

**MINUTES OF MEETING**  
**WAGONER COUNTY BOARD OF COMMISSIONERS**  
**MONDAY, DECEMBER 28TH, 2015**

The Board of Wagoner County Commissioners met in the Wagoner County Courthouse Commissioners Meeting Room. Chairman Tim Kelley; Vice-Chairman James Hanning; Member Chris Edwards; and, County Clerk Lori Hendricks were present. Assistant District Attorney Joy Mohorovicic was also present. Advance notice of the meeting was posted on bulletin boards and public entrances of the Wagoner County Courthouse on November 23<sup>rd</sup>, 2015.

- I. The Meeting was called to order by Commissioner Kelley at 9:18 a.m.
- II. Roll was called with the following responses: Hanning, present; Edwards, present; Kelley, present.
- III. Prayer was led by Larry Wilkinson and Pledge of Allegiance was led by Monty Proctor.
- IV. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve minutes of commission meeting held December 21<sup>st</sup>, 2015. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye
- V. Action Items
  - A. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve U.S. Dept. of Agriculture Work Initiation Document for Wildlife Management. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
  - B. The Board opened the following bids submitted for Bid #2016-17 Skid Unit for Wagoner Fire Department:
    1. Heiman Inc. in the amount of \$12,040.00
    2. Casco Industries in the amount of \$13,875.00
    3. Chief Fire & Safety in the amount of \$14,085.00A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to table action. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
  - C. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve Utility Permit #1022-15 Applicant: Oklahoma Natural Gas for District One. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- VI. Old Business
  - A. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to award to all low bids submitted; but, to accept all bids submitted for Bid#2016-16 Six Month Bids for County Commissioners; and, to document reason if low bid is not used. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
  - B. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to table action regarding Ice Machine at Fair Board. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- VII. Financial Matters
  - A. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve deposit(s). The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
  - B. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Payroll

- C. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve Highway Appropriations. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
  - D. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve Special Appropriation for Account C33 Court Fund Payroll for Court Clerk. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
  - E. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve Invoice #268-12152015 from Tulsa County Juvenile Bureau, dated December 1<sup>st</sup>, 2015, in the amount of \$6,116.00. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- VIII. New Business – There was none.
- IX. Public Comment – There was none.
- X. Announcements – County Clerk Lori Hendricks made everyone aware that the Courthouse experienced many leaks during the recent rainstorms; and that her office had experienced significant damage from flooding; however, no data or equipment was lost.
- XI. Reports – A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to receive the following reports, except B.:
- A. Cash Voucher
  - B. Emergency Management
  - C. Engineer
  - D. Planning & Zoning
  - E. E-911
- The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- XII. Purchase Orders
- A. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve cancellation of Purchase Orders. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
  - B. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve the following blanket purchase order(s): #3753, #3755, #3815 through #3821, #3845, #3861 through #3864, 3867, #3868, #3879. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
  - C. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve calendar claims. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- XIII. Executive Session – A motion was made by Commissioner Edwards and seconded by Commissioner Kelley at 10:00a.m. to go into Executive Session Pursuant to Title 25, O.S. §307 §(B)1 for discussion and possible

action regarding the employment, hiring, appointment, promotion, demotion, disciplining or resignation of Maintenance Manager. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- XIV. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to reconvene into Open Session at 10:18a.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- XV. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve a 3% pay increase effective January 1, 2016, for Maintenance Manager Bo Bacinet. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- XVI. Adjourn – A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to adjourn at 10:26a.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

Presented and approved by the Wagoner County Commission on this 4<sup>th</sup> day of January, 2016.

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TIM KELLEY, CHAIRMAN

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JAMES HANNING, VICE-CHAIRMAN

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CHRIS EDWARDS, MEMBER

ATTEST: LORI HENDRICKS  
WAGONER COUNTY CLERK  
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BOCC:LH/cs