

MINUTES OF MEETING  
WAGONER COUNTY BOARD OF COMMISSIONERS  
Monday, September 23<sup>rd</sup>, 2013

The Board of Wagoner County Commissioners met in the Wagoner County Courthouse Commissioners Meeting Room. Chairman Chris Edwards; Vice-Chairman Tim Kelley; Member James Hanning; County Clerk Lori Hendricks; and Secretary Char Stevens were present. Assistant District Attorney Holly Chapman was not present. Advance notice of the meeting was posted on bulletin boards and public entrances of the Wagoner Co. Courthouse on September 20<sup>th</sup>, 2013.

- I. The meeting was called to order by Commissioner Edwards at 9:07 a.m.
- II. Roll was called with the following responses: Kelley, present; Hanning, present; Edwards, present.
- III. The prayer was led by Lori Hendricks and the pledge was led by Linda Dyer.
- IV. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve minutes of Commission Meeting held September 16<sup>th</sup>, 2013. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- V. Action Items
  - A. A motion was made by Commissioner Hanning and seconded by Edwards to approve Out of State Travel Request for Emergency Management Director to attend Four Corners Emergency Management Conference in Branson, Missouri in December 2013. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
  - B. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve EOP Basic Plan as presented by Emergency Management Director Heath Underwood. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
  - C. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve Communities of Excellence (SWAT) Contract between Wagoner County Health Department and Porter Consolidated Schools. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
  - D. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to receive letters of resignation from Linda A. and Richard E. Berry from Stone Bluff Senior Citizen Center Board of Directors. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
  - E. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Sixth Amendment to Interlocal Agreement (ICA 07-0005)

District 27 Multi-Jurisdictional Drug Task Force (addition of participants - Police Department, City of Wagoner, Oklahoma). The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

F. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to approve the following Utility Permit:

1. #2024-13, Applicant: Rural Water District #5 for District Two.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

G. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve the following Labor Waiver(s):

1. Clean fence row, dump debris, and to remove and burn building and trees off County Right-of-Way, at 46190 E. 231<sup>st</sup> S., Porter, Oklahoma, Property owner: Xendphone Clark, for District Three.

2. Clean out ditch, slope bank, road improvements and ditch improvements off County Right-of-Way on 305<sup>th</sup> on the East side, approximately 67<sup>th</sup>, Broken Arrow, Oklahoma, Property owner: Emerald Falls by agent Davis Oberle, for District One.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VI. Old Business

A. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve signing FY2013-14 Wagoner County Estimate of Needs and Financial Statement of the FY2012-13, as prepared by Budget Maker Turner & Associates, PLC. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

B. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve changing number from Resolution #2013-033 ODOT County Road and Machinery and Equipment Revolving Fund to corrected number of Resolution #2013-035. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

C. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve Corrected Quit Claim Deed which was approved and executed for Janda L. Williams on 09-03-2013. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

D. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve or disapprove the following Utility Permit:

1. #3036-13, Applicant: Windstream for District Three.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- E. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to table discussion and possible action regarding County employee leave policies. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- F. No action was taken regarding discussion and possible action regarding FY2013-14 funding for S.T.E.P. School.

VII. Financial Matters

- A. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Deposits. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- B. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve Payroll. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- C. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve Highway Appropriations. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- D. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve the following Transfer(s):
  - 1. Commissioner's Use Tax Account C-42 to Juvenile Drug Court Account C-45misc, in the amount of \$6,000.00.
  - 2. STEP (Grant) C46-6 to STEP C-46 in the amount of \$3,565.95.The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- E. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve the following invoice(s):
  - 1. Tulsa County Juvenile Bureau in the amount of \$1,628.00 for the month of August, 2013.
  - 2. Eastern Oklahoma Youth Services, Inc. (for Pittsburg County) for Juvenile Detention in the amount of \$1,278.75 for the month of August, 2013.The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VIII. New Business – There was none.

IX. Public Comment – There was none.

X. Announcements

Bill Hamilton with DAV stated that the DAV building still has roof leaks and it is ruining the floors and other areas.

E-911 Coordinator Judy Elliott announced that every dispatcher passed the test for National Certification for Law Enforcement.

Emergency Management Director Heath Underwood announced that he was called Friday by the Fair Board to address an issue regarding lighting that was not working at the Fair Barn. He was unable to assist them because he could not use generators inside.

Commissioner Hanning announced that former Commissioner Alan Farley had passed away.

Scott Brians announced that plans are progressing regarding the new hotel at Emerald Falls. He also stated that there are plans to request re-zoning so that an assisted living facility could be built there also.

XI. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to receive the following Reports:

- A. Cash Voucher Expense Report(s).
- B. Emergency Management for the week of September 16<sup>th</sup>, 2013.
- C. Engineer for the week of September 9<sup>th</sup> , and September 16<sup>th</sup> , 2013.
- D. E-911 for the week of September 9<sup>th</sup> , and September 16<sup>th</sup>, 2013.
- E. STEP Drill Sergeant for the week of September 16<sup>th</sup>, 2013.
- F. Planning and Zoning for the week of September 16<sup>th</sup>, 2013.
- G. Stone Bluff Senior Citizen Center for the month of September, 2013.
- H. Toppers Fire Department for the months of June, July and August, 2013.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to take a break at 10:57a.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye. Commissioner Edwards reconvened the meeting at 11:11a.m.

XII. Purchase Orders

- A. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve cancellation of Purchase Orders. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- B. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve the following Blanket Purchase Order(s): #1896, #1910 through #1913, and #1956. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- C. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve calendar claims. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- XIII. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to Recess at 12:30p.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

Presented and approved by the Wagoner County Commission on this 30<sup>th</sup> day of September, 2013.

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CHRIS EDWARDS, CHAIRMAN

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TIM KELLEY, VICE-CHAIRMAN

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JAMES HANNING, MEMBER

ATTEST: LORI HENDRICKS  
WAGONER COUNTY CLERK