

MINUTES OF MEETING
WAGONER COUNTY BOARD OF COMMISSIONERS
MONDAY, DECEMBER 14TH, 2015

The Board of Wagoner County Commissioners met in the Wagoner County Courthouse Commissioners Meeting Room. Chairman Tim Kelley; Vice-Chairman James Hanning; Member Chris Edwards; and, County Clerk Lori Hendricks were present. Assistant District Attorney Joy Mohorovicic was also present. Advance notice of the meeting was posted on bulletin boards and public entrances of the Wagoner County Courthouse on December 11th, 2015.

- I. The Meeting was called to order by Commissioner Kelly at 9:04 a.m.
- II. Roll was called with the following responses: Hanning, present; Edwards, present; Kelley, present.
- III. Prayer was led by Commissioner Edwards and Pledge of Allegiance was led by Monty Proctor.
- IV. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve minutes of commission meeting held December 7th, 2015. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye
- V. Action Items
 - A. No action was taken regarding employee new hire and termination reporting requirements.
 - B. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to proceed with remodeling at Election Board Building to provide access to storage room; estimated cost to be \$200.00. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - C. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve the removal of the beetle infested tree from the Courthouse lawn. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - D. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve Health Department request to designate Janice Hefner and Roger Schilling as Receiving Officers for Accounts MD-1A thru MD-3 and MD Child Health; and to designate Dedra Shipman and William Pierson as Requisition Officers for Accounts MD-1A thru MD-3 and MD Child Health. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - E. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve Wagoner County Planning Commission Equipment Proposal. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - F. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve the following Utility Permit(s):
 1. #3053-15 Applicant: Rural Water District #5 for District Three
 2. #3054-15 Applicant: Windstream for District ThreeThe motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - G. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve the following labor waiver(s):
 1. Put extra gravel on tin horn off County Right-of-Way at 28200 East 101st E. Ave., Broken Arrow, Oklahoma; property owner David Stockton for District One.
 2. Dump dirt and rock off County Right-of-Way at 13352 S. 257th E. Ave., Coweta, Oklahoma; property owner Gary Adkins for District Three.
 3. Dump dirt off County Right-of-Way at 25040 E. 118th St., Broken Arrow, Oklahoma; property owner Robert J. Ryan for District Three.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VI. Old Business

- A. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve Maintenance Agreement between Wagoner County and Clifford Power for jail generator. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- B. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to table action regarding ice machine at Fair Board. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VII. Financial Matters

- A. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve deposit(s). The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- B. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve Election Board request for reimbursement for November, 2015 in the amount of \$3,931.77. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- C. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve Juvenile Detention Transportation Claim for November, 2015 in the amount of \$1,390.50. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- D. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve payment of invoice from Communityworks, LLC (Pottawatomie County) juvenile detention for the month of November, 2015 in the amount of \$827.56. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VIII. New Business – A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Utility Permit presented by County Engineer Monty Proctor for Rural Water District #5, regarding Oak Grove Road improvements. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

IX. Public Comment – There was none.

X. Announcements – There were none.

XI. Reports – A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to receive the following reports:

- A. Cash Voucher
- B. Emergency Management
- C. Engineer
- D. Planning & Zoning
- E. E-911
- F. Assessor for the month of November, 2015.
- G. Court Clerk for the month of November, 2015.
- H. County Clerk for the month of November, 2015.
- I. E-911 for the month of November, 2015.
- J. Election Board for the month of November, 2015.
- K. Fire Department(s) Appropriation Ledgers for the month of November, 2015.
- L. Health Department for the month of November, 2015.
- M. Juvenile Drug Court for the month of November, 2015.
- N. Planning & Zoning for the month of November, 2015.
- O. Sheriff for the month of November, 2015.

- P. Treasurer for the month of November, 2015.
- Q. Treasurer Allocation of Alcoholic Beverage Tax for the month of November, 2015.
The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- XII. Legal – A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to forward the following legal items to the District Attorney:
 - A. Case No. CJ-2015-93 Bank of America vs. Donald Ray Hanson and Wagoner Co., et al
 - B. Case No. 15-80493 US Bankruptcy Court vs. Emerald Falls, LLC and Wagoner Co., et alThe motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- XIII. Purchase Orders
 - A. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve cancellation of Purchase Orders. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - B. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve the following blanket purchase order(s): #3591, #3647, #3650, #3673, #3680 through #3682. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - C. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve calendar claims. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- XIV. Executive Session – A motion was made by Commissioner Edwards and seconded by Commissioner Kelley at 9:35a.m. to go into Executive Session Pursuant to Title 25, O.S. §307 §(B)1 for discussion and possible action regarding the employment, hiring, appointment, promotion, demotion, disciplining or resignation of Maintenance Employees. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- XV. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to reconvene into Open Session at 10:04 a.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- XVI. Regarding the employment, hiring, appointment, promotion, demotion, disciplining or resignation of Maintenance Employees, a motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve a three percent (3%) salary increase for Teressa Burns, Laverne Beighle and Bob Beighle. The motion was approved with the following votes cast: Hanning, abstain; Edwards, aye; Kelley, aye.
- XVII. Recess – A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to recess at 11:02 a.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

Presented and approved by the Wagoner County Commission on this 21st day of December, 2015.

TIM KELLEY, CHAIRMAN

JAMES HANNING, VICE-CHAIRMAN

CHRIS EDWARDS, MEMBER

ATTEST: LORI HENDRICKS
WAGONER COUNTY CLERK