

MINUTES OF MEETING
WAGONER COUNTY BOARD OF COMMISSIONERS

Monday, October 21st, 2013

The Board of Wagoner County Commissioners met in the Wagoner County Courthouse Commissioners Meeting Room. Chairman Chris Edwards; Vice-Chairman Tim Kelley; Member James Hanning; County Clerk Lori Hendricks; and Secretary Char Stevens were present. Advance notice of the meeting was posted on bulletin boards and public entrances of the Wagoner Co. Courthouse on October 18th, 2013.

- I. The meeting was called to order by Commissioner Edwards at 9:07 a.m.
- II. Roll was called with the following responses: Kelley, present; Hanning, not yet present; Edwards, present.
- III. The prayer was led by Lori Hendricks and the pledge was led by Scott Brians. Commissioner Hanning joined the meeting at 9:08a.m.
- IV. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve minutes of Commission Meeting held October 15th, 2013. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- V. Action Items
 - A. A presentation was made by Richard Wheatley, with Crystal Water Resources, regarding Middle Arkansas River Regional Water Authority (MARRWA) giving an overview of reasons and Statutory authority for creation of the Authority; to include explanation of the Oklahoma Comprehensive Water Plan; and, the Middle Arkansas recent report. No action was taken.
 - B. The Board opened the following bids submitted for Bid #2014-06, ¾ Ton Crew Cab Pickup for Wagoner Fire Department:
 1. Bob Hurley Ford in the amount of \$28,088.00.
 2. James Hodge Ford in the amount of \$29,355.00.
 3. Kevin Grover GMC in the amount of \$32,020.00.
 4. Vance Country Ford in the amount of \$27,842.00.A motion was made by Commissioner Edwards and seconded by Commissioner Kelley table to allow time for review and recommendation by Wagoner Fire Department.
 - C. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve sale of County owned property located at Sly's Subdivision Lot 8, Blk 6, Locust Grove, Oklahoma, for the amount of \$300.00 plus related costs and fees. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - D. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve Resolution #2013-039, District Three to surplus 1982 Ford Truck, VIN#1FDXF80K8CVA47633 to Haskell Volunteer Fire Department. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - E. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve payment of invoice in the total amount of \$506.00, from Blevins Electric for repair/replacement of light fixture on Fair Board side of OSU building to be paid from

Commissioner's Use Tax account. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- F. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve County Clerk inventory correction of removal of two file cabinets. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- G. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve request from Fair Board to designate Receiving Officers and Requisition Officers for Accounts C37-03-2 and G-11 as listed below:

RECEIVING OFFICERS

- 1. Jenna Dupree
- 2. Leanne Brown

REQUISITION OFFICERS

- 1. Susan Williams
- 2. Angie Adney

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- H. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve the following Utility Permit(s):

- 1. #3037-13, Applicant: Oklahoma Natural Gas for District Three.
- 2. #1020-13, Applicant: Cox Communications for District One.
- 3. #1021-13, Applicant: Cox Communications for District One.
- 4. #1022-13, Applicant: Cox Communications for District One.
- 5. #1023-13, Applicant: Cox Communications for District One.
- 6. #1024-13, Applicant: Cox Communications for District One.
- 7. #1025-13, Applicant: Cox Communications for District One.
- 8. #1026-13, Applicant: Cox Communications for District One.
- 9. #1027-13, Applicant: Cox Communications for District One.
- 10. #1028-13, Applicant: Cox Communications for District One.
- 11. #1029-13, Applicant: Cox Communications for District One.
- 12. #1030-13, Applicant: Cox Communications for District One.
- 13. #2025-13, Applicant: Oklahoma Natural Gas for District Two.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VI. Old Business

- A. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve final revision of Wagoner County Leave Policy regarding vacation and personal leave time. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- B. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to disapprove Resolution #2013-036, request to change zoning from WCZ#4-13 from AG to RD-Duplex (Bryant McEntire, Applicant), location: County Line Road, Broken Arrow, Okla, reflecting Zoning Change as approved by the Board

on October 15th, 2013. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, abstain.

- C. The Board discussed item regarding closeout of EODD REAP Grants for Rolling Hills Fire Department and Wagoner County Fair Board. No action was taken.
- D. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve balance of budget appropriations/transfers in the total amount of \$152,200.00, as follows:
 - 1. From Commissioners Use Tax Account C-42 to Engineer Salary Account C42-02-1A in the amount of \$74,800.00; to Engineer Travel Account C42-02-1C in the amount of \$3,900.00; to Engineer M&O Account C-42-01-2 in the amount of \$3,650.00.
 - 2. From Commissioner's Use Tax Account C-42 to Emergency Management Salary Account C-32-1A in the amount of \$25,150.00; Emergency Management Travel Account C-32-1C in the amount of \$3,900.00; Emergency Management M&O Account #C32-2 in the amount of \$0.00.
 - 3. From Commissioner's Use Tax Account C-42 to Judges Secretaries Salary Account C-42-02-1A in the amount of \$40,800.00.

The motion was approved with the following votes cast: Hanning, abstain; Edwards, aye; Kelley, aye.

- E. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to table discussion and possible award of Bid #2014-05, Sale of Surplus Tractor for Fair Board. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VII. Financial Matters

- A. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve Deposits. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- B. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve payment of the following invoice:
 - 1. Eastern Oklahoma Youth Services, Inc., for Pittsburg County, for the month of September, 2013, in the amount of \$767.25.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VIII. New Business – There was none.

IX. Public Comment – There was none.

X. Announcements

Purchasing Agent Carolyn Henderson announced that she would be doing six (6) month bids soon and requested the Board to advise her if they wanted to make additions or changes.

Scott Brians gave an update on quote(s) regarding DAV building.

Commissioner Edwards announced that the Masons would be using the SW corner of the Courthouse lawn to set up vending during the Christmas parade.

- XI. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to receive the following Reports except B.
- A. Cash Voucher Expense Report(s).
 - B. Emergency Management for the week of October 15th, 2013.
 - C. Engineer for the week of October 15th, 2013.
 - D. E-911 for the week of October 15th, 2013.
 - E. Planning and Zoning for the week of October 15th, 2013.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- XII. Purchase Orders
- A. Approve or disapprove cancellation of Purchase Orders - There were none.
 - B. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve the following Blanket Purchase Order(s): #2593 through #2595, #2615, #2617. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - C. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve calendar claims. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- XIII. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to Recess at 11:55a.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

Presented and approved by the Wagoner County Commission on this 28th day of October, 2013.

CHRIS EDWARDS, CHAIRMAN

TIM KELLEY, VICE-CHAIRMAN

ATTEST: LORI HENDRICKS
WAGONER COUNTY CLERK

JAMES HANNING, MEMBER