

**MINUTES OF MEETING
WAGONER COUNTY BOARD OF COMMISSIONERS
MONDAY, MARCH 21ST, 2016**

The Board of Wagoner County Commissioners met in the Wagoner County Courthouse Commissioners Meeting Room. Chairman Chris Edwards; Vice-Chairman James Hanning; Member Tim Kelley; and, County Clerk Lori Hendricks were present. Assistant District Attorney Joy Mohorovicic was also present. Advance notice of the meeting was posted on bulletin boards and public entrances of the Wagoner County Courthouse on March 18th, 2016.

- I. The Meeting was called to order by Commissioner Edwards at 9:02 a.m.
- II. Roll was called with the following responses: Hanning, present; Edwards, present; Kelley, present.
- III. Prayer was led by Sandy Hodges and Pledge of Allegiance was led by Commissioner Hanning.
- IV. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve minutes of commission meeting held March 14th, 2016. The motion was approved with the following votes cast:
Hanning, aye; Edwards, aye; Kelley, aye
- V. Action Items
 - A. Regarding repair of guttering on the DAV building, a motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve contacting someone to look at the guttering. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - B. Regarding repairs in the County Clerk's Office, a motion was made by Commissioner Kelley and seconded by Commissioner Edwards to withhold payment until the Contractor fixes the floor. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye. This item was re-visited, and the Board discussed the repairs with the Contractor Connor Gray with Top Choice. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve payment in the amount of \$2,010.00. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - C. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Gray, Blodgett & Company, PLLC Audit of Wagoner County Development Authority Financial Statements for the years ending June 30, 2015 and 2014; to include: a draft of audited financial statements; the management representation letter for signature(s); and, a copy of the adjusting journal entries. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - D. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve Renewal Agreement between Community Sentencing and Landmark Business Systems for annual maintenance. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - E. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve moving mailboxes to the first floor. The motion was approved with the following votes cast:
Hanning, aye; Edwards, aye; Kelley, aye.
 - F. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve the following Utility Permit(s):
 1. #2007-16 Applicant: Porter Public Works Authority for District Two
 2. #3013-16 Applicant: Valor Telecom for District Three
 3. #3014-16 Applicant: Oklahoma Natural Gas for District Three
 4. #3015-16 Applicant: Oklahoma Natural Gas for District ThreeThe motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

G. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve the following labor waiver(s):

1. Clean fence row, slope bank off County Right-of-Way at EW 710 and NS 240 Road, Wagoner, Oklahoma; property owner Kenneth C. Ellison, for District Two
2. Dump dirt off County Right-of-Way at 12215 S. 257th E. Ave., Coweta, Oklahoma; property owner Paul Kraemer, for District Three
3. Dump dirt off County Right-of-Way at 11964S. 257th E. Ave., Coweta, Oklahoma; property owner Bret Thompson, for District Three

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VI. Old Business

A. The Board opened a bid from Imajenus in the amount of \$34,674.44 for Bid #2016-22 Generator for Health Department which was submitted to the County Clerk's office and was file-stamped on March 11th, 2016 at 9:44a.m., but was not included with the bids opened on the 14th. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to table action. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

This item was re-visited and a motion was made by Commissioner Kelley and seconded by Commissioner Hanning to award Bid #2016-22 to Imajenus which was the lowest bid. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

B. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve ServPro (which was the lowest quote) in the amount of \$5,137.57 to correct mold issues in the County jail; to be paid from Courthouse Maintenance Account 20-2. The motion was approved with the following votes cast: Hanning, abstain; Edwards, aye; Kelley, aye.

VII. Financial Matters

A. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve deposit(s). The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

B. Regarding shortfall in General Government Maintenance and Operations Account (20-2); a motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve up to \$60,000.00 in expenditures from General Government Account C-43 Gov. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

C. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to disapprove request from Mallett Funeral Home Pauper's Burial Assistance in the amount of \$250.00 for Charles Ray Davis, as Mr. Davis owned property at the time of his death and therefore not considered "Indigent". The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VIII. New Business – There was none.

IX. Public Comment – There was none.

X. Announcements

Commissioner Kelley announced that Easter Sunday is Sunday, March 27th and that the Courthouse will be closed Friday, March 25th, 2016 in observance of Good Friday.

County Clerk Lori Hendricks announced that the Emergency Management Expo will be held at Coweta Highschool on Saturday, March 26th, 2016

XI. Reports – A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to receive the following reports, except B.:

A. Cash Voucher

- B. Emergency Management
- C. Engineer
- D. Planning & Zoning
- E. E-911

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XII. Purchase Orders

- A. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve cancellation of Purchase Orders. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- B. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve the following blanket purchase order(s): #5659, #5660 #5706, #5709, #5761, #5762, #5794, #5801, #5802, and #5803. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- C. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve calendar claims. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XIII. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to go into Executive Session at 10:00a.m., pursuant to Title 25, O.S. §307 §(B)1 for discussion and possible action regarding the employment, hiring, appointment, promotion, demotion, disciplining or resignation of Maintenance Department employees. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XIV. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to reconvene into Open Session at 10:42a.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XV. Regarding Maintenance Department employees, a motion was made by Commissioner Edwards and seconded by Commissioner Kelley to temporarily hire Richard E. Marrs at \$10.00 per hour. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XVI. Recess – A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to recess at 11:38a.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

Presented and approved by the Wagoner County Commission on this 28th day of March, 2016.

CHRIS EDWARDS, CHAIRMAN

JAMES HANNING, VICE-CHAIRMAN

ATTEST: LORI HENDRICKS
WAGONER COUNTY CLERK

TIM KELLEY, MEMBER