

**MINUTES OF MEETING  
WAGONER COUNTY BOARD OF COMMISSIONERS  
MONDAY, JULY 6<sup>TH</sup>, 2015**

The Board of Wagoner County Commissioners met in the Wagoner County Courthouse Commissioners Meeting Room. Chairman Tim Kelley; Vice-Chairman James Hanning; Member Chris Edwards; and, County Clerk Lori Hendricks were present. Assistant District Attorney Joy Mohorovicic was also present. Advance notice of the meeting was posted on bulletin boards and public entrances of the Wagoner County Courthouse on July 2<sup>nd</sup>, 2015.

- I. The Meeting was called to order by Commissioner Kelley at 9:00 a.m.
- II. Roll was called with the following responses: Hanning, present; Edwards, present; Kelley, present.
- III. Prayer was led by Lori Hendricks and Pledge of Allegiance was led by Commissioner Hanning.
- IV. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve minutes of commission meeting held June 29<sup>th</sup>, 2015. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- V. Action Items
  - A. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve Resolution #2015-040 District One to Surplus the following to be sold for a total of \$35,000.00 to District Three:
    1. One (1) 2004 Freightliner Dump Truck VIN#1FVHBXAK24DM55053
    2. One (1) 2006 Flink Plow Serial #11PA38
    3. One (1) 2006 Flink Spreader Serial #90009CUYNSThe motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
  - B. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve ODOT Form 324A for One (1) 2015 Komatsu Hydraulic Excavator w/Compactor in the amount of \$132,107.00 for District Three. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
  - C. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve the following Utility Permit(s):
    1. #3024-15 Applicant: Oklahoma Natural Gas for District Three.
    2. #3025-15 Applicant: Windstream for District Three.The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- VI. Old Business
  - A. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve Annual Maintenance contract for copier between OSU Extension and Drake Systems. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
  - B. A motin was made by Commissioner Hanning and seconded by Commissioner Edwards to approve Contract between JaniKing and Wagoner County Health Department for janitorial services. (Bid # 2015-15 awarded 06-22-2015) The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- VII. Financial Matters
  - A. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve deposit(s). The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
  - B. The board discussed regarding additional Temporary Appropriation for Insurance Benefits Unemployment Account 23-6. A motion was made by Commissioner Kelley and seconded by

Commissioner Hanning to table action. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

This item was re-visited later in the meeting and a motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve an additional amount of \$10,000.00. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- C. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Transfer from Emergency Management NSU Grant Account C32-NSU Gr. To Emergency Management Grant Account C32-G. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VIII. New Business – There was none.

IX. Public Comment – There was none.

X. Announcements

Mary Ann Colston thanked the Sheriff's Department for work during flooding Thursday night.

Lori Hendricks announced the birth of Michael and Lisa Miller's baby which was born on July 4<sup>th</sup>.

XI. Reports – A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to receive the following reports, expect F.:

- A. Cash Voucher(s)
- B. Emergency Management
- C. Engineer
- D. Planning & Zoning
- E. E-911
- F. Rolling Hills Fire Department Run Reports for May 2015.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XII. Legal – A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to forward the following legal items to the District Attorney:

- A. Case #CJ-2015-221 Arvest Bank vs. Gerald R. Jr. and Courtney P. Ritter and Wagoner County, et al.
- B. Case #CV-2015-59 Anthony R. Lowe and Wheri D. Lowe vs. Unknown Successors of Bob S. and Betty Morrison and Wagoner County, et al.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XIII. Purchase Orders

- A. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve cancellation of Purchase Orders. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- B. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve the following blanket purchase order(s): #7833, #285, #303. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- C. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve calendar claims. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XIV. Executive Session – A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to go into Executive Session (at 9:22a.m.) Pursuant to Title 25, O.S. §307 § (B)1 and (B)3 for discussion and possible action regarding the following:

- A. Employment, hiring, appointment, promotion, demotion, disciplining of resignation of Planning and Zoning Employee Lisa Miller; Stormwater Manager Scott Brians; and Emergency Manager Heath Underwood.

B. Discussing the purchase or appraisal of real property.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XV. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to reconvene into open session at 10:09a.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XVI. The Board discussed action regarding the following:

A. Employment, hiring, appointment, promotion, demotion, disciplining of resignation of Planning and Zoning Employee Lisa Miller; Stormwater Manager Scott Brians; and Emergency Manager Heath Underwood.

A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to increase the salary of Heath Underwood from \$3,600 per month to \$3,900 per month and to make Heath Underwood acting Storm Water Manager; and, to increase the salary of Scott Brians from \$3,400 to \$3,600 per month and move Scott Brians to Planning and Zoning as an Inspector; and, to increase the salary of Lisa Miller from \$1,950 to \$2,400 per month; all will be effective as of July 1<sup>st</sup>, 2015. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

B. The Board discussed the purchase or appraisal of real property. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to get three appraisals on property and pay for appraisals out of Commissioners Use Tax. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

This item was re-visited later in the meeting and a motion was made by Commissioner Kelley and seconded by Commissioner Hanning to rescind the previous motion; and to table action. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XVII. Recess – A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to recess at 10:51a.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

Presented and approved by the Wagoner County Commission on this 13<sup>th</sup> day of July, 2015.

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TIM KELLEY, CHAIRMAN

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JAMES HANNING, VICE-CHAIRMAN

ATTEST: LORI HENDRICKS  
WAGONER COUNTY CLERK

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CHRIS EDWARDS, MEMBER