

MINUTES OF MEETING
WAGONER COUNTY BOARD OF COMMISSIONERS
Monday, November 4th, 2013

The Board of Wagoner County Commissioners met in the Wagoner County Courthouse Commissioners Meeting Room. Chairman Chris Edwards; Vice-Chairman Tim Kelley; Member James Hanning; County Clerk Lori Hendricks; and Secretary Char Stevens were present. District Attorney Brian Kuester and Assistant District Attorney Holly Chapman were also present. Advance notice of the meeting was posted on bulletin boards and public entrances of the Wagoner Co. Courthouse on November 1st, 2013.

- I. The meeting was called to order by Commissioner Edwards at 9:05 a.m.
- II. Roll was called with the following responses: Kelley, present; Hanning, present; Edwards, present.
- III. The prayer was led by Lori Hendricks and the pledge was led by Judy Elliott.
- IV. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve minutes of Commission Meeting held October 28th, 2013. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- V. Action Items
 - A. The Board discussed item regarding Use of Courthouse Renovation Funds for storage and preservation of court records in the custody and care of Wagoner County Court Clerk, and heard a presentation by Scott Hambrick, owner and President of Data Storage Inc. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to table the item. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - B. The Board opened the one bid submitted by Larry Smith Marine for Bid #2014-08, Boat for Sheriff's Department, in the amount of \$48,318.48. A motion was made by Commissioner Edwards to table this item. Motion died for lack of second. No action was taken.
 - C. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve payment of burial cost to Mallett Funeral Home in the amount of \$250.00 for indigent person, David Christopher Ryan Thornburg, 72603 South 314 Way, Wagoner, Oklahoma. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VI. Old Business

- A. The Board discussed item regarding the selection of provider for County employee insurance benefits administrator. A motion was made by Commissioner Edwards to continue with The Arrow Group. The motion died due to lack of second. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to select AmeriBank. The motion was approved with the following votes cast: Hanning, aye; Edwards, nay; Kelley, aye.

A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to draft a letter from the Board of County Commissioners to be sent to current insurance companies of record, naming AmeriBank as Administrator. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to take a break at 10:35a.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye. Commissioner Edwards reconvened the meeting at 10:47a.m.

- B. Upon recommendation from the Fair Board, a motion was made by Commissioner Hanning and seconded by Commissioner Kelley to award Bid #2014-05, Sale of Surplus Tractor for Fair Board to the only bidder, Brian Beaty in the amount of \$525.00. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- C. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve the only quote received from Best Quality Roofing and Construction in the total amount of \$4,225.00. to be paid from Commissioner's Use Tax for repair of the DAV building as follows:

1. Shingle roof Option 1: in the amount of \$2,985.00, for 30 year laminate, and,
2. Modified Bitumen Roof Option 2: in the amount of \$1,240.00.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VII. Financial Matters

- A. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve Deposits. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- B. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve Election Board request for reimbursement for the month of October, 2013, in the amount of \$3,931.77. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - C. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve County Employee Safety Awards, as presented with one correction, to be paid from General Government Account. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- VIII. New Business – There was none.
- IX. Public Comment – This item was heard early in the meeting.
- Mary Sue Tedder spoke in favor of retaining The Arrow Group to best serve the retirees of Wagoner County.
- Mary Ann Colston spoke regarding insurance brokers and their experience.
- There was no more public comment during the remainder of the meeting.
- X. Announcements
- Commissioner Kelley announced that EODD had awarded a REAP Grant in the amount of \$61,336.00 to District Two to replace water lines in the city of Okay.
- Commissioner Edwards welcomed Assistant District Attorney Holly Chapman back after the birth of her son.
- XI. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to receive the following Reports:
- A. Cash Voucher Expense Report(s).
 - B. Emergency Management for the week of November 28th, 2013.
 - C. Engineer for the week of October 21st and 28th, 2013.
 - D. E-911 for the week of October 28th, 2013.
 - E. Planning and Zoning for the week of October 28th, 2013.
- The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- XII. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to forward the following Legal item to the District Attorney:
- A. Case No. CJ-2012-0417, Citi Financial Services, Inc. vs. James L. Hill.
- The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XIII. Purchase Orders

A. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve cancellation of Purchase Orders. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

B. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve the following Blanket Purchase Order(s): #2765, #2896 through #2900, #2903, #2905, #2969, #2986, #2999, #3024. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to take a break at 11:38a.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye. Commissioner Edwards reconvened the meeting at 11:48a.m.

C. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve calendar claims. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XIV. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to Recess at 12:21p.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

Presented and approved by the Wagoner County Commission on this 12th day of November, 2013.

CHRIS EDWARDS, CHAIRMAN

TIM KELLEY, VICE-CHAIRMAN

ATTEST: LORI HENDRICKS
WAGONER COUNTY CLERK

JAMES HANNING, MEMBER