

**MINUTES OF MEETING**  
**WAGONER COUNTY BOARD OF COMMISSIONERS**  
**TUESDAY, FEBRUARY 16TH, 2016**

The Board of Wagoner County Commissioners met in the Wagoner County Courthouse Commissioners Meeting Room. Chairman Chris Edwards; Vice-Chairman James Hanning; Member Tim Kelley; and, County Clerk Lori Hendricks were present. Assistant District Attorney Joy Mohorovicic was also present. Advance notice of the meeting was posted on bulletin boards and public entrances of the Wagoner County Courthouse on February 12<sup>th</sup>, 2016.

- I. The Meeting was called to order by Commissioner Edwards at 9:03 a.m.
- II. Roll was called with the following responses: Hanning, present; Edwards, present; Kelley, present.
- III. Prayer was led by Lori Hendricks and Pledge of Allegiance was led by Jim Hight.
- IV. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve minutes of commission meeting held February 8<sup>th</sup>, 2016. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye
- V. Action Items
  - A. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve Out-of-State Travel for County Engineer Monty Proctor to attend National Association of County Engineers Conference in Tacoma, Washington, April 24-28, 2016 in the total amount of \$2,614.53 for Registration, Lodging and Mileage. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
  - B. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Resolution #2016-012 To Execute Project Agreement No. EC-1747G between ODOT and Wagoner County; to include said Agreement for Professional Services. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
  - C. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Memorandum of Understanding between Muscogee (Creek) Nation and Wagoner County. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
  - D. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve ODOT Form 324A regarding Asphalt Zipper for District Three. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
  - E. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve ODOT Form 324A regarding Appraisal Parcels for CIRB-173C(146)RB (Oneta Road). The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
  - F. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve reappointment of Jenna Dupree to the Wagoner County Fair Board for District Three. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
  - G. The Board opened the following bids submitted for Bid #2016-20 Tanker/Tender for Okay Fire Department:
    1. S.G. Wilson Truck & Equipment in the amount of \$136,900.00
    2. Jon's Mid America Fire Apparatus in the amount of \$184,900.00A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to table action. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye. This item was re-visited and a motion was made by Commissioner Edwards and seconded by Commissioner Kelley to award Bid #2016-20 to S.G. Wilson Truck & Equipment (which was the lowest

bid) in the amount of \$136,900.00. The motion was approved with the following votes cast:  
Hanning, aye; Edwards, aye; Kelley, aye.

H. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve the following Utility Permit(s):

1. #3009-16 Applicant: Rural Water #5 for District Three

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VI. Financial Matters

A. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve deposit(s). The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

B. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Transfer from General Fund to General Government One Cent Sales Tax Account C43 GOV in the total amount of \$400,000.00. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve Transfer from FEMA DR4222 Account FEMA to District 1 One Cent Sales Tax Account C43(1) in the amount of \$47,394.71; and, to District 3 One Cent Sales Tax Account C43(3) in the amount of \$19,724.99; for a total transfer amount of \$67,119.70. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

C. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Invoice #0016855-IN from Sequoyah Enterprises, Inc. (for LeFlore County) for juvenile detention in the amount of \$348.90. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VII. New Business – There was none.

VIII. Public Comment – There was none.

IX. Announcements

Larry Wilkinson thanked the Commissioners for remodel of Election Board building

Commissioner Kelley reminded everyone about the Cattleman's fund raising dinner to be held at 5:30p.m. on 2-20-16, at the Coweta Assembly of God Church; funds will be used for scholarships.

X. Reports – A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to receive the following reports:

A. Cash Voucher

B. Emergency Management

C. Engineer

D. Planning & Zoning

E. E-911

F. Election Board for the month of January, 2016

G. Toppers Fire Department for the month of January, 2016

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- XI. Legal – A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to forward the following legal items to the District Attorney:
  - A. Case No. CV-2016-11 Admire Homes, LLC vs. Wagoner County, et al
  - B. Case No. CV-2016-12 Bill and Mary Sue Tedder vs. Unknown Successors of Lois Waters and Wagoner County, et alThe motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- XII. Purchase Orders
  - A. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve cancellation of Purchase Orders. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
  - B. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve blanket purchase orders #4998, #5006, and #5007. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
  - C. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve calendar claims. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- XIII. Executive Session – A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to go into Executive Session at 9:40a.m. Pursuant to Title 25, O.S. §307 §(B)1 for discussion and possible action regarding the employment, hiring, appointment, promotion, demotion, disciplining or resignation of Maintenance Department employees. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- XIV. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to reconvene into Open Session at 10:17a.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- XV. Regarding the employment, hiring, appointment, promotion, demotion, disciplining of Maintenance Department employees, a motion was made by Commissioner Kelley and seconded by Commissioner Edwards to hire Chris Potter (to fill the maintenance position vacated by Teressa Burns) effective February 17, 2016, at the salary rate of \$1,932.00 per month. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- XVI. Recess – A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to recess at 10:51a.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

Presented and approved by the Wagoner County Commission on this 22<sup>nd</sup> day of February, 2016.

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CHRIS EDWARDS, CHAIRMAN

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JAMES HANNING, VICE-CHAIRMAN

ATTEST: LORI HENDRICKS  
WAGONER COUNTY CLERK

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TIM KELLEY, MEMBER