

MINUTES OF MEETING  
WAGONER COUNTY BOARD OF COMMISSIONERS  
Monday, October 7<sup>th</sup>, 2013

The Board of Wagoner County Commissioners met in the Wagoner County Courthouse Commissioners Meeting Room. Chairman Chris Edwards; Vice-Chairman Tim Kelley; Member James Hanning; County Clerk Lori Hendricks; and Secretary Char Stevens were present. Advance notice of the meeting was posted on bulletin boards and public entrances of the Wagoner Co. Courthouse on October 4<sup>th</sup>, 2013.

- I. The meeting was called to order by Commissioner Edwards at 9:02 a.m.
- II. Roll was called with the following responses: Kelley, present; Hanning, present; Edwards, present.
- III. The prayer was led by Judy Elliott and the pledge was led by Scott Brians.
- IV. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve minutes of Commission Meeting held September 30<sup>th</sup>, 2013. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- V. Action Items
  - A. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve sale of County owned property located at Megan Farms, Lot 15, Block 1, Coweta, Oklahoma, to bidder Russ Stearns for a total of \$4,170.00, including costs and fees. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
  - B. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve Resolution #2013-037, Sheriff's Office to surplus One(1) 2003 Chevrolet, VIN#1GNEC13Z23R291542 to Okay Police Department; repealing Resolution #2013-030. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
  - C. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve Health Department Roll Over Service Contracts FY2014, as presented. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
  - D. The Board opened bids submitted for Bid #2014-03, Conversion of Cab and Chassis to a Water Shuttle for Porter Fire Department, as follows:
    1. Blanchat - No bid.
    2. Ledwell and Son Enterprises, in the amount of \$22,415.00.A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to table this item to allow time for Porter Fire Department to review and

recommend. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

This item was re-visited later in the meeting and upon recommendation made by David Greeno with Porter Fire Department, a motion was made by Commissioner Kelley and seconded by Commissioner Hanning to accept bid from Ledwell and Son Enterprises in the amount of \$22,415.00. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VI. Old Business

- A. The Board discussed County employee leave policies. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to mirror Tulsa's policy effective immediately. Commissioner Hanning and Commissioner Kelley then modified the motion for the change in policy to begin October 16<sup>th</sup>, 2013. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- B. Upon recommendation of District Three Commissioner Kelley, a motion was made by Commissioner Kelley and seconded by Commissioner to award Bid#2014-01, Used Tractor for District Three to Hogan Tractor in the amount of \$60,300, as the lowest bid did not meet the specifications and the other bid was for a new tractor which was not requested in the bid. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- C. Upon recommendation of District Two Commissioner Edwards, a motion was made by Commissioner Edwards and seconded by Commissioner Kelley to award Bid#2014-02, to Fensco, Inc. for Installation of Guard Rail for District Two in the amount of \$7.15 per LF, which was the low bid. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- D. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to disapprove Planning and Zoning Resolution #2013-036, request to change zoning from WCZ#4-13 from AG to CG-Commercial and RD-Duplex (Bryant McEntire, Applicant), location: County Line Road, Broken Arrow, Okla., so that Mr. McEntire could submit a conceptual drawing of layout without the Commercial Building included, which would then modify the Resolution. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VII. Financial Matters

- A. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve Deposits. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- B. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve Appropriations. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
  - C. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve Election Board request for reimbursement for the month of September, 2013, in the amount of \$3,931.77. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
  - D. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve paying the following invoice(s):
    - 1. Muskogee County Regional Detention Center for the month of September, 2013, in the amount of \$767.91.
    - 2. Craig County Regional Detention Center for the month of September, 2013, in the amount of \$68.08.The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- VIII. New Business – There was none.
- IX. Public Comment – There was none.
- X. Announcements
- Court Clerk Jim Hight announced that he would be testifying before the House Judiciary Committee regarding Open Records Act.
- XI. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to receive the following Reports:
- A. Cash Voucher Expense Report(s).
  - B. Emergency Management for the week of September 23<sup>rd</sup> and 30<sup>th</sup>, 2013.
  - C. Engineer for the week of September 30<sup>th</sup>, 2013.
  - D. E-911 for the week of September 30<sup>th</sup>, 2013.
  - E. Planning and Zoning for the week of September 30<sup>th</sup>, 2013.
- The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- XII. Purchase Orders
- A. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve cancellation of Purchase Orders, to include Check #000018 in the amount of \$251.50 (wrong vendor). The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.  
A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to take a break at 11:09a.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye. Commissioner Edwards reconvened the meeting at 11:20a.m.
  - B. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve the following Blanket Purchase Order(s): #2329 through #2331,

- #2341, #2346, #2360, 2383, and #2384. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- C. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve calendar claims. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- XIII. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to go into Executive Session for discussion and possible action regarding the following:
- A. Employment, hiring, appointment, promotion, demotion, disciplining or resignation of Courthouse employees which report directly to the Board of Commissioners.
- The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- XIV. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to reconvene into open session. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- XV. The Board discussed the following:
- A. Employment, hiring, appointment, promotion, demotion, disciplining or resignation of Courthouse employees which report directly to the Board of Commissioners.
- A motion was made by Commissioner Kelley and seconded by Commissioner Edwards that the Chairman would look into contract agreements with Workforce Oklahoma, and the Chairman will assist the County Clerk with completion of obtaining all of the job descriptions within each department of the County.
- XVI. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to Recess at 12:02p.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

Presented and approved by the Wagoner County Commission on this 15<sup>th</sup> day of October, 2013.

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CHRIS EDWARDS, CHAIRMAN

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TIM KELLEY, VICE-CHAIRMAN

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JAMES HANNING, MEMBER

ATTEST: LORI HENDRICKS  
WAGONER COUNTY CLERK

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