

MINUTES OF MEETING
WAGONER COUNTY BOARD OF COMMISSIONERS
Monday, August 19th, 2013

The Board of Wagoner County Commissioners met with Chairman Chris Edwards; Vice-Chairman Tim Kelley; Member James Hanning; County Clerk Lori Hendricks; and Amanda Alsip, First Deputy. Assistant District Attorney Holly Chapman was not present. Advance notice of the meeting was posted on bulletin boards and public entrances of the Wagoner Co. Courthouse on August 16th, 2013.

Location: Wagoner County Courthouse, Commissioners Meeting Room

- I. The meeting was called to order by Commissioner Edwards at 9:04 a.m.
- II. Roll was called with the following responses: Hanning, present; Kelley, present; Edwards, present.
- III. The prayer was led by Judy Elliott and the pledge was led by Commissioner Hanning.
- IV. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve minutes of Commission Meeting held August 12th, 2013. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- V. Action Items
 - A. After a presentation by Judy Elliott, E-911 Coordinator, a motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve E-911 dispatchers to receive training to become Nationally Certified. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - B. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to Approve Interlocal Agreement between Sheriff's Office and Oklahoma Department of Corrections. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - C. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to Approve Annual Memorandum of Agreement (MOA) between Cherokee Nation and Wagoner County for Road/Bridge Construction Projects. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
 - D. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to Approve Agreement with ODOT regarding Project

No. CIRB-173(145)RB (Elevator Road), to include Resolution #2013-029. The motion was approved with the following votes cast: Hanning, Abstain; Edwards, aye; Kelley, aye.

E. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to Approve the following Utility Permit:

1. #3033-13, Applicant: Oklahoma Natural Gas for District Three.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VI. Old Business

A. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to Approve Lease/Purchase Agreement with ODOT in the amount of \$128,750.00, for Freightliner 114SD Truck for District Two. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

B. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to Approve Transfer of funds from C-42 Commissioner's Use Tax to C-46 S.T.E.P in the amount of \$1,325.00 to cover Payroll. Another motion was made by Commissioner Kelley and seconded by Commissioner Hanning to table action regarding FY2013-14 funding for S.T.E.P. School to allow time to review documentation presented by Wagoner Public Schools representative Robert Schaefer. The motions were approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

C. After a presentation by Monty Proctor, County Engineer, a motion was made by Commissioner Kelley and seconded by Commissioner Hanning to table action regarding Designation of Major and Minor Collector Routes for the County Road System. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

A motion was made by Commissioner Edwards and Seconded by Commissioner Kelley to take a five minute break at 10:48am The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye. The meeting was called back to order by Commissioner Edwards at 11:01am

VII. Financial Matters

- A. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Deposits. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- B. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to Approve Cancellation of Warrant #000266, replaced with Warrant #000279 in the total amount of \$308.00. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- C. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve the following invoice(s):
 - 1. Eastern Oklahoma Youth Services, Inc. (Pittsburg County) for the month of July, 2013, in the amount of \$627.75. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve the following invoice(s):
 - 2. Craig County Regional Detention Center for the month of July, 2013, in the amount of \$714.84.
 - 3. Oklahoma Juvenile Justice Services, Inc. (Garfield County) for the month of July, 2013, in the amount of \$907.14.
 - 4. Tulsa County Juvenile Bureau for the month of July, 2013, in the amount of \$2,948.00.The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VIII. New Business

County Clerk, Lori Hendricks announced that the total funds for FY 13–14 were received late Friday from the budget maker and requested a special joint budget meeting with the excise board be set. A motion was made by Commissioner Edwards and Seconded by Commissioner Kelley to set a Special Joint Meeting with the Excise Board and Budget Maker on Thursday August 22nd at 9:00am. The motion was approved with the following votes cast: Hanning, No; Edwards, aye; Kelley, aye.

IX. Public Comment: There was none.

X. Announcements: Assessor, Sandy Hodges gave a report on TASC. Scott Brians announced that the lighting project at the OSU Extension building is complete. Commissioner Kelley Announced that the Coweta Lions Club will be holding their 69th Annual Chicken Fry this Friday. Sandy Hodges, County Assessor

announced that the contract with INCOG for areal flyover will be presented soon. She also announced that County Treasurer, Dana Patten will fund this from the Treasurer's Resale account. Commissioner Hanning announced that INCOG is working on a plan for numbering the Creek and Muskogee Turnpikes with Highway numberings.

- XI. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to receive the following Reports except B:
- A. Cash Voucher Expense Report(s).
 - B. Emergency Management for the week of August 12th, 2013.
 - C. Engineer for the week August 12th, 2013.
 - D. E-911 for the week of August 12th, 2013.
 - E. STEP Drill Sergeant for the week of August 12th, 2013.
 - F. Planning and Zoning for the week of August 12th, 2013.
 - G. Stone Bluff Fire Department for the month of July, 2013.
 - H. Stone Bluff Senior Citizens Center for the month of August, 2013.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- XII. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to forward the following Legal item to the District Attorney:
- A. Case No. CJ-2012-0417, Citifinancial Services, Inc., vs James L. and Norma J. Hill, and Wagoner County, et al.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XIII. Purchase Orders

- A. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve cancellation of Purchase Orders. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- B. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve the following Blanket Purchase Order(s): #1187, #1230 through #1233, #1246, #1247, #1258 through #1261, #1263, #1264, #1279, and #1280. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- C. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve calendar claims. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- XIV. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to enter into Executive Session Pursuant to Title 25, O.S. §307(B)1 for discussion and possible action regarding the following:
- A. Employment, hiring, appointment, promotion, demotion, disciplining or resignation of E-911 Communications Officer Todd Kuehn.
- The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- XV. A Motion was made by Commissioner Kelley and Seconded by Commissioner Hanning to reconvene into open Session. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- XVI. A motion was made by commissioner Hanning and Seconded by Commissioner Edwards to raise E-911 Communication Officer Todd Kuehn's pay to \$2310.00/month from \$2100.00/month. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- XVII. A motion was made by Commissioner Kelley and Seconded by Commissioner Hanning to Recess at 12:46pm. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

Presented and approved by the Wagoner County Commission on this 26th day of August, 2013.

CHRIS EDWARDS, CHAIRMAN

TIM KELLEY, VICE-CHAIRMAN

JAMES HANNING, MEMBER

ATTEST: LORI HENDRICKS
WAGONER COUNTY CLERK
