

**MINUTES OF MEETING
WAGONER COUNTY BOARD OF COMMISSIONERS
MONDAY, MARCH 16TH, 2015**

The Board of Wagoner County Commissioners met in the Wagoner County Courthouse Commissioners Meeting Room. Chairman Tim Kelley; Vice-Chairman James Hanning; Member Chris Edwards; and, County Clerk Lori Hendricks were present. Assistant District Attorney Joy Mohorovicic was also present. Advance notice of the meeting was posted on bulletin boards and public entrances of the Wagoner County Courthouse on March 13th, 2015.

- I. The Meeting was called to order by Commissioner Kelley at 9:07 a.m.
- II. Roll was called with the following responses: Hanning, present; Kelley, present; Edwards, present
- III. Prayer was led by Larry Wilkinson and Pledge of Allegiance was led by Mike Stickelmeyer.
- IV. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve minutes of commission meeting held March 9th, 2015. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- V. Action Items
 - A. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve ODOT Project No. J3-1431(004)RB, State Job No. 3143 (04),(05),(06),(07) Maintenance Financing, and Right-of-Way Agreement regarding Oneta Road (241st E. Ave.); to include Resolution #2015-020. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - B. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to change wording on page 42 regarding American Disabilities Act grievance procedure to report to 'Courthouse Maintenance Manager' rather than to 'David French'. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye. A motion was then made by Commissioner Kelley and seconded by Commissioner Hanning to approve, with change, Resolution #2015-019 Employee Personnel Policy Handbook - Wagoner County. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - C. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve the following labor waiver(s):
 1. Clean out ditch, park County equipment off County Right-of-Way at 12432 S. 257th E. Ave., Coweta, Oklahoma, property owner Harvey Lamberson, for District Three.
 2. Clean out ditch, clean fence row, dig rock, dig shale, dump dirt, dump rock and stock pile road materials at 32719 E. 101st between 321st -337th/purchasing of shale at \$10.00 a load, property owner Gary Keel, for District One.The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- VI. Old Business
 - A. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to table action regarding Contract between Wagoner County and Town of Okay relating to Law Enforcement Services. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - B. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to table action regarding quotes received for replacement of carpet in County Clerk's Office. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - C. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve Hart Roofing in the total amount of \$34,825.35 to be paid from Capital Outlay for repair Election Board Building roof. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VII. Financial Matters

- A. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve deposit(s). The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- B. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve Election Board transfer from Salary Account 22-1A to M&O Account 22-2 in the amount of \$8,000.00; and to Part Time Help Account 22-1B in the amount of \$1,500.00, for a total transfer amount of \$9,500.00. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- C. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve transfer from Excise Board Salary Account 21-1A to Excise Board Travel Account 21-1C in the total amount of \$300.00. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- D. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve the following invoice(s):
 - 1. Tulsa County Juvenile Bureau in the amount of \$1,540.00 for the month of February, 2015.
 - 2. Craig County Regional Detention Center in the amount of \$595.70 for the month of February, 2015.The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VIII. New Business – There was none.

IX. Public Comment – There was none.

X. Announcements – Commissioner Kelley announced that the Active Shooter Presentation has been rescheduled to April 17th, with 9:30-11:30a.m. Or 1:30-3:30p.m. presentations.

XI. Reports – A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to receive the following reports:

- A. Emergency Management
- B. Engineer
- C. Planning & Zoning
- D. E-911

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XII. Legal – A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to forward the following legal items to the District Attorney:

- A. Case No. CJ-2014-455, Arvest Bank vs. Susan G. Koke and Wagoner County, et al.
- B. Case No. CJ-2015-0076, LSF8 Master Participation Trust vs. Angela M. Harrison and Wagoner County, et al.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XIII. Purchase Orders

- A. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve cancellation of Purchase Orders. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- B. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve the following blanket purchase order(s): #5586 through #5588, #5638, #5639, #5642, #5668,

#5678, and #5706. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- C. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve calendar claims. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- XIV. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to go into Executive Session Pursuant to Title 25, O.S. §307 (B)1 at 10:04a.m. for discussion and possible action regarding the following:
 - A. Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of Maintenance Manager Bo Bacinett.
The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- XV. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to reconvene into open session at 10:58a.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- XVI. The Board discussed the following:
 - A. Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of Maintenance Manager Bo Bacinett.
A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve a raise for Maintenance Manager Bo Bacinett in the amount of \$75.00 per month, for a total monthly salary of \$2,962.50 per month, effective this month. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- XVII. Recess – A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to recess at 11:54a.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

Presented and approved by the Wagoner County Commission on this 23rd day of March, 2015.

TIM KELLEY, CHAIRMAN

JAMES HANNING, VICE-CHAIRMAN

ATTEST: LORI HENDRICKS
WAGONER COUNTY CLERK

CHRIS EDWARDS, MEMBER
