

MINUTES OF MEETING
WAGONER COUNTY BOARD OF COMMISSIONERS
Monday, September 9th, 2013

The Board of Wagoner County Commissioners met in the Wagoner County Courthouse Commissioners Meeting Room. Chairman Chris Edwards; Vice-Chairman Tim Kelley; (Member James Hanning arrived at 9:13a.m.); County Clerk Lori Hendricks; and Secretary Char Stevens were present. Assistant District Attorney Holly Chapman was also present. Advance notice of the meeting was posted on bulletin boards and public entrances of the Wagoner Co. Courthouse on September 6th, 2013.

- I. The meeting was called to order by Commissioner Edwards at 9:10 a.m.
- II. Roll was called with the following responses: Kelley, present; Hanning, not present; Edwards, present.
- III. The prayer was led by Larry Wilkinson and the pledge was led by Holly Chapman.
- IV. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve minutes of Commission Meeting held August 26th, 2013. The motion was approved with the following votes cast: Hanning, not present; Edwards, aye; Kelley, aye.
Commissioner Hanning arrived at 9:13a.m.

V. Action Items

- A. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve Communities of Excellence (SWAT) Contract between Wagoner County Health Department and Wagoner Public Schools. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- B. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve Application for Wagoner County REAP Grant 2014 for District Two. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- C. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve funding for Juvenile Drug Court in the amount of \$6,000.00 to be paid from Commissioner's Use Tax Fund; and, to allow this item to be re-visited if needed. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- D. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve the following Utility Permit(s):
 1. #3035-13, Applicant: Oklahoma Natural Gas for District Three.
The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- E. A presentation by Chris Allenbaugh of Commercial Telecom Systems; and he requested to be allowed to submit a Proposal to the County. Discussion and possible action regarding this item will be placed on the September 16th, 2013 Agenda .
- VI. Old Business
- A. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to table discussion and possible action regarding FY2013–14 funding for S.T.E.P. School. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - B. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve the following Utility Permit:
 - 1. #1019–13, Applicant: Oklahoma Natural Gas for District One. (tabled and corrected by Planning and Zoning from #2023–13 on 09–03–2013).
The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- VII. Financial Matters
- A. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Deposits. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - B. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve Appropriations. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - C. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve signing Payroll Affidavit(s) for Special Payroll(s) approved for E-911 and Sheriff's Office on September 3rd, 2013. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, abstain.
 - D. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve cancellation of Check No. 000253, (which was a duplicate check), in the amount of \$275.00. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - E. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve Election Board request for reimbursement in the amount of \$3,931.77 for the month of August, 2013. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - F. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve Juvenile Detention Transportation Claim for July, 2013, in the amount of \$1,694.49. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - G. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve payment of the following Invoice(s):

1. Muskogee County Regional Juvenile Detention Center in the amount of \$1,186.77, for the month of August, 2013.
2. Communityworks(Pottawatomie Co. Juvenile Detention Center) in the amount of \$146.04, for the month of August, 2013.
3. Craig County Regional Detention Center in the amount of \$204.24 for the month of August, 2013.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VIII. New Business – There was none.

IX. Public Comment – There was none.

X. Announcements

County Clerk Lori Hendricks reminded everyone that the Purchasing Department will be closed to attend training regarding “P-Cards” (purchasing credit cards) from 11:00a.m. on September 11th, 2013 until 3:00p.m. on September 12th, 2013, and also reminded everyone that to submit PO’s early that week. She noted that any department planning to use these cards should also attend training.

Announcements was re-visited later in the meeting to announce Coweta Fall Festival will be held this Thursday, Friday and Saturday, with the parade on Saturday. Also, Chris Edwards’ birthday was acknowledged.

XI. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to receive the following Reports:

- A. Cash Voucher Expense Report(s).
- B. Emergency Management for the week of September 3rd, 2013.
- C. Engineer for the week of September 3rd, 2013.
- D. E-911 for the week of September 3rd, 2013.
- E. STEP Drill Sergeant for the week of September 3rd, 2013.
- F. Planning and Zoning for the week of September 3rd, 2013.
- G. Assessor for the month of August, 2013.
- H. Court Clerk for the month of August, 2013.
- I. County Clerk for the month of August, 2013.
- J. E-911 for the month of August, 2013.
- K. Election Board for the month of August, 2013.
- L. Fire Dept(s) Appropriation Ledgers for the month of August, 2013.
- M. Health Department for the month of August, 2013.
- N. Juvenile Drug Court for the month of August, 2013.
- O. Planning and Zoning for the month of August, 2013.
- P. Sheriff for the month of August, 2013.
- Q. Treasurer for the month of August, 2013.
- R. Treasurer Allocation of Alcoholic Beverage Tax for August, 2013.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XII. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to forward the following Legal item to the District Attorney.

A. Case No. CJ-2006-56, Bank of Oklahoma vs. Eric Dotson and Wagoner County, et al.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XIII. Purchase Orders

A. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve cancellation of Purchase Orders. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

B. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve the following Blanket Purchase Order(s): #1644 through #1649, #1677, #1684 through #1690, #1698, #1711, #1726 through #1729, #1733 and #1734. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

C. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve calendar claims. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XIV. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to Recess at 12:10p.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

Presented and approved by the Wagoner County Commission on this 16th day of September, 2013.

CHRIS EDWARDS, CHAIRMAN

TIM KELLEY, VICE-CHAIRMAN

JAMES HANNING, MEMBER

ATTEST: LORI HENDRICKS
WAGONER COUNTY CLERK
