

MINUTES OF MEETING  
WAGONER COUNTY BOARD OF COMMISSIONERS  
Monday, July 8<sup>th</sup>, 2013

The Board of Wagoner County Commissioners met with Tim Kelley, Vice-Chairman; James Hanning, member; Lori Hendricks, County Clerk; and Char Stevens, Secretary. Chairman Chris Edwards and Assistant District Attorney Holly Chapman were not present. Advance notice of the meeting was posted on bulletin boards and public entrances of the Wagoner Co. Courthouse on July 5<sup>th</sup>, 2013. Location: Wagoner County Courthouse, Commissioners Meeting Room

- I. The meeting was called to order by Commissioner Kelley at 9:03 a.m.
- II. Roll was called with the following responses: Kelley, present; Hanning, present.
- III. The prayer was led by Lori Hendricks and the pledge was led by Sandy Hodges.
- IV. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to table minutes of meeting held July 1<sup>st</sup>, 2013. The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.
- V. Action Items
  - A. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve REAP (2011 Fund 7302) Contract Closeout Certification in the amount of \$15,000.00 for District Two. The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.
  - B. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve REAP (2011 Fund 7300) Contract Closeout Certification in the amount of \$15,000.00, for Wagoner County Commissioners. The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.
  - C. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to table approval or disapproval of ODOT Form 324A, for 2013 Freightliner 114SD, for a total amount of \$125,000.00 for District Two. The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.
  - D. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve Juvenile Detention Services Agreement

for FY13–14 with Communityworks (Pottawatomie Co.), in the amount of \$24.34 per juvenile/ day. The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.

- E. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve Juvenile Detention Services Agreement for FY2013–14 with Communityworks (for Cleveland Co.), in the amount of \$24.34 per juvenile/ day. The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.
- F. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve Juvenile Detention Services Agreement for FY2013–14 with Oklahoma Juvenile Justice Service, Inc. in the amount of \$23.26 per juvenile/ day. The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.
- G. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve Juvenile Detention Services Agreement for FY2013–14 with Osage County in the amount of \$27.05 per juvenile/ day. The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.
- H. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve Juvenile Detention Service Agreement for FY2013–14 with Tulsa County in the amount of \$44.00 per juvenile/ day. The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.
- I. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve lease renewal form for ODOT County Road Machinery and Equipment Revolving Fund for FY 2013–14 including Resolution #2013–22 (Corrected to #2013–24). The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.
- J. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve the following Utility Permit(s):
  - 1. #2008–13; Applicant: Windstream for District Two.
  - 2. #2009–13; Applicant: Windstream for District Two.
  - 3. #2010–13; Applicant: Windstream for District Two.

The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.

VI. Old Business

- A. Upon the recommendation of the Election Board, a motion was made by Commissioner Hanning and seconded by Commissioner Kelley to award Bid#18 for Election Board Ballots to Midwest Printing, the best and least expensive option. The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.
- B. Upon the recommendation of the Health Department a motion was made by Commissioner Kelley and seconded by Commissioner Hanning to award Bid#21, Janitorial Services for Health Department to Office Express Janitorial which was the lowest bid submitted. The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.

VII. Financial Matters

- A. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve Deposits. The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.
- B. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve Appropriations. The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.
- C. A motion was made by Commissioner Kelley to approve the following Transfer(s): Commissioners Use Tax (Acct. #C-42) to Emergency Management Salary (Acct. #C-321A) in the amount of \$25,150.00; Emergency Management Travel (Acct. #C-321C) in the amount of \$3,900.00; Emergency Management M&O (Acct. #C32-2) in the amount of \$25,000.00; Engineer Salary (Acct. #C-42-1A) in the amount of \$60,200.00; Engineer Travel (Acct. #C-42-1C) in the amount of \$3,900.00; Engineer M&O (Acct. #C42-2) in the amount of \$3,650.00; and to Judges Secretaries (Acct. #C-42-02-1A) in the amount of \$40,800.00; for a total Transfer amount of \$162,600.00. Motion died for lack of a second.

A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to take a break at 9:48a.m. to allow County

Clerk to provide additional information regarding account balances/expenditures. The motion was approved with the following votes cast: Hanning, aye; Kelley, aye. Commissioner Kelley reconvened the meeting at 10:07a.m.

Item VII. C., Transfer of funds, was re-visited and a motion was made by Commissioner Kelley and seconded by Commissioner Hanning (with request to itemize Estimate of Needs for each transaction on future Agendas for clarification) to approve the transfer as presented. The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.

D. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve invoice from Craig County Regional Detention Center for June 2013 in the amount of \$731.86. The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.

E. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to approve Election Board request for reimbursement for the month of June, 2013, in the amount of \$3,931.77. The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.

VIII. New Business in accordance with 25 O.S. §311 A.

Bill Hamilton with DAV reported that the air conditioner had gone out in the DAV building. After discussion, a motion was then made by Commissioner Kelley and seconded by Commissioner Hanning to approve that Scott Brians contact Bowman to do the repair, dollar amount is not to exceed \$500.00. The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.

Election Board Secretary Larry Wilkinson reported that their air conditioner had quit working and asked for permission to allow his personnel to take off work, with pay, while the unit was being repaired today. The Commissioners agreed that this should be allowed for safety reasons.

IX. Public Comment – There was none.

X. Announcements – There were none.

- XI. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to receive the following Reports, except B.C, and E:
- A. Cash Voucher Expense Report(s).
  - B. Emergency Management for the week of July 1<sup>st</sup>, 2013.
  - C. Engineer for the week July 1<sup>st</sup>, 2013.
  - D. E-911 for the week of July 1<sup>st</sup>, 2013.
  - E. STEP Drill Sergeant for the week of July 1<sup>st</sup>, 2013.
  - F. Planning and Zoning for the week of July 1<sup>st</sup>, 2013.
  - G. Assessor for the month of June, 2013.
  - H. Court Clerk for the month of June, 2013.
  - I. County Clerk for the month of June, 2013.
  - J. E-911 for the month of June, 2013.
  - K. Election Board for the month of June, 2013.
  - L. Fire Dept(s) Appropriation Ledgers for the month of June, 2013.
  - M. Health Department for the month of June, 2013.
  - N. Juvenile Drug Court for the month of June, 2013.
  - O. Planning and Zoning for the month of June, 2013.
  - P. Sheriff for the month of June, 2013.
  - Q. Treasurer for the month of June, 2013.
  - R. Treasurer Allocation of Alcoholic Beverage Tax for June, 2013.
  - S. Stone Bluff Senior Citizens Center for June, 2013.

The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.

- XII. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to forward the following Legal item to the District Attorney:

- A. Case No. CIV-13-0095-FHS-SPS, Stanley Rice vs. Wagoner County.  
The motion was approved with the following votes cast: Hanning, Kelley, aye.

- XIII. Purchase Orders

- A. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve cancellation of Purchase Orders.  
The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.

- B. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve the following Blanket Purchase Order(s): #7769, #209, #235, #278, #296, and #309 through #311. The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.
  - C. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve calendar claims. The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.
- XIV. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to Recess at 11:29a.m. The motion was approved with the following votes cast: Hanning, aye; Kelley, aye.

Presented and approved by the Wagoner County Commission on this 15<sup>th</sup> day of July, 2013.

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CHRIS EDWARDS, CHAIRMAN

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TIM KELLEY, VICE-CHAIRMAN

ATTEST: LORI HENDRICKS  
WAGONER COUNTY CLERK

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JAMES HANNING, MEMBER

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