

MINUTES OF MEETING
WAGONER COUNTY BOARD OF COMMISSIONERS
Tuesday January 21st, 2014

The Board of Wagoner County Commissioners met in the Wagoner County Courthouse Commissioners Meeting Room. Vice–Chairman Chris Edwards; Member Tim Kelley; County Clerk Lori Hendricks; and Secretary Char Stevens were present. Chairman James Hanning was not present. District Attorney Brian Kuester was also present. Advance notice of the meeting was posted on bulletin boards and public entrances of the Wagoner Co. Courthouse on January 17th, 2014.

- I. The meeting was called to order by Commissioner Edwards at 9:05a.m.
- II. Roll was called with the following responses: Kelley, present; Edwards, present.
- III. The prayer was led by Lori Hendricks and the pledge was led by Brian Kuester.
- IV. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve minutes of Special Commission Meetings held January 8th, and January 10th, 2014. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.
A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve minutes of Commission Meeting held January 21st, 2014. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.
- V. Action Items
 - A. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve reimbursement for replacement of damaged mailbox for Quik Shots Motorcycle Transport in District Two, in the amount of \$80.15. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.
 - B. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to keep the County Travel Policy the same. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.
 - C. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to table discussion and possible action regarding inter local agreement between Sheriff’s department and Town of Porter. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.
This item was re–visited later in the meeting. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve inter local agreement between Sheriff’s department and Town of Porter. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.
 - D. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve re–appointment of Ben Harmon to Wagoner County Economic Development Authority Board. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.
 - E. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve Juvenile Drug Court request to name the following Receiving Officers for Accounts C45, C45–Misc, C–50, and C–51:
 1. Penny Quinnelly
 2. Amber ReedThe motion was approved with the following votes cast: Edwards, aye; Kelley, aye.

- F. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve Wagoner County LEPC request to name the following Requisition (corrected from Receiving) Officers for Account C-32-LEPC:

1. County Clerk or Designee
2. Roger Schilling

The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.

- G. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Wagoner County LEPC request to name the following Receiving (corrected from Requisitioning) Officers for Account C-32-LEPC:

1. Heath Underwood
2. Debbie Black

The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.

- H. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve the following Utility Permits:

1. #3004-14 Applicant: Windstream for District Three.
2. #1003-14 Applicant: ONG for District One.

The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.

- I. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to send Rural Fire Departments a letter reminding them to make required monthly run reports, and also request a list of their Board members. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.

- J. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve the following Labor Waiver:

1. Clean out ditch, pile and burn trees off County Right-of-Way at 357th to 365th North side of road on 261st, Don Cole property, for District Three.

The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.

- K. Regarding six-month bid selection process, a motion was made by Commissioner Kelley and seconded by Commissioner Edwards that if low bid is not used, the reason shall be documented on the P.O. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.

A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to take a break at 10:38a.m. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye. Commissioner Edwards reconvened the meeting at 10:50a.m.

VI. Financial Matters

- A. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Deposits. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.

- B. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Juvenile Detention Transportation Claim for the month of December, 2013, in the amount of \$510.75. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.

- C. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to disapprove request for pauper's burial assistance from Wright Brown Funeral Home for

indigent person Kathleen Lee for District Three. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.

- D. Approve or disapprove the following transfers:
1. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve transfer from General Fund to One Cent Sales Tax C-43 Gov in the amount of \$500,000 to reimburse funds used to cover shortfall. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.
 2. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve transfer from C-43 Gov to Sheriff Salary 04-1A in the amount of \$250.00 to reimburse for payment of safety award. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.

VII. New Business – There was none.

VIII. Public Comment – There was none.

IX. Announcements – There were none.

- X. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to receive the following Reports, except A. and B.:
- A. Cash Voucher Expense Report(s)
 - B. Emergency Management
 - C. Engineer
 - D. E-911
 - E. Planning and Zoning

The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.

XI. Purchase Orders

- A. Approve or disapprove cancellation of Purchase Orders – There were none.
- B. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve the following Blanket Purchase Order(s): #4512, #4544, #4548, #4581, #4583, #4594, #4598-4600, #4614-4616, #4634, #4639. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.
- C. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve calendar claims. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.

XII. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to go into Executive Session Pursuant to Title 25, O.S. §307(B)1 and § (B) 4 for discussion and possible action regarding the following:

- A. Employment, hiring, appointment, promotion, demotion, disciplining or resignation of County Engineer Monty Proctor.
- B. Confidential communications between a public body and its attorney concerning a pending investigation, claim or action.

The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.

- XIII. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to reconvene into open session at 10:30a.m. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.
- XIV. Discussion and possible action regarding the following:
- A. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to table Employment, hiring, appointment, promotion, demotion, disciplining or resignation of County Engineer Monty Proctor. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.
 - B. Regarding confidential communications between a public body and its attorney concerning a pending investigation, claim or action, a motion was made by Commissioner Kelley and seconded by Commissioner Edwards to pay \$42,810.32 out of Capital Outlay Account, for litigation settlement for Sheriff's Office. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.
- XV. (Corrected from XVI.) A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to Recess at 11:50a.m. The motion was approved with the following votes cast: Edwards, aye; Kelley, aye.

Presented and approved by the Wagoner County Commission on this 27th day of January, 2014.

JAMES HANNING, CHAIRMAN

CHRIS EDWARDS, VICE-CHAIRMAN

TIM KELLEY, MEMBER

ATTEST: LORI HENDRICKS
WAGONER COUNTY CLERK
