

**MINUTES OF MEETING  
WAGONER COUNTY BOARD OF COMMISSIONERS  
MONDAY, MAY 11<sup>TH</sup>, 2015**

The Board of Wagoner County Commissioners met in the Wagoner County Courthouse Commissioners Meeting Room. Chairman Tim Kelley; Vice-Chairman James Hanning; Member Chris Edwards; and, County Clerk Lori Hendricks were present. Assistant District Attorney Joy Mohorovicic was also present. Advance notice of the meeting was posted on bulletin boards and public entrances of the Wagoner County Courthouse on May 8<sup>th</sup>, 2015.

- I. The Meeting was called to order by Commissioner Kelley at 9:05 a.m.
- II. Roll was called with the following responses: Hanning, present; Kelley, present; Edwards, present
- III. Prayer was led by Sandy Hodges and Pledge of Allegiance was led by Lori Hendricks.
- IV. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve minutes of commission meeting held May 4<sup>th</sup>, 2015. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- V. Action Items
  - A. After discussion regarding the three (3) quotes received for installation of guard rail in District Two, a motion was made by Commissioner Edwards and seconded by Commissioner Hanning approve Fensco (not the lowest, but will provide bumpers at no additional charge) at \$7.15 per linear foot. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
  - B. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve ThyssenKrupp Elevator Corporation QEI (corrected from QUI) Proposal & Response Form in the amount of \$1,460.00. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
  - C. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Total Assessment Solutions Contract (TASC) for Assessor's Office. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
  - D. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve Resolution #2015-027 Treasurer's Office to surplus miscellaneous office equipment to the Wagoner County Sheriff. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
  - E. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve the following Labor Waiver(s):
    1. Clean out ditch, install tin horn off County Right-of-Way at 11711 S. 252<sup>nd</sup> E. Ave., Coweta, Oklahoma, property owner Shirley Falls for District Three.The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
  - F. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve the following Utility Permit(s):
    1. #1007-15 Applicant: Rural Water District #5 for District One
    2. #2004-15 Applicant: Valor Telecom for District TwoThe motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- VI. Old Business
  - A. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve FY2016 Detention Transportation Agreement with State of Oklahoma Office of Juvenile Affairs. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
  - B. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve signing A-Best Proposal in the amount of \$13,843.00 for a new Courthouse roof above Sheriff's

Office, which was approved on March 9<sup>th</sup>, 2015. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- C. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve signing A-Best Proposal in the amount of \$1,366.00 for repair of roof above jail, which was approved on March 9<sup>th</sup>, 2015. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- D. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve A-Best Proposal/quote for repair of roof above Sheriff's Secretary Office in the amount of \$13,129.00. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VII. Financial Matters

- A. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve deposit(s). The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- B. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve Appropriations. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- C. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve County Clerk reimbursement to General Fund Account 20-2 with ACCO Insurance Loss payment in the amount of \$7,017.63; to include Resolution #2015-028. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- D. Transfer(s):
  - 1. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve transfer from Election Board Part Time Help Account 22-1B to M&O Account 22-2 in the amount of \$1,400.00; and from Election Board Travel Account 22-1C to M&O Account 22-2 in the amount of \$600.00; for a total amount transferred of \$2,000.00. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
  - 2. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve transfer from Treasurer's Resale Account C21 to Sheriff's Service Fee Account C06 in the total amount of \$541.52. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
  - 3. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve transfer from E-911 M&O Account C27-2 to Sheriff's Service Fee Account C06 in the total amount of \$106.39. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- E. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve the following invoice(s):
  - 1. Muskogee Regional Juvenile Detention Center in the amount of \$721.37 for the month of April, 2015.
  - 2. Osage Co. Detention Center in the amount of \$405.75 for the month of April, 2015.The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- VIII. New Business – A corrected Spring Creek II Plat was presented for approval or disapproval. A motion was made Commissioner Kelley and seconded by Commissioner Edwards to approve corrected Plat. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- IX. Public Comment – There was none.
- X. Announcements – Purchasing Agent Carolyn Henderson announced that Six (6) Month Bids will be out soon and would be smaller.
- XI. Reports – A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to receive the following reports except B. and C.:
- A. Cash Voucher(s)
  - B. Emergency Management
  - C. Engineer
  - D. Planning & Zoning
  - E. E-911
  - F. Assessor for the months of April, 2015.
  - G. Court Clerk for the month of April, 2015.
  - H. County Clerk for the month of April, 2015.
  - I. E-911 for the month of April, 2015.
  - J. Election Board for the month of April, 2015.
  - K. Fire Department(s) Appropriation Ledgers for the month of April, 2015.
  - L. Health Department for the month of April, 2015.
  - M. Juvenile Drug Court for the month of April, 2015.
  - N. Planning & Zoning for the month of April, 2015.
  - O. Sheriff for the month of April, 2015.
  - P. Treasurer for the month of April, 2015.
  - Q. Treasurer Allocation of Alcoholic Beverage Tax for the month of April, 2015.
  - R. Stone Bluff Fire Department for the month of April, 2015.
- The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- XII. Legal – A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to forward the following legal item to the District Attorney:
- A. Case No. CJ-2014-455 Arvest Bank vs. Susan G. Koke and Wagoner County, et al.
- The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- XIII. Purchase Orders
- A. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve the following blanket purchase order(s): #6835, #6874, #6877 through #6882, #6956 and #6957. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
  - B. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve calendar claims. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.  
(Halfway through Item XIII.B. a motion was made by Commissioner Hanning and seconded by Commissioner Kelley to take a break at 12:05p.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye. Commissioner Kelley reconvened the meeting at 12:55p.m.)

- XIV. A motion was made by Commissioner Kelly and seconded by Commissioner Hanning at 9:39a.m. to go into Executive Session Pursuant to Title 25, O.S. §307 § (B)1 and (B)3 for discussion and possible action regarding the following:
  - A. Employment, hiring, appointment, promotion, demotion, disciplining or resignation of E-911 employee Brian Walker
  - B. Discussing the purchase or appraisal of real propertyThe motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- XV. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to reconvene into open session. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- XVI. The Board discussed action regarding the following:
  - A. Employment, hiring, appointment, promotion, demotion, disciplining or resignation of E-911 employee Brian Walker. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to increase salary of Brian Walker to \$2,310.00. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
  - B. No action was taken regarding the purchase or appraisal of real property.
- XVII. Recess – A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to recess at 1:17p.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

Presented and approved by the Wagoner County Commission on this 18<sup>th</sup> day of May, 2015.

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TIM KELLEY, CHAIRMAN

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JAMES HANNING, VICE-CHAIRMAN

ATTEST: LORI HENDRICKS  
WAGONER COUNTY CLERK

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CHRIS EDWARDS, MEMBER

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