

**MINUTES OF MEETING
WAGONER COUNTY BOARD OF COMMISSIONERS
MONDAY, NOVEMBER 2ND, 2015**

The Board of Wagoner County Commissioners met in the Wagoner County Courthouse Commissioners Meeting Room. Chairman Tim Kelley; Vice-Chairman James Hanning; Member Chris Edwards; and, County Clerk Lori Hendricks were present. District Attorney Brian Kuester was also present. Advance notice of the meeting was posted on bulletin boards and public entrances of the Wagoner County Courthouse on October 30th, 2015.

- I. The Meeting was called to order by Commissioner Kelley at 9:06 a.m.
- II. Roll was called with the following responses: Hanning, present; Edwards, present; Kelley, present.
- III. Prayer was led by Commissioner Edwards and Pledge of Allegiance was led by Commissioner Kelley.
- IV. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve minutes of commission meeting held October 26th, 2015. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to rescind the motion and then made a motion to approve, with correction of Item XI., adding "except B. Engineer's Report". The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- V. Action Items
 - A. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to table action regarding final FY15-16 Budget documentation from County Budget Maker Bill Turner. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
This item was revisited and a motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - B. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Training Agreement between Wagoner County Clerk and Indian Capital Technology Center (ICTC). The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - C. The Board opened the following bids submitted for Bid #2016-10 Asphalt Overlay for District One:
 1. Paragon Contractors - \$59.00 per ton
 2. A & A Asphalt - \$61.30 per ton
 3. MAC Construction - \$62.75 per ton
 4. Glover Construction - \$65.05 per tonA motion was made by Commissioner Hanning and seconded by Commissioner Edwards to table action regarding award of Bid #2016-10. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
This item was revisited, and a motion was made by Commissioner Hanning and seconded by Commissioner Kelley to award bid to Paragon Contractors, which was the lowest bid. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - D. The Board opened the following bids submitted for Bid #2016-12 Fire Helmets for Okay Fire Department:
 1. Casco Industries - \$195.00 for Option 1
 2. Casco Industries - \$203.00 for Option 2
 3. Jerry Ingram Fire & Rescue - \$230.30

A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to table action regarding Bid #2016-12. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

This item was revisited and a motion was made by Commissioner Edwards and seconded by Commissioner Kelley to award Bid #2016-12 to Casco Industries (with leather liner) in the amount of \$203.00 each. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- E. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve County Email Maintenance Renewal with RoweTec from December 2015–November 2016; to include payment of Invoice #1045 in the amount of \$6,520.00. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- F. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to table action regarding Communities of Excellence Agreement between Wagoner County Health Department and Wagoner Public Schools from October 1, 2015 through June 30, 2016, The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- G. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Resolution #2015-053 Wagoner County Clerk to Surplus One (1) File Cabinet, Inventory #F104-56, to be scrapped. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- H. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve Resolution #2015-054 Final Plat for Highland Creek Phase I, located in Sec. 28, T-18-N, R-15-E, a subdivision of Wagoner County. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- I. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve the following labor waiver(s):
 - 1. Park County Equipment at 11989 S. 257th E. Ave., Coweta, Oklahoma, property owner Edward Brumble for District Three
 - 2. Park County Equipment at 25518 E. 111th St., Broken Arrow, Oklahoma, property owner Chasity Levi for District ThreeThe motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- J. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Utility Permit #2020-15, Applicant: Valor Telecommunications for District Two. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VI. Old Business

- A. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve keeping County employee insurance plan (80%/20%) as presented; adding Insure Oklahoma, and keep AmeriBank as Broker; with more direct communication next year to Commissioners. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to select Employee Benefit Corporation (EBC) for Cobra coverage. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to appoint Treasurer Dana Patten to receive Insure Oklahoma funds. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to select Flexible Benefits Administrators to handle retiree accounts. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to hold Open Enrollment for County employees November 9th through 13th. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- B. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Lease Agreement between Xerox and Sheriff's Office. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- C. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to table action regarding documents for purchase of property. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- D. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve corrected documents regarding sale of County owned property which was approved September 28th, 2015, to-wit: E2 and W2 of Lots 11 and 12, Blk 12, Orcutt Addition to Coweta. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VII. Financial Matters

- A. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve deposit(s). The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VIII. New Business – There was none.

IX. Public Comment – Assessor Sandy Hodges noted that if the Budget documents are not signed today, taxes will not come in until late January.

X. Announcements – Assessor Sandy Hodges announced the Bedlam Food Drive benefitting Wagoner Area Neighbors will be the week of November 16th.

XI. Reports – A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to receive the following reports:

- A. Emergency Management
- B. Engineer
- C. Planning & Zoning
- D. E-911

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XII. Legal – A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to forward the following legal item to the District Attorney:

- A. Case #CJ-2015-314, Robert Lee Osburn vs. Wagoner County

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XIII. Purchase Orders

- A. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve cancellation of Purchase Orders; to include Cancellation of Warrants #000853, #000854, #00059,

#000867, #000870 through #000877. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- B. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve the following blanket purchase order(s): #2768, #2774, #2800, #2821 through #2827, #2855, #2861, #2879, and #2880 through #2883. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- C. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve calendar claims. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to break for lunch at 12:22p.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye. Commissioner Kelley reconvened the meeting at 1:37p.m.

XIV. Executive Session (This item was visited earlier in the meeting) – A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to go into Executive Session at 10:41a.m. Pursuant to Title 25, O.S. §307 §(B)1; §(B)2; and §(E)1,2,3,4 for discussion and possible action regarding the following:

- A. Employment, hiring, appointment, promotion, demotion, disciplining or resignation of E-911 Coordinator
- B. Discussing negotiations concerning E-911 employees and representatives of employee groups
- C. Information technology of the public body as to the design or functional schematics, concerning E-911 equipment, that demonstrates the relationship or connections between devices or systems, system configuration information, security monitoring and response equipment placement and configuration, and the specific location or placement of systems, components or devices

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XV. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to reconvene into Open Session at 12:15p.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XVI. Discussion and possible action regarding the following:

- A. Employment, hiring, appointment, promotion, demotion, disciplining or resignation of E-911 Coordinator – No Action was taken.
- B. Discussing negotiations concerning E-911 employees and representatives of employee groups – No action was taken.
- C. Information technology of the public body as to the design or functional schematics, concerning E-911 equipment, that demonstrates the relationship or connections between devices or systems, system configuration information, security monitoring and response equipment placement and configuration, and the specific location or placement of systems, components or devices. – No action was taken.

Executive Session was revisited later in the meeting and a motion was made by Commissioner Kelley and seconded by Commissioner Hanning to go into Executive Session at 1:50p.m. to reconsider §(B)2, item B. Discussing negotiations concerning E-911 employees and representatives of employee groups. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to reconvene into open session at 2:44p.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve buying back leave time from the following E-911 employees:

1. Michelle Taylor - 192.5 hours
2. Tyler Puckett - 57 hours
3. John Walker - 28 hours
4. Brian Walker - 341 hours
5. Charles Jones - 209 hours

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XVII. Recess - A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to recess at 3:24p.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

Presented and approved by the Wagoner County Commission on this 9th day of November, 2015.

TIM KELLEY, CHAIRMAN

JAMES HANNING, VICE-CHAIRMAN

CHRIS EDWARDS, MEMBER

ATTEST: LORI HENDRICKS
WAGONER COUNTY CLERK

BOCC:LH/cs