

MINUTES OF MEETING
WAGONER COUNTY BOARD OF COMMISSIONERS
Monday, July 15th, 2013

The Board of Wagoner County Commissioners met with Chairman Chris Edwards; Vice-Chairman Tim Kelley; Member James Hanning; County Clerk Lori Hendricks; and Char Stevens, Secretary. Assistant District Attorney Holly Chapman was also present. Advance notice of the meeting was posted on bulletin boards and public entrances of the Wagoner Co. Courthouse on July 12th, 2013.

Location: Wagoner County Courthouse, Commissioners Meeting Room

- I. The meeting was called to order by Commissioner Edwards at 9:02 a.m.
- II. Roll was called with the following responses: Kelley, present; Hanning, not present; Edwards, present.
- III. The prayer was led by Lori Hendricks and the pledge was led by Scott Brians.
- IV. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve minutes of July 1st, 2013. The motion was approved with the following votes cast: Kelley, aye; Edwards, aye.
A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to table minutes of meeting held July (corrected from June) 8th, 2013, until Commissioner Hanning arrives. The motion was approved with the following votes cast: Kelley, aye; Edwards, aye.
This item was re-visited later in the meeting. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve minutes of July 8th, 2013, with additions as stated by Commissioner Hanning. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- V. Action Items
Commissioner Hanning arrived at 9:12a.m.
 - A. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to table approval or disapproval of Oak Grove Fire District Map designating Official Boundaries, until a representative from Oak Grove could be present to answer questions.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- B. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve quote from CastleCom for Hardware Maintenance and Software Maintenance Service for FY2013-14, in the amount of \$15,576.75. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- C. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve Juvenile Detention Transportation Claim for the month of June, 2013, in the amount of \$928.62. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- D. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve the following Labor Waiver(s):
 - 1. Clean out ditch, dump dirt, stock pile road materials, and stage area off County Right-of-Way at 241st (Oneta Rd) between Hwy 51 and 91st St., Frontage for Subdivision Ashbrook, Ashbrook Development, LLC owners, for District Three.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VI. Old Business

- A. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve ODOT Form 324A, for 2013 Freightliner 114SD, for a total amount of \$125,000.00 for District Two. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- B. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to table Discussion and possible action regarding quotes for lighting project at OSU Extension and Fair Board, to allow time to request assistance from Wagoner County Economic Development regarding this project. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VII. Financial Matters

A. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Deposits. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

B. Transfer(s):

1. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve transfer from Highway District Three Account T2(3) to 1 Cent Sales Tax Account C43(3) for a total amount of \$2,290.98. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
2. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve transfer from Guard Rail EODD REAP Account G19 to Highway Fund D-2 Account T2(2) in the amount of \$15,000.00. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
3. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve transfer from Radio Tower EODD Account G18 to Courthouse Building and Maintenance Account C26A, in the amount of \$15,000.00. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
4. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve transfer from Fairgrounds EODD REAP Account G11 to Fair Board M&O Account C37-03-2, in the amount of \$931.00. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

C. Invoice(s):

1. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve invoice from Association of County Commissioners of Oklahoma (ACCO) for County Dues for FY2013-14, in the amount of \$4,500.00. The motion was

approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

2. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve invoice from Tulsa County Juvenile Bureau for the month of June, 2013 in the amount of \$1,320.00. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
3. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve invoice from Oklahoma Juvenile Justice Services, Inc., for the month of June, 2013, in the amount of \$930.40. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VIII. New Business – There was none.

IX. Public Comment – There was none.

X. Announcements

Commissioner Kelley announced that Emergency Management Director Heath Underwood hosted the Northeastern Oklahoma Emergency Management workshop which was held at Western Hills last week. He further commended Heath on doing a great job, and noted that the workshop was so successful there are plans to hold the workshop at Western Hills again next year.

Commissioner Edwards announced that he had received positive feedback regarding the response and efforts of Emergency Manager Heath Underwood before, during and after the recent tornado. He also commended County Engineer Monty Proctor and County Inspector Scott Brians for their assistance during that time.

County Engineer Monty Proctor noted that the intersection at E. 91st St. and Oneta Road would be closed for construction for approximately 30 days.

County Clerk Lori Hendricks encouraged participation in the blood drive promoted by the Police Department and the Fire Department which will continue at the Civic Center from 1:30 to 6:30 p.m. today.

- XI. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to receive the following Reports:
- A. Cash Voucher Expense Report(s).
 - B. Emergency Management for the week of July 1st, and July 8th, 2013.
 - C. Engineer for the week July 1st, and July 8th, 2013.
 - D. E-911 for the week of July 8th, 2013.
 - E. STEP Drill Sergeant for the week of July 1st, and July 8th, 2013.
 - F. Planning and Zoning for the week of July 8th, 2013.
 - G. Oak Grove Fire Department for the month of June, 2013.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

A motion was made by Commissioner Edwards and seconded by Commissioner Hanning to take a break at 10:15a.m. Commissioner Edwards reconvened the meeting at 10:20a.m.

XII. Purchase Orders

- A. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve cancellation of Purchase Orders. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- B. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve the following Blanket Purchase Order(s): #340 through 347, #361, #376, #402 through #406, #422, #490, #491 and #512 through #515. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- C. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve calendar claims. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XIII. Executive Session.

A. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards at 10:17a.m. to go into Executive Session Pursuant to Title 25, O.S. §307(B)4 for confidential communications with the attorney regarding possible pending litigation. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XIV. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to reconvene into open session at 10:59a.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XV. A motion by Commissioner Hanning and seconded by Commissioner Kelley to take no action regarding this item. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XVI. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to Recess at 12:25p.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

Presented and approved by the Wagoner County Commission on this 22nd day of July, 2013.

CHRIS EDWARDS, CHAIRMAN

TIM KELLEY, VICE-CHAIRMAN

JAMES HANNING, MEMBER

ATTEST: LORI HENDRICKS
WAGONER COUNTY CLERK
