of \$32,653.30. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.
 - C. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve the following invoice(s):
 - 1. Eastern Oklahoma Youth Services, Inc. (for Pittsburg County) for the month of April, 2016, in the amount of \$604.50
 - 2. Eastern Oklahoma Youth Services, Inc. (for Pittsburg County) for the month of May, 2016, in the amount of \$162.75The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.
- VIII. New Business – There was none.
- IX. Public Comment – There was none.
- X. Announcements
- Election Board Secretary Larry Wilkinson announced that since the Glen Eagles Clubhouse was vandalized it cannot be used as a polling place; therefore, the polling place will be at Broken Arrow Police and Fire Department(s) building.
- Alan Parnell announced the Porter Peach Festival will be held July 14th-16th; and they will attempt to make the "Worlds Largest Peach Cobbler" using 900 pounds of peaches to make a 2,400 pound cobbler
- Lori Hendricks asked everyone to remember Carolyn Henderson whose Mother passed away this morning.
- Commissioner Hanning joined the meeting at 10:08a.m.
- XI. Reports – A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to receive the following reports
- A. Cash Voucher
 - B. Emergency Management
 - C. Engineer
 - D. Planning & Zoning
 - E. E-911

- F. Assessor for the month of May, 2016.
- G. Court Clerk for the month of May, 2016.
- H. County Clerk for the month of May, 2016.
- I. E-911 for the month of May, 2016.
- J. Election Board for the month of May, 2016.
- K. Fire Department(s) Appropriation Ledgers for the month of May, 2016.
- L. Health Department for the month of May, 2016.
- M. Juvenile Drug Court for the month of May, 2016.
- N. Planning & Zoning for the month of May, 2016.
- O. Sheriff for the month of May, 2016.
- P. Treasurer for the month of May, 2016.
- Q. Treasurer Allocation of Alcoholic Beverage Tax for the month of May, 2016.
- R. Tullahassee Fire Department

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- XII. Legal – A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to forward the following legal items to the District Attorney:

- A. Case No. 16-80392 United States Bankruptcy Court vs. Emerald Falls, LLC and Wagoner Co., et al
- B. Case No. CJ-2015-3 The Bank of New York Mellon vs. Charles and Lindsay Bishop and Wagoner County, et al

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- XIII. Purchase Orders

- A. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve cancellation of Purchase Orders; to include Warrant #002388 (overpayment). The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- B. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve the following blanket purchase order(s): #7589, #7616. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- C. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve calendar claims. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- XIV. Executive Session – A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to go into Executive Session (at 10:30a.m.) Pursuant to Title 25, O.S. §307 §(B)1 and for discussion and possible action regarding:

- A. Employment, hiring, appointment, promotion, demotion, disciplining or resignation of Maintenance Department Employees

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- XV. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to reconvene into Open Session at 11:15a.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- XVI. Regarding the following;

- A. Employment, hiring, appointment, promotion, demotion, disciplining or resignation of Maintenance Department Employees

A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to advertize Maintenance Manager Position for two weeks in the Tulsa, Muskogee and Wagoner newspapers. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- XVII. Recess – A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to recess at 11:18a.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

Presented and approved by the Wagoner County Commission on this 13th day of June, 2016.

CHRIS EDWARDS, CHAIRMAN

JAMES HANNING, VICE-CHAIRMAN

ATTEST: LORI HENDRICKS
WAGONER COUNTY CLERK

TIM KELLEY, MEMBER

BOCC:LH/cs